MEMO TO:	**Dr. Jon Graff, Superintendent** **School Board**
FROM:	**Jessi Buttell**
DATE:	**August 15, 2025**
SUBJECT:	**SPMS Student-Parent Handbook**

The following changes are being recommended for the Saint Peter Middle School Student-Parent Handbook.

- **Section 3: Student Behavior**
  - **After-School Co-Curricular Events**
    - *IV. Student Assemblies and Events (Page 12)*
      - If students do not meet these expectations, they will be asked to leave the event or stay with their parents/caregivers.

- **Section 4: Guidelines and Procedures**
  - *W. Visitors (Page 21)*
    - Visitors are now required to sign in at the front office via Door 1 during instructional hours (8:05 a.m. – 3:10 p.m.), present a government-issued ID, and wear a provided name badge before entering the main building.

- **Section 5: Technology**
  - *D. District Issued Chromebook Expectations - III A. (Page 22)*
    - Chromebook/device screens are monitored by classroom teachers through Securly Classroom while the student's Chromebook is in use.

- **Section 8: Assessment** *(Page 29)*

Saint Peter Middle School students will participate in various district and state-wide assessments throughout the school year. Assessment data helps Saint Peter school district measure student progress toward Minnesota's academic standards in reading, math, and science. Other assessments provide educators with a comprehensive assessment system offering universal screening and early identification of academic and social-emotional needs.

  - *A. District and State Assessments*
    - *I. FastBridge assessment→ students are tested in areas of reading, math and social-emotional three times a year (fall, winter, and spring)*
    - *II. Minnesota Comprehensive Assessment (MCA) → students are tested in areas of reading, math, and science (science: eighth grade only) one time per year.*

B. READ Act Requirements

     I.   *If a student in grades 4-12 is identified as needing further support after an initial screening (like the aReading assessment), Capti Read Basix is administered as a Minnesota Department of Education (MDE) approved dyslexia screener. This second screening helps identify specific reading needs and guides appropriate interventions for students not consistently demonstrating grade-level reading skills. The use of Capti Read Basix aligns with efforts to ensure assessment tools and instructional decisions are rooted in the Science of Reading and state guidance like the Minnesota READ Act Literacy Plan.*

● **Appendix - Policy:** The appendix has been expanded to include additional district policies as required or recommended.