



East Lansing
Public Schools

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Richard Pugh, Director of Finance & Operations

SUBJECT: Informational Item – Architect and Construction Management Services

DATE: October 8, 2024

Background:

With the assistance of Thrun Law Firm administration is close to finalizing the AIA contracts with Kingscott and Clark Construction for professional services related to the bond project. Attached are the respective fee proposals. Both fee proposals, excluding estimated reimbursable expenses, are below the estimates included in the Preliminary Qualification Application. Below is a summary of fee proposals compared to the PQ App:

	Est. fee per PQ App.	Fee per Proposal	Difference	Est. Reimbursables
Kingscott	\$1,453,553	\$1,372,378	(\$81,175)	\$63,340
Clark Construction	\$2,016,461	\$1,916,496	(\$99,965)	\$186,096

The Finance Committee reviewed the fee proposal on October 7, 2024. I anticipate AIA contract language to be finalized soon with Board action anticipated on October 28, 2024.