



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting

Eisenhower School

7:00 p.m.

December 12, 2024

<u>Members Present</u> Kevin Novak, President Brian Greidanus, Vice President Rebecca McClaney, Secretary Carol Botwinski Spencer Long Brynn Nordmark	<u>Members Absent</u> Mari-Lynn Peters
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<u>CALL TO ORDER</u>	Kevin Novak, President called the meeting to order at 7:01 p.m. This meeting was held in the Eisenhower School Library and a link was made available for those who wanted to view virtually. Link to: https://www.youtube.com/channel/UCL3A8o0joa6OutTKwq5C3pg
<u>ROLL CALL</u>	Present: Mrs. Botwinski, Mr. Greidanus, Dr. Long, Mrs. McClaney, Mr. Nordmark, and Mr. Novak. Absent: Mrs. Peters Also present: Dr. Angelaccio, Superintendent, Dr. Craig Curtis, Assistant Superintendent for Teaching and Learning, Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations, and Dr. Chrys Sroka, Assistant Superintendent for Student Services.
<u>PLEDGE OF ALLEGIANCE</u>	We were led in the Pledge of Allegiance by Representatives of the Eisenhower Century Book Club.

<p><u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u></p>	<p>No one addressed the Board.</p>
<p><u>COMMUNICATIONS</u></p>	<p><u>Eisenhower School Improvement Team Presentation</u> Dr. Lambatos and his team shared their State of the School presentation.</p> <p>Trimester 1 Progress Report was shared.</p>
<p><u>COMMITTEE REPORTS</u></p>	<p><u>BUILDINGS AND SITES</u> Mr. Novak reported that Guest & Visitor Management Proposals were discussed as we continue to look at efficient ways to address building safety and security. Mr. Alms, Director of Tech, and Mr. Romero, Director of Operations, have been working to address building needs for improved Guest/Visitor Management. Preliminary proposals have been discussed for FY26 work, pending funding availability. There was discussion on the Garden Box Proposal, Vego Elevated Garden Boxes will be paid fully by the PTO for the Ross Sullivan Community Garden. An updated design for the garden was presented. There was an update on the Eisenhower LED Lighting Project. Lighting work was completed at Eisenhower School over the Thanksgiving Break and this LED retrofit came at no cost to the District. It was reported that a formal notice of cancelation has been sent to our current vendor for landscaping services, HL Landscaping (Joliet, IL). The attached bid document has been developed and released. Bids will be opened on December 12th, with board action in January. We have asked the PHYBS for an update on their requested electrical work. We hope to have an update to share at the next Committee Meeting.</p> <p><u>FINANCE</u> Mr. Greidanus reported that there was discussion on the final copy of the audit. The final tax levy for 2024 was provided for discussion as well as the supplemental levy for debt service and a resolution for levy apportionment. There have been no changes. The annual E-Rate contract documents with Gerry Zeller were provided for discussion, along with the Letter of Agency allowing Gerry to file E-Rate documents on behalf of the District. Following approval, the solicitations for E-Rate eligible work will be issued on the District's behalf. There was preliminary</p>

	<p>Discussion of the 2025-26 Registration Fee. A survey of neighboring districts was conducted and it was determined that we will not be recommending an increase in fees at this time.</p> <p><u>N.S.S.E.O</u> Mr. Greidanus reported that Brian Weems will leave at the end of the year. There was discussion on the two shining stars for this month. There was discussion on the creation of the strategic plan. All member districts pitched in to spend a couple days at NSSEO to help with the development of the new strategic plan. The plan will be finished up with the NSSEO staff and then will come back to the member districts in January for finishing touches. There was also discussion on the plan to handle snow days this winter. There was also discussion on staffing issues and there was a vote to complete the HVAC work.</p> <p><u>COMMUNITY RELATIONS</u> Mrs. McClaney reported that there was a referendum communications proposal discussed from KQC. There was also discussion on the Building a Better D23 Community Informational Campaign. There was also discussion of the Winter Community Events. Classes resume on January 7. The staff will have Teacher In-service day on January 6, 2024.</p>
<p><u>CONSENT AGENDA</u></p>	<p>The Consent Agenda included the approval of the minutes from the Regular Board Meeting on November 14, 2024.</p> <p>Motion to approve the minutes of the Regular Board Meeting on November 14, 2024. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Abstain (Without Conflict), Kevin Novak: Abstain (Without Conflict), Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea</p> <p>Yea: 4, Nay: 0, Abstain: 2</p> <p>Absent: Peters</p>

