



## Executive Summary Finance Committee Meeting

**DATE:** November 16, 2023

**TOPIC:** Staff Desktop Refresh For 2023-2024 School Year

**PREPARED BY:** Jordan Stephen

**Recommended for:**

- Action
- Discussion
- Information

**Purpose:**

The Board of Education approves all contracts and expenditures greater than \$10,000.

**Background:**

Over the last number of months, the team has been gathering information and proposals for the replacement of desktop computer equipment within each of the buildings in the District. These computer systems are used by our administrative assistants along with our buildings and grounds engineers, who require the Windows operating system to interface with our computer network and specialized software, including the Raptor visitor management system and the integration of our HVAC equipment.

Currently, the computers that are in these Locations are over 6 years old, out of warranty, and have been scheduled to be replaced with a unit that is modern and will continue to function for the foreseeable future. The locations of where this equipment will be installed is as follows:

- Administration Building: Maintenance Department (1)
- Lincoln Hall: Administrative Assistant (1), Maintenance Department (2), Nurse (1)
- Rutledge Hall: Administrative Assistant (1), Maintenance Department (1), Nurse (1)
- Todd Hall: Maintenance Department (1), Nurse (1)

**Equipment Refresh:**

- The Administrative team is recommending the following technology to be refreshed at each of the schools:
- The District will purchase 10 Dell Inspiron 24 All-In-One computer systems.
- All computers being removed from each of the buildings will be wiped and recycled during the summer.
- Depending on the conditions of the unit a couple of units will be placed into storage for a backup purpose

**Fiscal Impact:**

<b>Item</b>	<b>SD74 Bundle Price</b>
24 Inch Dell Inspiron 7720 All in One Desktop	\$969.42
3-Year Service and Support	included
<b>Total Cost for Specialized Replacements</b>	<b>\$9,694.20</b>

During the last refresh of these Windows based computer systems, the district spent \$17,138.55

**Recommendation:**

The Finance Committee concurs to recommend to the Board of Education to continue with the replacement of the specialized computer equipment within the District in an amount not to exceed \$9,694.20.