

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** of the Board of Education of Mahtomedi Public Schools was held **Thursday, March 9, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout (arrived 7:55 p.m.) Superintendent Mark Larson, ex officio; and Audrey Anfang, Student Representative.

3. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of the agenda. Carried 5-0.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$5,489.12 in donations and expressed the school board/district's formal thank you. McGraw moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

A. Approval of Donations/Grants Totaling \$5,489.12

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used toward the wishes of the donor.

1. From Mahtomedi Wrestling Booster Club to Volunteer Wrestling Coaching - \$3,500.00
2. Multiple Cash Donations to Mahtomedi High School Theater - \$1,071.00
3. Wells Fargo Matching Funds to Mahtomedi Middle School Miscellaneous Student Needs - \$60.00
4. Wells Fargo Community Support Campaign to Wildwood Elementary Miscellaneous Student Needs - \$105.00
5. Mahtomedi PTO to Wildwood Elementary Teacher Support - \$350.00
6. Multiple Donations to Wildwood Elementary Adopt a Book - \$223.00

7. Wells Fargo Community Support Campaign to Mahtomedi High School Activities - \$55.12
8. Mahtomedi PTO to O.H. Anderson Elementary Classroom Teacher - \$125.00
9. Jan Marshall to Mahtomedi Area Community Education Early Childhood and Mahtomedi Adventure Club - Puzzles, Books, Crayons and Craft Supplies

5. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following employees and students were recognized by the school board and administration:

- Mahtomedi Middle School White Bear Rotary Academic Achiever: Greta Schimnowski
- Mahtomedi Alpine Ski State Qualifiers: Ricky Tweden, Not Present: Trygve Myers
- Wrestling State Participants–Evan Lawrence and Ben Nelson
- Mahtomedi Girls' Gymnastics Team-Zoe Bush, Nicole Hemstad, Olivia Hurt, Kasey Lenarz, Haley Oswald Not Present: Annika Daniels, Caylee Greeder, Kelsey Rose-Wilsey, Annikki Neubeck, Coach - Debbie Driscoll
- Athena Award Winner-Nicole Hemstad

B. Minnesota Department of Education Assistive Technology Teams Project Grant

Barbara Connelly, Occupational Therapist and Assistive Technology Coordinator, presented on the Minnesota Department of Education (MDE) Assistive Technology (AT) Teams Project Grant. The 3-4 year grant is a partnership between MDE, the Regional Low Incidence Project through Metro ECSU and 6 local districts. The first year goal is to review current practices and develop district action plans to improve outcomes for students with disabilities using the Student-Environment-Task-Tools (SETT) framework model. The second year goals are to increase independent use of AT and integrate it into the general classroom through collaboration with students and staff. The third/fourth year goal is to implement a professional development plan which would support the understanding of AT devices and services to enable students to accomplish Individual Education Programs (IEP) goals. The grant also includes several training sessions per year by national speakers. The Mahtomedi School District team consists of the district's Special Education Supervisor, Special Education teachers and the Technology Director.

6. PUBLIC COMMENT:

None

7. REPORT FROM STUDENT REPRESENTATIVE

School Board Student Representative Audrey Anfang reported on the following events at Mahtomedi High School: winter sports, choir concert, Mahtomedi students leaving for Costa Rica for Spring Break, Student Leadership Council (SLC) food drive, eleventh grade students meeting with counselors regarding college, registering for Advance Placement tests, Students Advocating for Equity (SAFE) focus group on privilege and Lunch and Learn.

8. APPROVAL OF MINUTES

A. February 9, 2017 - Special Meeting

Schwartz moved, Chevalier seconded, approval of the minutes from the February 9, 2017, special school board meeting. Carried 5-0.

B. February 9, 2017 - Regular Meeting

Schwartz moved, Chevalier seconded, approval of the minutes from the February 9, 2017, regular school board meeting. Carried 5-0.

C. February 23, 2017 - Study Session

McGraw moved to amend the minutes by adding the language “similar to the St. Anthony Village High School policy” to Discussion Item 4.A. Payne seconded, Carried 5-0. Schwartz moved, Chevalier seconded, approval of the minutes from the February 23, 2017, school board study session. Carried 5-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The Calendar of Events was reviewed.

