

WEST BONNER COUNTY SCHOOL DISTRICT #83



Superintendent Report

Kim Spacek, Superintendent

December 2025

Board Meeting Date: Wednesday, December 17, 2025

Who should be recognized for their contribution to student growth and achievement?

- Teaching Mathematical Thinking Team - The District recognizes Courtney Greene and Kathy Prummer for their work with teachers, expanding mathematical thinking in classrooms by coaching teachers on teaching mathematical concepts and strategies to our students to better understand math, concepts to be understood mathematics to be successful. This team was nominated by Loretta Glazier, Peggy Loutzenhiser, and Lynn Parker.
- Officer Chris Davis - Chris continues to work with students to help create a positive learning environment. Often known as "School Dad," Chris shows his commitment to the well-being of our students. This nomination comes from Vanessa Haggett.
- Kelly Krystinak - Alison Snow has a daughter in second grade with Kelly Krystinak. This year, her daughter has truly excelled in her classroom. Mrs. Krystinak has gone above and beyond as her classroom is dynamic. Notes are sent home with positive messages, and always polite in responding to emails.
- Avery Tabb - Tommy Hansen nominates Avery for her work with our students. Avery assists wrestlers with their learning in English/Language Arts. She has been active in attending matches and working with them beyond the school day.

What has the superintendent been working on this past month?

- 2024 Fiscal Audit - Ann Yount, Trustee, Kendra Salesky, Business Manager, and I attended a Zoom Meeting with Tony Matson of Hayden Ross on Monday, December 1, 2025. Tony Matson provided an overview of the audit process. As of the writing of this report, the district has reserved a Study Room at the County Library. The Audit Team will be here on Tuesday, December 16 to Thursday, December 18, 2025. Thus far, an Engagement Letter is all that arrived for signature with Ann Yount and I signed and returned the letter.

Audits are more than reporting. It is composed of an ongoing process to understand what will be audited each year and putting systems in place to assure the organization is successful. Any audit is to assure with “reasonableness.” The process includes tests on financial matters with conclusions. During this process errors will asked to be corrected, which helps provide an update to processes. Here are a few areas tested for reasonableness:

- *Errors*
- *Fraudulent financial reporting*
- *Misappropriation of assets*
- *Violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government*

Ongoing behind the scenes preparation goes into each audit as well as the following year to assure each audit is responsible to our responsibilities for appropriately spending revenue to educate students.

- *Forestry Building - Since approval, Ginno Construction is moving ahead with the project. Marcus Valentine, Project Manager from Architects West, and I discussed mobilizing when school resumes in January of 2026. This will give Ginno a chance to purchase all of the materials needed and get them on site, which should help to complete the project within the timeframe outlined in the Construction Documents. Cory Quan (Phillips) of Ginno Construction is the Project Manager for their firm, and I had an introductory phone call. Ginno Construction is looking forward to this project and believes that with current trends in construction the building can be constructed within the timeline inside the construction documents.*
- *Superintendent Meet & Greet - The meet and greets are described below:*
 - *Snow Valley/Bear Paw Community - Lynn Parker, Principal of Priest River Elementary School/Hone Learning Network and I along with Margy Hall, Trustee, ventured to a new location to discuss education within the district. Five (5) members of the community attended, with one (1) involved with homeschooling, not in the Home Learning Network. The group seemed happy the district was moving forward with the innovative programs. See the attached flyer. There was a concern about screen time by one of the community members and she was encouraged to contact the school administration to set up a time to meet. As of the week of putting together this report, my knowledge is a meeting was scheduled.*

These meeting occurred in the prior months and the list is a running description of our meetings.

- *Surf Shack, Blanchard - My understanding there were a number parents home schooling in the area and it would be a great way to connect, so I*

asked Lynn Parker, Principal of Priest River Elementary School/Home Learning Network, to attend with me. Three community members attended.

We discussed the following items:

- *Federal Funding*
- *Bathroom Passes at Priest River Lamanna Jr-Sr High School*
- *Cell Phone use by students*
- *Hoodoo Creek Café, Vay - I invited Vanessa Haggett, Principal of Priest River Lamanna Jr-Sr High School, to attend the Meet & Greet with me. There were no community members in attendance at this communication opportunity. We Stayed for about 1 hour to see if anyone would come.*
- *Nickleplate Café, Nordman - The first Meet & Greet for the fall was up in Nordman at the Nickelplate Café. Eight community members attended. Margy Hall, Trustee, attended representing the Board of Trustees. A list of topics is provided below:*
 - *Student Transportation - busing*
 - *Magnet School*
 - *Home Learning Network (Grades Kindergarten through 8 & Grades 9 through 12)*
 - *District Budget through October 2025 (working to reduce Child Nutrition expenditures)*
 - *Special Education (action taken to reduce Maintenance of Effort)*

There were questions on each of the topics that generated great discussion. Community members felt the district was making progress in moving forward.

