

**MINUTES OF THE BOARD OF REGENTS
FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
November 11, 2015
4:00 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Wednesday, November 11, 2015, in Room M-202 of Moody Hall, commencing at 4:00 p.m., the following Facilities Committee members were present: Mr. George F. Black, Chairperson, Mr. Florentino “Tino” F. Gonzalez, and Mr. Michael B. Hughes. Other Regents present included Mr. Armin Cantini, Mr. Carl E. Kelly, Mr. Raymond Lewis, Mr. Fred D. Raschke, and Mr. Carroll G. Sunseri.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, and Dr. Gaynelle Hayes.

- I. **CALL TO ORDER:** Chairperson Black opened the meeting at 4:11 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on November 6, 2015.
- III. **CONSIDER APPROVAL OF MINUTES FROM SEPTEMBER 9, 2015 MEETING:** A reading of the minutes for the September 9, 2015 meeting was waived. Mr. Hughes moved to approve the minutes as presented; Mr. Gonzalez seconded. The motion passed unanimously.
- IV. **UPDATE AND DISCUSS HVAC SYSTEM AT APPLIED TECHNOLOGY CENTER:** Dr. Shelton reported that there are two issues to be resolved with the HVAC system at the Applied Technology Center (ATC). One involves sensors that need to be installed as indicated in the design. Staff anticipated this job being completed by the contractor in order to accept this renovation project. As a result, \$107,276.89 in retainage is pending. With the installation of the sensors, issues with roof top unit (RTU) 1 would be resolved. Also, there are design issues with RTU 2 that may warrant further action not involving the contractor, such as increased operational costs and damage to the structure due to the inability to control the interior humidity. It was the consultant’s recommendation to have the sensors installed, close out the contractor’s contract, and then deal with the design issues separately. The College Attorney concurs.
- V. **REVIEW AND DISCUSS ACCEPTANCE OF APPLIED TECHNOLOGY CENTER RENOVATION PROJECT AND RELEASE OF FINAL PAYMENT TO JAMAIL AND SMITH CONSTRUCTION:** Dr. Shelton stated that since the sensors have not been installed, staff is not recommending the acceptance of the Applied Technology Center Renovation Project or the release of the final payment to Jamail and Smith Construction.

VI. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING ACCEPTANCE OF APPLIED TECHNOLOGY CENTER RENOVATION PROJECT AND RELEASE OF FINAL PAYMENT TO JAMAIL AND SMITH CONSTRUCTION:

The Committee had no recommendation for the Board of Regents regarding this agenda item.

VII. UPDATE AND DISCUSS ROOF SYSTEMS AT FITNESS CENTER / FINE ARTS BUILDINGS AND APPLIED TECHNOLOGY CENTER BUILDING 2:

Dr. Shelton gave an update on the roof systems at the Fitness Center / Fine Arts buildings and Building 2 at the Applied Technology Center. Damage was detected due to the recent rains. Work is being done on the Fitness Center / Fine Arts roof and adjoining gutter at a cost of \$7,812. Repairs at the ATC are similar with a common gutter between the pitch roofs of two adjacent buildings. The cost to replace the rusted gutter is \$6,180. In the process, other issues were uncovered with the Building 2 roof that will require extensive repairs in the future. Also, the type of repairs would necessitate a reinspection for windstorm coverage. Dr. Shelton gave details and said the Board should plan for this as a capital expenditure in next year's budget.

VIII. ADJOURNMENT: There being no further business to come before the Facilities Committee, the meeting adjourned at 4:24 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

George F. Black, Chairperson