

Memorandum

To: Sherry Arrington/Debbie Monschke

From: Gina Burgess-Warehouse Supervisor

Date: 3-06-2013

Re: Surplus

Please include the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

AUCTION

Furniture: *replaced/damaged*-tables, chairs

AV: *broken/no longer used*-av carts, overhead projectors, tv's, cd players, document cameras, camera, cassette players, audio/cd's, classroom performance system, slide projector

Equipment: *replaced/damaged/not working-*

*Cleveland steamer/steam jacketed kettle-McMath kitchen

*20" Wilson Floor Drill Press-RHS Ag Shop

RECYCLE

Computers/

All related items: *replaced/no longer supported/not working*-monitors, printers, cables, keyboards, power supplies, power bricks