

**Unity School District**  
**Administrative Rule 436.1**  
**Student Dismissal Precautions**  
**2/12/2019**

A child will not be released from school or school activities unless the child's parent/guardian or an adult sibling as named by said parent/guardian authorizes the release. This applies to:

1. telephone calls seeking the release of a pupil,
2. emails seeking the release of a pupil,
3. persons seeking to take the child from a school activity,
4. non-custodial parents prohibited by court order from removing the child, and
5. any other releases where there is doubt or concern as to the identity or validity of the request.

As a precaution, when receiving such requests, a parent/guardian or an adult sibling may be contacted to verify the request. Written requests for a child's release should include a telephone number and time that the authorized adult could be reached. Students at the elementary and middle schools will be released from the building office to the parent/guardian. If the parent/guardian is not recognized, a check of the driver's license will be made.

If parents who have shared legal and/or shared physical placement (custody) of a child dispute one another's right to remove (pick-up) the child from school, or a school activity, it is the policy of the District not to interfere with the child's removal unless a copy of a court document which prohibits one parent or the other from such removal is provided.