

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM

Meeting type: Regular

Date of Meeting: 4/24/18

Place of Meeting: NF Community Room

Minutes submitted by: Alicia Roy

Members present: Ed Sbordone

Members absent: Kathy Baker, Doug DeRito, Greg Flanagan

Other attendees: Alicia Roy, Craig McClain, Samantha Mannion (6:35), Rick Regan, Jay

Gustaitis, Kaycee Czyzak

**Meeting called to order:** at 6:00 p.m.

Rick Regan and Samantha Mannion were elevated to voting status.

**II. Approval of Minutes**

A. March 15, 2018 - Regular

**Motion:** To approve minutes of the March 15, 2018, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Samantha Mannion

**Recording of vote:** All in favor

**III. Action Items**

A. 2017-18 FY Budget Transfers – The budget transfers were presented for review.

**Motion:** To recommend to the full Board approval of the 2017-18 FY budget transfers as presented.

Made by: Ed Sbordone

Seconded by: Rick Regan

**Recording of vote:** All in favor

B. Healthy Food Certification – Changes in the federal regulations reduce restricted items and allow us to continue to sell the items currently on our menu. Participation in the program is expected to bring about \$10,600 in additional funding to the district.

**Motion:** To recommend to the full Board approval of the requirements for inclusion in the Healthy Food Certification Program.

Made by: Ed Sbordone

Seconded by: Rick Regan

**Recording of vote:** All in favor

**IV. Information Items**

A. Child Nutrition Program Administrative Review Overview Report – Jay Gustaitis and Kaycee Czyzak from Aramark explained the audit process and findings of the review at Consolidated. The three-day audit is to ensure compliance with USDA and state regulations. No findings related to the menu, service to children, or general operations were discovered. All concerns have been or very soon will be addressed.

B. School Lunch Prices – No change in the school lunch price is recommended for FY19.

C. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2017-18 at March 31, 2018 – The current expenditures overall fall within the budget allotment.

D. Special Education Review - The quarterly report was reviewed and discussed.

**V. Other - None**

**Motion to adjourn:** Made by: Ed Sbordone

Seconded by: Samantha Mannion

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:45 p.m.