- *2024FY Audit Entry Meeting - Tony Matson, Hyden Ross, with Kendra Salesky, Business Manager, Ann Yount, Chair, Board of Trustees, Paul Turco, Trustee, Debra Buttrey, B² Consultant, and I attended an Entry Meeting for the 2024FY Audit. The Engagement Letter and Entry Information will be emailed during the week beginning Monday, December 1, 2025. The information requested will lead to the auditors being on site for field work on Tuesday, December 16, through Thursday, December 18, 2025. The target date for completion of the 2024 FY Audit will be mid-January of 2026. If documentation falls into place, the 2025FY Audit will begin the last portion of January 2026, with estimated completion mid-February. This is the goal, not a guarantee. A smooth completion for both audits if the initial Trial is reconciled with the 2023 FY Audit and then for the 2024 FY Audit.*
- *Career Connected Learning - Vanessa Haggett, Principal of Priest River Lamanna Jr/Sr High School and I had a Zoom Meeting with Transcend on Monday, December 8, 2025. The purpose of this meeting was to ask about our*

interests in becoming a part of the cohort to work with ten (10) other rural school systems across the nation. Originally, I thought we would be working with schools from the area I worked with in Washington. Both Vanessa and I felt collaborating with other schools would help our community, parents, and students for a purpose on graduating from school and moving on in their lives as well as other options besides a college/university degree. We should know by mid-December whether the district was chosen to be a part of this consortium.

What tasks need focus for the upcoming month?

- *Board Policy 5100 - Hiring and Criteria - Brining clarity to the process for building principals and directors emerged as a topic of concern. I will work with the AdTeam and Tracy Rusho, Human Resources Director/Special Services Administrative Assistant, will be updating the policy in collaboration with building principals and directors. My goal, as Superintendent, is for the District Office to be a resource for recruiting and retaining certificated teachers and classified staff working directly with students as this is where staff is needed and where learning takes place.*
- *The Rural Alliance - This Sunday evening and Monday morning (12-15 & 12-16) a conference will be held at Northern Quest. Its focus is on AI. It was introduced at the last conference in September. From that conference, I asked Tommy Hansen to be a part of AI initiatives the Alliance is working on. He will be attending with me. Accommodations are provided by the Alliance. We will have information at an upcoming meeting on what was learned.*

Are there any other items of significance to report?

- *District Office Temporary Relocation - The District Office was informed late afternoon on Thursday, December 4th with a Fungus and Radon Report that the building had high levels of both present. This meant it was not safe to work in until mitigation actions were taken to allow for work to be conducted in the building.*

Knowing my staff and their capabilities, I called for a meeting Monday morning at 8 AM before learning about Kendra Salesky's need to be away work. We ended up meeting on Sunday, December 7, 2025. We met and talked about a move to the elementary school because it was available and a move could be quick. We had space available, and staff available to make the move as quickly as possible. Thinking about the next two weeks, I decided that with the Board Meeting, completing payroll, and paying bills was the top priority.

It is important for all to remember that as the community has their desire for its wants, we do our best to serve it with our focus on the day-to-day work that goes on supporting the students that show up each day.

How many corrective actions have resulted in a Temporary Suspension this past month? This information is provided based upon Board Policy 3340 - Corrective Actions and Punishment. The chart below outlines actions taken since the last board meeting:

<i># of Temporary Suspensions</i>	<i>Reason for Action</i>	<i>Response</i>
1	Disruption of Class	1-Day
2	Fighting	3-days
1	Insubordination	3-days
1	Profanity	1-day
1	Truancy	3-days
3	Use of ATOD	3-days

How many Attendance Letters have been processed this month since the last board meeting?

<i>Grand Band</i>	<i># of Students</i>
<i># of Students in Kindergarten through Grade 6</i>	7
<i>St# of Students in Grades 7 through Grade 12</i>	-

How many Open Enrollment Applications have been processed since the last board meeting:

<i># of Students Entering the District through Open Enrollment</i>	<i># of Students Exiting the District through Open Enrollment</i>	<i># of Students Changing Schools in the District through Open Enrollment</i>
1	0	0

How many Requests for Public Records have been processed? The chart below requests made and/or completed since the last board meeting:

<i>Requestor</i>	<i>Nature of Request</i>	<i>Date of Request</i>	<i>Date Request fulfilled</i>
Grace Howat Idaho Family Policy Center	Board Policy related to the Rights of Parents	11-20-2025	12-6-2025

Other Items of Interest

I read the following documents to keep up with current issues in the field of education: (Reading is done during each mealtime when at the house in Oldtown.)

- *Hayden Ross Audit Engagement Letter* - This letter begins the process and sets expectations for the relationship between the auditor and district staff involved in the audit process. Once complete, the audit report is open to public view. All auditors work for a smooth process and ask cooperation with the district to complete the audit.
- *Emergency Procedures Handbook* - It was a long overdue reading. Reading the handbook gave me a better perspective on how the District works with the Priest

River Police Department to place a School Resource Officer within the school system. The handbook is current and thorough!

Acronyms:

Education has terminology formed from the initial letters of other words and pronounced as a phrase of letters or word. (This list will expand as acronyms are used in this report.)

- *ASVAB = Armed Services Vocational Aptitude Battery*
- *IHSAA = Idaho High School Activities Association*
- *ICRMP = Idaho County Risk Management Program*
- *IRI = Idaho Reading Indicator*
- *ISEE = Idaho System of Educational Excellence*
- *MTSS = Multi-Tiered System of Supports*
- *PLC = Professional Learning Community*
- *STEAM = Science, Technology, Engineering, Arts, and Mathematics*
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