



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: August 22, 2022

AGENDA ITEM: Consider Approval of Extension of Custodial Services Contract with Pritchard Industries

PRESENTER: Earl Husfeld, Chief Financial Officer and Tyler Boswell, Director of Construction and Facilities

BACKGROUND INFORMATION:

- In December 2017, the District advertised for Competitive Sealed Proposals (CSP) for District Custodial Services.
- Based upon a detailed evaluation and analysis by district staff and an independent third-party of all responses received using the criteria published in the proposal documents, the CSP received from PBS of Texas, LLC (PBS) was determined to provide the best value to Aledo ISD.
- The initial contract period with PBS was for three (3) years with two (2), one (1) year extensions, at the District's discretion and in the best interest of the District. The contract/CSP provided for termination with a thirty (30) day written notice.
- Following the initial 3-year contract period, the Board of Trustees approved a one (1) year extension of the custodial services contract during the July 2021 board meeting. As we discussed with you during the July 2021 board meeting, PBS was acquired by Pritchard Industries in 2020.
- During the four (4) years PBS/Pritchard has provided custodial services for the District, they have performed admirably and been very responsive to the District's needs.
- This "can do" approach has been very evident, from assisting the District in successfully implementing COVID-19 protocols for our buildings, to assisting district staff with the many furniture moves throughout the construction phases at Aledo Middle School and New Vandagriff Elementary School.
- As we discussed with you during the June 20, 2022 board meeting, with all of the construction and maintenance projects ongoing this summer and all of the activities involved with the opening of our new campuses, we believe it is in the best interest of the District to extend the contract with Pritchard for the final year of the option period.
- The District is currently paying a monthly amount of \$158,590.00 for custodial services. A monthly increase of \$15,350.00 has been negotiated to cover a \$1.00 per hour salary increase for their employees working in Aledo ISD and for the increased amounts (due to student enrollment growth) and costs for furnished supplies/consumables. This new monthly amount of \$173,940.00 computes as \$0.1267 per square foot for the existing District facilities.
- The District has negotiated to pay the same cost per square foot, \$0.1267, per month for the new facility square footage being added in the District, McAnally Middle School, New Vandagriff Elementary School addition, and Aledo Middle School addition. This new square footage (219,304) monthly cost is \$27,785.00. This amount will be prorated for a partial month (August) of custodial services.



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FISCAL INFORMATION:

The total projected cost of \$2,379,022.50 for this extension will be included in the 2022-2023 General Fund budget.

ATTACHMENTS:

Amendment to Contract – Aledo ISD Custodial Services

ADMINISTRATIVE RECOMMENDATION:

The Administration recommends the Board of Trustees approve a one-year extension of the custodial services contract with Pritchard Industries for the period of July 1, 2022 through June 30, 2023 in the amount of \$2,379,022.50 as presented.

Amendment to Contract Aledo ISD Custodial Services

1. This amendment (the "Amendment") is made by **Aledo ISD** and **Pritchard Industries**, parties to the agreement **Custodial Services Contract and Response to Competitive Sealed Proposal** approved and accepted by the **Aledo ISD Board of Trustees** on **May 21, 2018** (the "Contract").

2. The Contract is amended as follows:

a. Continuation of Services:

- **Aledo ISD** exercises its option in the Contract to extend services with **Pritchard Industries** for one (1) additional year of service, July 1, 2022 through June 30, 2023. Monthly projected cost of services is reflected in Attachment A.

b. Addition of New Services:

- Custodial Services to begin on new McAnally Middle School, Aledo Middle School additions, and New Vandagriff Elementary School addition upon facility completion. Monthly projected cost of services is reflected in Attachment A.

Except as set forth in this Amendment, the Contract is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Contract, the terms of this amendment will prevail.

Aledo ISD

Pritchard Industries

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

