



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Date of Board Meeting: 1-16-18

Date of This Proposal: 11-15-17

SUBJECT (item as it will appear on agenda): Academic Calendar 2018-2019

RECOMMENDATION: Approve Proposed Academic Calendar 2018-2019

BACKGROUND/RATIONALE:

Per policy noted in WCJC Regulation 141 Academic Calendar Development, the academic calendar shall be approved by the Board of Trustees prior to publication and implementation. The 2018-2019 academic calendar is attached for review and approval. Besides revising dates, no additional changes are proposed.

Estimated Cost and Budgetary Support: NA

RESOURCE PERSON(S) [name(s) and title(s)]: Leigh Ann Collins, Vice President of Instruction

SIGNATURES:

Originator

Luc

Date

11-15-17

Cabinet-Level Supervisor

Date

PRESIDENT'S APPROVAL:

Betty G. Mcintosh

12-12-17

Academic Calendar

Regular Terms, 2018 – 2019

Fall Semester, 2018

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Fall semester. Courses may be offered in 5 week, 8 week, 14 week, or 16 week formats.

Exact dates classes begin and end, drop days and last days for refunds are all listed on the college website, www.wcjc.edu, on the webpage titled "Catalogs and Schedules".

Deadline for Guaranteed Financial Aid Processed for Fall Semester	June 1
New Student Orientation (check WCJC website for dates and times at each campus)	June/July
Registration Period	June 22 – August 26
Faculty and Staff Official Opening Day of Semester	August 20
17 Week Classes Begin	August 20
*Final Registration *Final Registration Fee \$25 (will be assessed 24 hours after registration)	August 22 – 26
College Convocation 9:00 a.m.	August 24
Cafeteria and Dormitories Open (check WCJC website for times)	August 26
16 Week and First 8 Week Classes Begin	August 27
**Schedule Changes TWO DAYS ONLY (no new student registration during this time) **Schedule Changes Fee \$15 (will be assessed at time of schedule change)	August 27 – 28
Saturday Classes Begin	September 1
Labor Day Holiday Observed (no classes; offices and library closed)	September 3
14 Week Classes Begin	September 10
Official Census Date (16 week classes ONLY)	September 12
Constitution Day Observed (classes meet as scheduled)	September 17
First 8 Week Classes End	October 19
Mid-Semester Begins (16 week classes)	October 22
Second 8 Week Classes Begin	October 22
Fall Break (no classes; offices and library closed) All Thursday and Saturday classes will meet regardless of class time	October 26
Last Day to Drop 16 Week Classes ONLY with Grade of "W"	November 16
Thanksgiving Holiday Begins at 4:00 p.m. (offices, library, cafeteria and dormitories close) All Tuesday classes will meet regardless of class time	November 20
Dormitories Open (check WCJC website for times)	November 25
Thanksgiving Holiday Ends, Classes Resume	November 26
Final Exams and Book Buy-Back at Bookstore (day classes continue through December 10)	December 6 – 13
Finals End	December 13
Grades Are Due No Later Than Noon - Semester Ends	December 14
Cafeteria and Dormitories Close After Lunch	December 14
Winter Break (offices and library closed)	December 17 – January 1

Winter Mini Term, 2018

Exact dates classes begin and end, drop days and last days for refunds are all listed on the college website, www.wcjc.edu, on the webpage titled "Catalogs and Schedules".

Registration Period	November 1 – December 14
Winter Mini-Term Begins, 8:00 a.m. **Schedule Changes First Day of Class ONLY **Schedule Changes Fee \$15 (will be assessed at time of schedule change) No Classes December 24, 25, and January 1	December 17
Winter Mini Finals	January 4
Grades Are Due No Later Than Noon – Term Ends	January 7

Spring Semester, 2019

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Spring semester. Courses may be offered in 5 week, 8 week, 14 week, or 16 week formats.

Exact dates classes begin and end, drop days and last days for refunds are all listed on the college website, www.wcjc.edu, on the webpage titled "Catalogs and Schedules".

