

Mid-Valley Special Education Cooperative

Executive Advisory Board Meeting

Wednesday, December 2, 2015

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, December 2, 2015 at the Mid-Valley Special Education Cooperative, Administration Building.

Call to Order

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

Roll Call

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

Approval of Agenda

Dr. Schlomann called for the Approval of the Agenda after the removal of Item 4.6. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

Public Comment

None

Consent Agenda

- 4.1 Approval of Minutes, Executive Board Meeting, November 4, 2015
- 4.2 Approval of Bills, November, 2015
- 4.3 Approval of Payroll, November, 2015
- 4.4 Approval of the Financial Report, November, 2015
- 4.5 Approval of the Revised Policy 5:170
- 4.6 ~~Approval of the Waubesa Community College Contract for Spring Semester, 2016~~

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

Information

5.1 Student and Staff Enrollment, November, 2015

Dr. Cumblad reported to the Board the Student and Staff enrollment, November, 2015. Student enrollment has decreased this past month by nine students from the Safe School and 12+ programs. New Directions has received another referral from DeKalb. Staffing has been adjusted to accommodate an additional Teaching Assistant and .6 Vision Itinerant.

5.2 Administrative Liaison Meeting Minutes, November 30, 2015

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on November 30, 2015. Highlights included: the combined NIA and MV quarterly meetings, D303's consideration of creating their own 12+ program, alternative school and a program for at-risk students, Special Olympics, a possible MV high school autism classroom, 12+ attendance and transition placement guidelines.

5.3 Safe Schools Report

Maura Burns, Principal, MJC, shared the Safe Schools Report with the Board. The current enrollment is eleven students and is anticipated to increase in January with five additional students. Discussion included procedures for infractions and dismissal from the program. Mrs. Burns shared a spreadsheet of each district's current enrollment.

5.4 Behavior Technical Assistance Report

Jennifer Phillips and Lisa York shared the Behavior Technical Assistance Report with the Board on. Highlights included: meeting with teams to work on better relationships, site collaboration, and trainer of trainer professional development. Mrs. Phillips shared that the program is continuing to grow, but the nature of the requests are different from previous years. The percentage of services has increased 244% over the same time last year.

5.5 Holiday Hours

The Mid-Valley Administrative Office will be closed December 24-25 and December 31 - January 1, 2016.

5.6 Annual Report on Mid-Valley Instructional Materials

Dr. Cumblad reported to the Board the Annual Report on Mid-Valley Instructional Materials. The report showed the changes in instructional materials over the years. For the current year, social work materials and materials in New Directions high school program have been added to keep up with high school requirements.

5.7 Preliminary Notice of Program Withdrawal

Dr. Cumblad reminded the Board of the Preliminary Notice of Program Withdrawal.

Laurel O'Brien shared the possibility of D303 creating their own 12+ program, alternative school program and a program for at-risk students. There was a lengthy discussion regarding the impact this decision would have on other member districts both in terms of quality of existing programs and the financial implications. The administration was encouraged to continue to pursue students from other districts for Mid-Valley programs while District 303 finalizes its plans.

For Discussion

6.1 ESY Dates

The ESY dates were discussed. No dates have been confirmed. This discussion will be on the Administrative Liaison agenda and brought back to the Board at the January Board meeting.

6.2 Board Workshop Date

The Board Workshop discussion was inadvertently not discussed at the meeting.

6.3 Annual Needs Assessment

Jennifer Phillips shared a draft of the Annual Needs Assessment with the Board. The assessment will go out to Mid-Valley and District staff in January.

6.4 High School Programming for Students with Autism

Nancy Sporer presented the Board with the information regarding private versus public placement costs requested at the November Board meeting. High School options were discussed and will be explored. Further information will be presented at the January Board meeting.

6.5 Permanent Substitute

Dr. Cumblad shared the need of a permanent substitute for some of the programs with the Board. Further information was requested and will be presented at the next Board meeting.

For Action

7.1 Approval of the Revised Personnel Report, November, 2015

Dr. Mutchler motioned, seconded by Dr. Hichens for Approval of the Revised Personnel Report, November, 2015. Motion was passed with unanimous roll call vote.

Adjournment

Motion made by Dr. Mutchler and seconded by Dr. Leden. By consensus the motion carried 4-0 Ayes.

The meeting adjourned at 10:42 a.m.

Chair of the Mid-Valley Board

