



APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- February 17, 2015 – Business Meeting

BACKGROUND INFORMATION

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(15-515) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

District Goal: All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Business Meeting**

February 17, 2015

Board Members Present:

Mary VanderWeele, Chair
Anne Bryan, Vice Chair
LeeAnn Larsen
Donna Tyner
Susan Greenberg
Jeff Hicks
Linda Degman

Staff Present:

Jeff Rose	Superintendent
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Steve Langford	Chief Information Officer
Claire Hertz	Chief Financial Officer
Jon Bridges	Administrator for Instructional Accountability
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Ginny Hansmann	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Barbara Evan	Executive Administrator
Brenda Lewis	Executive Administrator
Carolyn Miller	Executive Administrator
Danielle Sheldrake	Administrator for Student Services
Sho Shigeoka	Administrator for Equity and Inclusion
David Etchard	Administrator for Facilities Development

Visitors: 50**Media:** 3**PUBLIC HEARING**

A Public Hearing was held from 6:10 – 6:20 p.m. regarding the Hope Chinese Charter Renewal. Parents shared their personal stories and spoke in support of HCCR.

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PUBLIC HEARING

A Public Hearing was held from 6:20 – 6:30 p.m. regarding the Approval of Design-Build Contracting Procedure for Classroom Addition to Raleigh Hills K-8 School. David Etchart and Ron Porterfield reviewed the design build approach and the reasons behind it.

CALL MEETING TO ORDER – Mary VanderWeele

School Board Chair Mary VanderWeele called the meeting to order at 6:30 p.m. Meaghan Rohlik, Counselor from Southridge High School led the group in the Pledge to the Flag.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY

The District recognized the following:

- Southridge High School for their Days of Understanding which is a way to improve school climate by bringing students together through open and honest communication.
- Greenway Elementary School for preparing all fifth graders to develop skills and knowledge that will help them to choose a college and path of study to present to parents and their peers this spring.
- Jennifer Mohr Colett for receiving the Excellence in Elementary Music Education Award by the Oregon Music Educator Association (OMEA).

BOARD PROCEDURES – Mary VanderWeele

Mary VanderWeele asked for changes to the agenda and there were none.

PUBLIC PARTICIPATION

- Karen Hoffman spoke about the Learning Team model and raising the ending fund balance.
- Karyn Servin spoke about Facility Use fees. Beaverton Community for Education provides after-school programs for students. They do not charge any fees to students for participating.
- Brian Tosky spoke about Facility Use fees. He asked that the district re-evaluate the fee schedule.
- Linda Nezbeda spoke regarding Facility Use fees and the Beaverton Community for Education programs being charged fees.
- Britin and Regan Prillwitz spoke about their happiness at music programs being reinstated this year.
- Caleb Schmigall spoke about after-school programs.
- Dan Yedinak spoke about Facility Use fees.

BOARD COMMUNICATION

A. Individual School Board Member Comments

Linda Degman – Attended the New High School open house last week. There were many questions asked and concerns voiced by community members attending. There were a lot of questions regarding boundary changes and academic questions as well about whether it would be an IB or an AP school.

Anne Bryan – Attended the 20-year celebration of the Westview Theater Department. Former students were invited to attend and perform their greatest hits. Take aways from the evening were: evidence of the community built, testimonials from people who weren't able to be there and the display about the creation of Westview.

Donna Tyner – Visited Kinnaman and Mtn. View PTO meetings and was encouraged by all of the great work that they are doing. She was impressed that, despite power outages at Kinnaman, they still held parent teacher conferences under cell phone lights. She also attended the English Language Arts Project Committee meeting.

Mary VanderWeele – attended the Active Student Task Force meeting. Four sub-committees are researching and working on recommendations. They have put together some pilots that were presented to the Internal Budget Committee.

B. Superintendent's Comments – Jeff Rose

Supt. Rose had the following comments:

- Bond Accountability Committee - he thanked the leadership of the group, Tom Franklin and Linda Degman for their hard work.
- High School Graduation – we have 6 measurements that measure success for graduation. We have made gains overall in our high school graduation rates. The expectation as parents is that we want assurance that our students will graduate from high school. We will not meet our 6 measurements until we are over 90% of students graduating.
- Community Partnership Teams – he thanked the community for their great support and being a part of our team.

REPORTS

A. School Board Committee Updates – Legislative/Advocacy

- Linda Degman and Susan Greenberg reported on the work of the Legislative Advocacy Committee. The 2015 Legislators Conference will be held in Salem on February 23, 2015. Four School Board members will be attending. There is a lobbying campaign by COSA, OEA and OSBA for our children and their schools. Posters will be available for school districts that would like to order.
- Susan Greenberg attended a Town Hall meeting earlier this month on tax reform.
- Doug Bundy spoke at a hearing last week in Salem. Doug read testimony that he presented that day regarding how the recession has affected him as a teacher and parent.

B. Beaverton Student Advisory Committee

Meagan Wood, Vice President of BSAC spoke about the students working toward their goals. Last week they met with a staff member from BSD and the CIS system. They have had some representatives talk to them about the design of the new high school being built. They presented their opinions on what they thought would be best for high school students. They will be reporting later this spring on equity as their end of year project.

