

DRAFT

School District of the City of Saginaw
MINUTES OF THE BOARD ACTION MEETING
550 Millard Street • Saginaw, Michigan 48607 • 989-399-6500
November 20, 2024

President Coleman called the meeting to order at 5:30 PM.

1. ATTENDANCE

Board of Education:	President C. Coleman	Present (6:27 pm left earlier)
	Vice President J. Nash	Present
	Secretary V. Harrison	Absent
	Treasurer R. A. Knapp	Present
	Trustee K. Rooker	Present
	Trustee J. Seals	Present
	Trustee M. Thompson	Absent

Central Administration Staff:

Superintendent R. Roberts	Present
Deputy Superintendent T. Johnson	Present

2. APPROVAL OF AGENDA

President Coleman asked board members if there were any additions or subtractions to the agenda. The agenda was approved as presented.

3. PRESENTATION

Student Ambassadors

Dr. Roberts called on each high school principal to introduce the Student Ambassadors. The students reported on school activities and activities that were carried out in collaboration with other buildings. Saginaw United, SASA, and SCC all presented their monthly reports.

Longfellow Purchase Proposal

Dr. Roberts shared that this is a proposal to purchase Longfellow Elementary. He introduced Mr. Rene Torres Construction. Mr. Torres is interested in starting a pre-apprentice program with the need for trades in commercial and residential construction. He said their goal is to start teaching a residential program for carpentry, heating and cooling, electrical, and all trades there are for building. Mr. Torres wants to make Longfellow into the trade school location. He will partner with HBA (Home Builders Association) to build a 2-year program as well as partnering with Delta College and Michigan Works.

There were several questions from Board Members answered; Dr. Roberts shared if the board wants to consider the proposal, we will work with this group once all the boxes are checked with our legal department.

The Dr. Coleman asked the Board to allow our Superintendent to move forward and Dr. Roberts will share details before moving forward with a purchase agreement.

A voice vote was taken with the following results.

Ayes: 5 Nays: 0 – Motion Carried

Dr. Coleman has to leave the meeting for another appointment (6:27 pm). Mrs. Nash will preside over the remainder of the meeting.

Policy Revision

Dr. Roberts called on Mrs. Seals to share the various policies first and second Readings and Revisions. Mrs. Seals shared that everything had a second reading. She said Policy 8321 has been recommended to be done ASAP after talking to Don Schelke of NEOLA for protecting the “Board of Education.” The second reading Polices will be on the Consent Agenda.

1. 1st Reading for Policy 8321. 2nd Reading will be read at the December meeting.
2. 2nd Reading
 - POLICY 1130/3110/4110 – CONFLICT OF INTEREST
 - POLICY 6110 – GRANT FUNDS (UNIFORM GRANT GUIDANCE)
 - POLICY 6111 – INTERNAL CONTROLS
 - POLICY 6112 – CASH MANAGEMENT OF GRANTS
 - POLICY 6114 – COST PRINCIPLES – SPENDING FEDERAL FUNDS
 - POLICY 6325 – PROCUREMENT – FEDERAL GRANTS/FUNDS
 - POLICY 6550 – TRAVEL PAYMENT & REIMBURSEMENT
 - POLICY 7310 – DISPOSITION OF SURPLUS PROPERTY
 - POLICY 7450 – PROPERTY INVENTORY

SCC Boilers Replacement

Dr. Roberts called on Mr. Tim Furtaw to introduce the bid package, which was originally part of an expansion proposal at SCC. He shared that the bid was approved back in April. Mr. Furtaw shared that there was some recent pushback on the full proposal, but we must replace the boilers. We only took the bid package for the boilers. He shared that of the original 4 million, 1 million is for the boilers. Mr. Furtaw mentioned that Wobig is the general contractor with all the information. He stated Boiler cost is \$1,134,638 and will be using General Funds; this item will be on the Consent Agenda.

4. NEW BUSINESS

No report.

5. COMMITTEE REPORTS

Finance

Ms. Knapp shared the next meeting date is to be determined. All reports have been posted on the briefing agenda and are on letter “B: of the consent agenda. We had a clean audit with no findings, receiving the highest rating possible.

Policy & Curriculum

No report.

Buildings and Grounds

There was no meeting this week and will schedule another meeting in the future.

Capital Projects

Mrs. Nash called on Mr. Furtaw to share more detail for the Capital Projects.

Mr. Furtaw shared that a catch basin failed, and the entire tile went out to the street, so we had to coordinate with the City at the Bus garage's main parking lot. He shared that we had to get it fixed immediately, costing \$16,800, with Willies Contracting, whom we have used in recent years.

Mr. Furtaw shared information about the replacement of the maintenance van. He shared that there were other bids, but he will work with McDonald's GMS with some comparative quotes and the new threshold from the State. He worked with McDonald at \$35,512 for the State threshold and they have held this vehicle for us. This replaces a 2003 van, and we are replacing it with a 2023 van.

Human Resources

Mrs. Nash stated Mrs. Thompson was not present, and we previously left up in the air the Superintendent's interim evaluation and the participation of Mr. Rod Green. Dr. Roberts talked to Mr. Green, and the purpose was to look at the goals and see if any goals need to be addressed. He shared the facilitator is not usually present at this meeting. Dr. Roberts stated it is entirely up to the Board, according to Mr. Green, whether the Board would like to conduct an evaluation. Mrs. Nash asked if we could remove the interim and still proceed with an annual review. The Board agreed to delay the decision until all Board Members are present and will do so at the December meeting.

