



Memorandum

Date: February 4, 2025

To: Board of Directors of the Pendleton School District 16R

From: Kevin Dinning, Director of Human Resources
Prepared by Ronda Thornburg, Executive Secretary

Subject: February 4, 2025 Personnel Recommendations

Recommendation:

New Hire	Classified	Roberto Lopez Rutia	Night Custodian	Washington
Resignation	Certified	Dianna Dowell (Effective 6/9/2025)	Grade 1 Teacher	Sherwood
	Extra Duty	Shelby Torgeson	Assistant Volleyball Coach	PHS
Contract	Certified	Karen Smith (Temporary Contract 2/10/2025-6/9/2025)	Special Education Teacher	PELC
		Greg Whitten (Temporary Contract 1/17/2025-6/9/2025)	Counselor	PHS

Motion: I move the personnel recommendations for the February 4, 2025 work session be approved as presented.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____