

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

March 11, 2013



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: March 11, 2013 Personnel Report
DATE: March 7, 2013

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Cardwell, Elizabeth	GMSS	Language Arts - not returning from Leave of Absence	5/31/13	1.0
Conlin, Brian	GMSN	Social Worker	3/11/13	1.0
Hawley, Gwen	GHS	Social Worker - not returning from Leave of Absence	5/31/13	1.0
Morris, Sarah	GMSN	Science - not returning from Leave of Absence	5/31/13	1.0
Punsalan, Janet	GMSS	Science - not returning from Leave of Absence	5/31/13	1.0

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
3/18/13 - 4/26/13	Highmark, Meredith (Kathy Kapfhamer)	HES	Grade 3	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Fedor, Mary	GMSS	Language Arts	2/21/13 - 3/15/13	1.0
Fischer, Pat	GHS	Math	4/9/13 - 5/13/13	1.0
Kapfhamer, Kathy	HES	Grade 3	3/18/13 - 4/26/13	1.0
Lawless, Tom	FES	Grade 5	5/6/13 - 5/15/13	1.0
Perry, Tina	MCS	Special Education	2/22/13 - 3/1/13	1.0
Torman, Kim	GHS	English	8/19/13 - 10/15/13	1.0

VII. Leave of Absence 2013-2014

Name	School Year	School	Subject/Grade	FTE
Algrim, Stephanie	2013-2014 (2nd yr)	GMSN	Science	1.0
Miller, Karen	2013-2014 (2nd yr)	FES	Grade 4	1.0
Terry, Tiffany	2013-2014 (1st yr)	GHS	PE	1.0
Young, Megan	2013-2014 (2nd yr)	GHS	Study Skills	1.0

VIII. Return from Leave of Absence (2013-2014)

Name	Building	Subject/Grade
Chavez, Tara	GMSN	Guidance Counselor
Trudeau, Rawnee	HSS/WAS	Social Worker
Wright, Jenna	FS	Special Education (from .20 FTE back to 1.0 FTE)

IX. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Bevans, Brenda	5/31/13	HSS	Special Education	1.0
Bevans, Scott	5/31/13	GHS	Science	1.0
Burger, James	5/31/13	GHS	Mathematics	1.0
Card, Rebecca	5/31/13	GHS	English Language Learner	1.0
Chroust, Kathleen	5/31/13	HES	Music	1.0
Finatri, Dorothea	5/31/13	GMSS	Language Arts	1.0
Gobel, Mary Louise	5/31/13	GMSS	Science	1.0
Krug, Marline	5/31/13	WAS	Grade 4	1.0

Name	Effective Date	School	Subject/Grade	FTE
Ledford, Lucy	5/31/13	MCS	Grade 3	1.0
Lewis, Catherine	5/31/13	MCS	Grade 3	1.0
Parazaider, Roger	5/31/13	HSS	Grade 5	1.0
Rogowski, Diane	5/31/13	GHS	Special Education	1.0
Scholle, Debra	5/31/13	HSS	Grade 5	1.0
Zachwieja, Patricia	5/31/13	WAS	Grade 3	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
2/27/13	Landrum, Julie	GHS	Hallway Supervisor (20 hrs per week)	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
DeMarco, Pamela	GMSN	Special Education Assistant	3/8/13	9 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Olson, Laura	HES	Special Education Assistant	2/20/13 - 3/4/13	1.0

V. Retirement

None