<p><u>FINANCIAL REPORT</u></p>	<p>Board member Peters reviewed and approved the vouchers this month.</p> <p>Motion to approve the financial report as presented. This motion, made by Brian Greidanus and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea</p> <p>Yea: 6, Nay: 0, Abstain: 0</p> <p>Absent: Peters</p>
<p><u>PUBLIC HEARING ON 2024 TAX LEVY</u></p>	<p>On November 7, 2024 the Board of Education adopted an estimated tax levy for 2024 as developed by the Finance Committee.</p> <p>The Board conducted a Truth-in-Taxation Public Hearing for the purpose of allowing anyone to address the Board regarding the 2024 Certificate of Tax Levy.</p> <p>A motion was made to open the public Hearing on the 2024 Certificate of Tax Levy.</p> <p>Moved: Greidanus Seconded: McClaney Voice Vote: 6-0 Time: 7:50 pm</p> <p>A motion was made to close the Public Hearing on the 2024 Certificate of Tax Levy.</p> <p>Moved: Greidanus Seconded: Botwinski Voice Vote: 6-0 Time: 7:51 pm</p>
<p><u>SUPERINTENDENT'S REPORT</u></p>	<p><u>Extended Day Program Overview and Discussion of Fees for 2025-26</u></p> <p>Director of EDP, Kris Lebrecht, provided a brief update on the Program. As we look towards the 2025-26 school year, Administration has prepared a brief overview of the participation fees. At this time, the administration is</p>

recommending a small increase in fees, aligned with the CPI for the 2025-26 school year.

Motion to approve the increase of EDP fees by the December CPI rate. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

Final Tax Levy, Supplemental Tax Levy, and Resolutions for Apportionment, and IMRF for the 2024 Tax Year

The 2024 Tax Year Levy and Supplemental Tax Levy for the 2022 bond issuance have been included for approval. Also included are the Resolutions for Apportionment, and IMRF as developed by Chapman and Cutler.

Motion to approve the 2024 tentative and supplemental tax levies as well as the Resolution for Apportionment and IMRF Resolution, as presented. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

FY2024 Audit Review and Fund Balance Discussion

A copy of the final audit has been attached for review. The Finance Committee met to discuss the FY2024 audit and current fund balances. Mrs. McPartlin provided a brief summary and answered questions from the Board.

Motion to accept the FY2024 audit as presented. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

Wheeling Township Treasury Revision of IGA

Following a change in the assignment of Treasurer, and the departure of Wheeling CCSD21 from the Treasury pool, the existing IGA has been updated and requires Board approval.

Motion to approve the updated Intergovernmental Agreement for Treasury Management Services as presented. This motion, made by Spencer Long and seconded by Becky McClaney, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

Informational Campaign

The Community Relations Committee reviewed three proposals from partners to support our informational campaign. It is recommended that the Board approve the contract with EOS as presented, not to exceed \$20,000.

Motion to approve the contract with EOS as presented, not to exceed \$20,000. This motion, made by Becky McClaney and seconded by Carol Botwinski, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

E-Rate Contract Renewal

The annual E-Rate contract documents with Gerry Zeller were discussed and are up for the Board's review and approval:

1. Contract for Funding Year 2025
2. The Letter of Agency allowing Gerry to file E-Rate documents on behalf of the District

Following approval, the solicitations for E-Rate eligible work will be issued on the District's behalf.

Motion to approve the annual contract for E-Rate Consulting services with Zeller and Associates, LLC as presented. This motion, made by Brian Greidanus and seconded by Spencer Long, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

IASB Vision 2030 Resolution

A consortium of organizations, including the Illinois Association of School Boards, has developed an advocacy platform for the State of Illinois. This Vision 2030 framework centers around keeping students safe, keeping high-quality educators working with students, enhancing post-secondary success, and improving measurement of what is working in schools. As members of IASB, we have been asked to support this framework by passing the attached resolution. Administration recommends adoption.

Motion to adopt the Vision 2030 resolution as presented. This motion, made by Spencer Long and seconded by Brian Greidanus, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea

Yea: 6, Nay: 0, Abstain: 0

Absent: Peters

	<p><u>Enrollment Projections</u> Using the Frontline Analytics tool, enrollment projections for 2025-26 are presented. They represent a very flat enrollment projection.</p> <p><u>Assessment Update</u> Dr. Curtis has provided the annual overview of assessment tools, rationale, and timing for the Board's review.</p> <p><u>Curriculum and Instruction Update</u> Dr. Curtis has provided an update to the current curriculum investigations, professional enhancements to instruction, and progress of our working committees.</p> <p><u>2024 Annual Statement of Affairs</u> District 23 has complied with Section 10-17 of the School Code (105 ILCS 5/10-17) requiring school districts to publish in a local newspaper annually and share with the Illinois State Board of Education, an Annual Statement of Affairs summary report as attached.</p>
<p><u>EXECUTIVE SESSION</u></p>	<p>An Executive Session is needed for the purpose of discussing personnel. There will be no action after Executive Session.</p> <p>Motion to adjourn to Executive Session at 8:58 p.m. There will be no action after Executive Session. This motion, made by Mrs. McClaney, and seconded by Mr. Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea</p> <p>Yea: 6, Nay: 0, Abstain: 0</p> <p>Absent: Peters</p> <p>Motion to adjourn Executive Session at 9:10 p.m. This motion, made by Brian Greidanus and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea</p> <p>Yea: 6, Nay: 0, Abstain: 0</p>

	Absent: Peters
<u>ADJOURN</u>	<p>Motion to adjourn at 9:10 p.m. This motion, made by Brian Greidanus and seconded by Carol Botwinski, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Brynn Nordmark: Yea, Kevin Novak: Yea</p> <p>Yea: 6, Nay: 0, Abstain: 0</p> <p>Absent: Peters</p>

Board President

Board Secretary