

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 29, 2025



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: January 20, 2025

To: Rebecca Rappold
 Superintendent of Schools

From: Beverly Sinclair
Title: Director of Human Resources

Subject: Waiver of 8% Penalty Fee for Early Resignation 2024-2025

Description: Jennifer Fenner is requesting that the school board waive the 8% liquidated damages for early release of her contract due to her resignation (effective 01/23/25). Section six (6) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

Financial Impact:

Attachment(s): Resignation Letter

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Table to: _____

January 16, 2025

RE: Resignation from BES 2nd Grade Teaching Position

Greetings everyone,

I am writing to inform you of my January 23, 2025 resignation date. As many of you may already know I have been struggling with my health for the past few years. This fall was a major turning point in the opposite direction in my health. I had wanted to complete this teaching year. With much thought, the best option for my students and myself is to resign to give them consistency and to focus on my health. I can no longer adequately perform my duties as a teacher. Despite my efforts to continue I've had to take many days of FMLA leave. The stress has had a huge impact on my inflammation. Unfortunately, I now suffer headaches daily after having two mini strokes in October. My body is in constant pain and I have not been able to manage it. I need to focus on my health for my future. It has been a very difficult decision to make, but I can no longer deny the fact that I can no longer perform my duties and continue to be a successful teacher. It has been my greatest pleasure to serve the students of BPS #9 and thank you all for the opportunity to make a positive impact on my many past students. I humbly ask to have the penalty fee waived for early resignation, as I am resigning for medical reasons.

Sincerely,

Jennifer J. Fenner

RECEIVED

JAN 20 2025

BY: 