City/School/County Liaison

Dr. Coleman is not present. It was shared that there will be a meeting in January 2025.

6. PUBLIC/UNION COMMENTS

Mrs. Nash called for public and union comments, but none were made.

7. SUPERINTENDENT'S REPORT

Dr. Roberts shared information on the Partnership Agreement Updates. He shared that our four schools (in partnership agreement) received the on-track rating, which is the highest rating that can be received. Dr. Roberts stated that we are at the midpoint of 18 months of the 36-month contract. He shared that the 2023-24 score has not been released and does not impact us. Mrs. Nash asked about where Saginaw United stands, and Dr. Roberts confirmed they are not part of the agreement.

6. CONSENT AGENDA

Mrs. Nash asked board members if there were any exceptions to the Consent Agenda. Ms. Knapp asked that Item "E" for mid-year evaluation held until December 2024.

The following motion was made.

Motion

Moved by Mrs. Seals and supported by Ms. Knapp that the Saginaw Board of Education accepts the Consent Agenda format.

A voice vote was taken with the following results.

Ayes: 4 Nays: 0 – Motion Carried

- A. Approve the Minutes for October 9, 2024, Briefing Session and October 16, 2024, Action Meeting.
- B. Approve the October 2024 Financials
- C. Adopt the following policy revisions as presented on November 7 and 13, 2024 (2nd Readings) - Policy 1130/3110/4110 – Conflict of Interest, Policy 6110 – Grant Funds (Uniform Grant Guidance), Policy 6111

– Internal Controls, Policy 6112 – Cash Management of Grants, Policy 6114 – Cost Principles – Spending Federal Funds, Policy 6325 – Procurement – Federal Grants/Funds, Policy 6550 – Travel Payment & Reimbursement, Policy 7310 – Disposition of Surplus Property, Policy 7450 – Property Inventory. *Policy 8321 second reading will be held at the December meeting.*

- D. Approve the 35A Budget as presented on November 13, 2024.
- ~~E. Approve the Mid-Year Evaluation for the superintendent as presented at the November 13, 2024, Briefing Meeting.~~
- F. Approve the November 2024 Human Resources/Labor Relations Report
- G. Approve items for the SCC Boiler Repair Placement, totaling \$1,134,638.00. General Funds will be used.

9. FINAL BOARD COMMENTS

Mrs. Seals - said she went to the meeting with the State and wants them to know that Dr. Tran did an excellent job representing us. Mrs. Seals said our instructors, principals, and everyone on the team did a great job. She said the schools had worked very hard, and our state representative was very happy with our presentation on our partnership schools.

Mr. Rooker – he shared that the Holidays in the Heart of the City takes place on Friday, with fireworks, Santa, and the parade on Saturday. The parade starts at 11:00 am. Dr. and Mrs. Seals are the Grand Marshals.

Ms. Knapp – said she is very pleased that First Student supplies buses across the bridge and back for the vent. Our food service from Saginaw Public provides the hot chocolate. She shared Mr. Strobel has been very helpful. She shared that for the parade, Saginaw Public is sponsoring the reviewing stand, and First Student is bringing their decorated buses from Friday night. They will join in the parade and shuttle participants. A number of entries are from Saginaw Public, and there are enough Seals family members that they won't all fit on the float despite one being on the City Council float, and will also have a vehicle behind the float. She wants to comment on SASA on the ribbon cutting, the tours done so beautifully, and the resilience of our students coping with the Sunday morning fire. She hopes it is quickly restored. She loves the student ambassador reports and asked if we want to start thinking about having student members on the board who give us input during the meetings and not just report and leave. She saw it work very well in a neighboring community. The students do not vote but have important input and suggest we consider how it might impact the district in the future. Wishes everyone a nice Thanksgiving Day.

Dr. Roberts - said he thanked and appreciated Mr. McCall and his church and that his pastors provided a turkey to every single family at Saginaw Middle and wanted to recognize them. I want to say thank you to the SASA staff for getting prepared for the great ribbon-cutting ceremony and to Tim Furtaw and his staff for the great work they do preparing for those things, the food service, and their staff, and thanks to all the community members that came out to support. A brief barrier with a fire presented itself last Sunday, and we will get past that to continue instruction. Congratulations to all the schools in the partnership agreement and to Dr. Tran for her presentation. Finally, congratulations to Dr. and Mrs. Seals for being the Grand Marshals in the parade.

Mrs. Nash - shared that she loved hearing that the state representative said she had no additions or suggestions for the schools and that we had met all the required measures at the 18-month mark of our partnership agreement.

10. ANNOUNCEMENT OF NEXT MEETING(S)

Mrs. Nash announced there will be a Briefing Session/Committee of the Whole Meeting on Wednesday December 4, 2024 at 5:30 p.m. and an Action Meeting on Wednesday, December 11, 2024 at 5:30 p.m. The meetings will be held in the Board Room of the Administration Building, 550 Millard Street.

11. ADJOURNMENT

Seeing no further business, the Action Meeting was adjourned at 8:23 p.m.

Recorded by: K. Henderson