Deadline for Guaranteed Financial Aid Processed for Spring Semester	November 1
Registration Period	November 1 – January 21
College Offices Reopen	January 2
Faculty and Staff Official Opening Day of Semester	January 14
17 Week Classes Begin	January 14
Final Registration *Final Registration Fee \$25 (will be assessed 24 hours after registration)	January 16 –21
College Convocation 9:00 a.m.	January 18
Cafeteria and Dormitories Open (check WCJC website for times)	January 21
Martin Luther King Holiday (no classes; offices and library closed)	January 21
16 Week and First 8 Week Classes Begin	January 22
**Schedule Changes - TWO DAYS ONLY (no new student registration during this time) **Schedule Changes Fee \$15 (will be assessed at time of schedule change)	January 22– 23
Saturday Classes Begin	January 26
14 Week Classes Begin	February 4
Official Census Date (16 week classes ONLY)	February 6
Texas Community College Teachers Association Convention (TCCTA – student break, no classes)	March 1
Cafeteria and Dormitories Close (check WCJC website for times)	March 15
First 8 Week Classes End	March 15
Spring Break Begins at 8:00 a.m. (offices and library closed) Saturday classes will meet on March 16 but not on March 23	March 18
Dormitories Open (check WCJC website for times)	March 24
Spring Break Ends, Classes Resume	March 25
Mid-Semester Begins (16 week classes)	March 25
Second 8 Week Classes Begin	March 25
University Interscholastic League (UIL – student break, no classes)	TBD
Last day to Submit Application for May Graduation	April 1
Last Day to Drop 16 Week Courses ONLY with Grade of "W"	April 17
Easter Holiday Begins at 4:00 p.m. (offices, dormitories and library close) All Wednesday classes will meet regardless of class time	April 17
Dormitories Open (check WCJC website for times)	April 21
Easter Holiday Ends, Classes Resume	April 22
Final Examinations and Book Buy-Back at Bookstore (day classes continue through May 9)	May 9 – 16
Finals End	May 16
Grades Are Due No Later Than Noon – Semester Ends	May 17
Cafeteria and Dormitories Close (check WCJC website for times)	May 17
Commencement	May 18

May Mini Term, 2019

Exact dates classes begin and end, drop days and last days for refunds are all listed on the college website, www.wcjc.edu, on the webpage titled "Catalogs and Schedules".

Registration Period	April 1 – May 17
May Mini-Term Begins, 8:00 a.m. (no late registration) **Schedule Changes First Day of Class ONLY **Schedule Changes Fee \$15 (will be assessed at time of schedule change) No Classes Memorial Day (05/27)	May 20
May Mini Finals	June 5
Grades Are Due No Later Than Noon – Term Ends	June 6

Summer Semester, 2019

Course lengths may vary; it is imperative that students verify the start and end dates of each individual course in which they are enrolled during the Summer semester. Courses may be offered in 5 week, **6 week**, 8 week, 10 week, **11 week**, or 12 week formats.

Exact dates classes begin and end, drop days and last days for refunds are all listed on the college website, www.wcjc.edu, on the webpage titled "Catalogs and Schedules".

Summer I

Deadline for Guaranteed Financial Aid Processed for Summer Semester	April 1
Registration Period – Summer I and Summer II	April 1 – July 14
First 5 Week Classes Begin **Schedule Changes First Day of Class ONLY **Schedule Changes Fee \$15 (will be assessed at time of schedule change)	June 10
Independence Day Holiday Observed (no classes; offices and library closed)	July 4
Final Examinations and Book Buy-Back at Bookstore	July 11
Grades Are Due No Later Than Noon – Semester Ends	July 12

Summer II

Deadline for Guaranteed Financial Aid Processed for Summer Semester	April 1
Second 5 Week Classes Begin **Schedule Changes First Day of Class ONLY **Schedule Changes Fee \$15 (will be assessed at time of schedule change)	July 15
Final Examinations and Book Buy-Back at Bookstore	August 14
Grades Are Due No Later Than Noon – Semester Ends	August 15

In the event that unforeseen circumstances necessitate the cancellation of classes, the classes missed will be made up on Saturdays and/or holidays or by extension of the college calendar.