B. Guidance Department Update on Minnesota Career Information System (MCIS)

Jennina Boskovich, Mahtomedi Middle School Counselor, and Ellen Cole, Mahtomedi High School Counselor, updated the school board members on the Minnesota Career Information System (MCIS) an online career and college exploration tool sponsored by MDE. Boskovich explained the introduction of MCIS Jr. in Grade 7 which allows students to explore the system with an Occupation Scavenger Hunt and a Career Cluster Inventory and in Grade 8 students take the Interest Profiler and complete the IDEAS Interest Survey. Cole explained ninth grade students retake the Career Cluster Inventory to help them develop a four year high school course plan and students in Grades 10-12 continue to update their course plan and career goals along with a Reality Check program that helps them learn how much money they will need to earn and identify occupations that will provide a salary that meets their needs. The system

allows them to search for colleges using School Sort and research financial aid using the Financial Aid Sort. Boskovich demonstrated the MCIS for school board members.

C. First Reading of Annually Reviewed Policies, New Policies and Policies with MSBA Recommended Changes

Superintendent Mark Larson discussed with school board members the following annually reviewed policies, two new policies and those with Minnesota School Board Association (MSBA) recommended changes: Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 514 - Bullying Prohibition, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Technology Acceptable Use and Safety, Policy 616 - School District System Accountability, Policy 806 - Crisis Management, Policy 220 - School Board Use of Electronic Mail, Policy 808 - Namings, Policy 401 - Equal Employment Opportunity, Policy 402 - Disability Nondiscrimination, Policy 410 - Family and Medical Leave, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 503 - Student Attendance, Policy 529 - Staff Notification of Violent Behavior by Students and Policy 707 - Transportation of Public School Students. The policies were reviewed prior to this meeting by the Policy Committee and will be brought for a second reading at the March 23 study session and for approval at the April 13 regular school board meeting.

10. ACTION ITEMS

A. Approval of Revised 2016-2017 Budget

Schwartz moved, Chevalier seconded, approval of the revised 2016-2017 budget. Carried 6-0.

B. Approval of 2017-2018 Achievement and Integration Budget and Three Year Plan

Donovan moved, Stout seconded, approval of the 2017-2018 integration budget and three year plan. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier distributed a packet of AMSD position papers that were approved at the March 3rd meeting to school board members.

B. Integration District: Educational Equity Alliance (EEA)

None

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the upcoming April 3 - MSBA Day at the Capital, the National School Board Association (NSBA) Conference in Denver and the April 6 - MSBA Director District 6 meeting which will include a presentation on the Irondale High School Early College Program.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz stated the 916 Talking Points are included in the packet.

E. Other Items/Reports

Mahtomedi Area Educational Foundation (MAEF) Meeting - Julie McGraw, School Board Vice Chair/Clerk, reported on the March 27 MAEF meeting where the awarded teacher grants totaling almost \$87,000; the April 8 Legacy Night with an auction item of a school board food experience; and supporting the Mahtomedi High School's Celebration of Excellence with a \$500 sponsored table were discussed.

City Leaders Meeting – School Board Chair Lucy Payne and Superintendent Mark Larson reported on the February 10 City Leaders' Meeting where the changes along Stillwater Road to the Mahtomedi High School and Middle School entrances, as part of the Abatement Bonds Phase II Project, in conjunction with Washington County and the new Hugo housing development were discussed.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: AMSD Reimagine Minnesota's work with the Forbes Consulting Group to hold World Cafes meeting to focus on closing the achievement gap, MSBA Day at the Capitol, the formation of the Mahtomedi Innovation Task Force and the article in the White Bear Press Newspaper on Mahtomedi High School Family and Consumer Science Culinary/Baking Courses.

13. ADJOURNMENT

McGraw moved, Schwartz seconded, adjournment. Meeting adjourned at 8:16 p.m. Carried 6-0.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 394421 to 394636 and 80008154 to 80008231
2. Check Register 05 - Check No. 50000443 to 50000447

C. Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements
 - a. Mark Larson - Superintendent - Mahtomedi District Office (7/1/17 - 6/30/2020)
 - b. Michaelkor Thao - Cleaner - Mahtomedi High School (2/21/2017)
 2. Approval of Job Share Agreements
 - a. Laurie Gerver - Grade 3 Teacher - O.H. Anderson Elementary (2017-2018)
 - b. Judy Werner - Grade 3 Teacher - O.H. Anderson Elementary (2017-2018)
 - c. Karen Marshall - Grade 2 Teacher - Wildwood Elementary (2017-2018)
 - d. Lynnette Showers - Grade 2 Teacher - Wildwood Elementary (2017-2018)
 3. Approval of Resignations/Retirements/Terminations
 - a. Charlotte Henning - Secretary to the Director of Student Activities - Mahtomedi High School (3/1/2017)
 - b. Jason Sawyer - Custodian - Mahtomedi High School (2/17/2017)
 4. Approval of the 2017-2018 Student/Family Handbooks
- E. Student Overnight Field Trip Request to Italy & Greece March 2018 sponsored by the Mahtomedi High School Social Studies and Art Departments

JULIE MCGRAW, CLERK