C. Financial Update – Claire Hertz

Chief Financial Officer Claire Hertz reported that the projected General Fund balance is 7.9% and the Local Option Levy fund balance is 1.5%. The Internal Budget Team has been meeting for the last six weeks on the 2015 – 2016 budget. There will be three Budget Listening Sessions over the next month.

D. Bond Accountability Committee Report – Tom Franklin, Ron Porterfield and David Etchart

Tom Franklin presented the Committee's quarterly report. He reviewed the program's budget breakdown and reviewed the bond construction program schedule. Preliminary overall and budget perspectives show increases from the original estimates for the new high school. Design and schematic work on the new high school is moving forward. The Capital Center Project is projected to be finished this summer. After completion, SST and a new backup data center will be re-located at the Capital Center. The Transitions program will also be expanding into the space.

Questions/Comments:

- How are we informing people/students of the changes at the Capital Center? *T&L will be working on a communication plan.*
- What are some of the red flags? *The high school design is where the red flags are. Cost of construction has gone up approximately 5.5% since the original budget was made.*
- It feels like the overall schedule keeps getting pushed forward. We have only sold enough bonds to pay for a certain amount of work.

- Interested on the timing between the bond issue and the bond expenditures. It would be great to get an update at the next report.

Mary asked that Board members provide feedback to Linda Degman and Ron Porterfield on the format of Tom's report for future reporting purposes.

E. Hope Chinese Charter Renewal Update – Jon Bridges

The Charter for Hope Chinese Charter School (HCCS) expires on June 30, 2015. The School Board heard public testimony tonight and will vote at the March 16th School Board meeting to renew the charter.

F. Achievement Compact Advisory Committee Report – Jon Bridges

The future of the achievement compacts is a little up in the air at this time. Districts will be setting 3-year goals instead of 1 and 4-year goals.

Comments/Questions:

- Intervention strategies vary at the different levels. The classroom teacher is the primary person to intervene with students when they are having academic problems. They try to provide interventions so students get a full day program but sometimes they work with them outside of the school day.
- Title I schools – do they use their dollars to supplement full time intervention? *Yes*
- Equity in class size – what have we been doing as a district to ensure that schools with a high academic need are being helped? *There are 30 teaching positions distributed at the high school and middle school level. The schools decided how to use the additional APU. The LOL also invested this year in an additional 40 teaching positions that were distributed K-12 based on report card rate.*
- Why are we seeing inconsistent improvement in our results? *We made improvements on other measures but we still have a long ways to go.*

Supt. Rose noted that achievement compacts started early prior to our budgetary process. When we report our budget we don't just refer to the amount of staff but systems and accountability related to student need and what those support systems will look like.

BREAK – 8:00 – 8:10

DISCUSSION ITEMS

- A. General Fund Contingency and Fund Balance Best Practices – Mary VanderWeele & Claire Hertz**
 Claire presented research about best practices and comparing fund balances in various school districts. She noted that a fund balance affects our credit rating. The higher the credit rating the lower the interest rate. She provided Board members with a list of all Oregon School Districts that indicates their ending fund balance as of June 2013.

Questions:

- Is it best to do a percentage of revenue or percentage of expenditures? *We have chosen revenue.*
- How much does it cost to run the district for a day? *Approximately 1.2M a day.*
- Do we have a sense for best practices of savings funds at other districts? *Typically when fund balances were high they were used to fund education for students during the recession.*
- What are other options for a "rainy day fund"? *PERS Bonds fund, long term stability fund.*
- What is the difference between a rainy day fund and ending fund balance? *One is earmarked to save and the other is earmarked for specific use.*
- What do we see other districts doing? *It varies from state to state due to the different tax bases.*

- Credit worthiness – do we have a higher rating now that we are at 5%? *We are still one tier lower on Standards and Poor prior to the recession. We need to maintain the higher rating to go up another tier.*

Board Member Comments:

1. Must honor the Local Option Levy fund balance, that needs to go to teachers
2. Set up a “rainy day fund” and an ending fund balance around 7%
3. Supports a rainy day fund
4. Would like to update our policy so that we can better specify where the money goes in bad times
5. Needs more research to come up with an amount
6. Supports a rainy day fund. 7% would be a good number. Needs more research
7. Supports a rainy day fund. We must honor the LOL fund balance and that needs to go to teachers. More research

The Board Effectiveness sub-committee will do some research and bring back their findings to the March 16th School Board meeting.

B. Strategic Plan Approval Process – Anne Bryan

Anne reviewed the approval process to update the Strategic Plan for 2015 – 2020. There were no changes to the process. A Community Listening Session will be held on March 4. A special invitation will be sent to our Community Partnership Team members to attend.

C. Academic Achievement & Academic Growth Updates – Jon Bridges

- Progress is being made in these areas but we still are not where we want to be.
- Investments in AVID, CIS, CC&R counselors, 8.5 and 9th grade math and science sequence are helping to make changes.
- Board member Jeff Hicks would like more information about the Middle School literacy plan and what that implementation might look like.

D. Quality Staff Update – Sue Robertson

- The district recently participated in an ESD Peer Review Panel process and there were no findings.
- CEL will be back later this week to work with our principals.
- There were over 20 candidates who met recently for a Bi-Lingual recruiting night.
- We are working with kindergarten and Transportation bus drivers on the impact of full day kindergarten.
- Decision making from Krenk Organization Assessment is helping to define processes and do a better job of connecting between schools and Central Office.

E. Transportation Supplemental Plans for 2015 – 2016 – Ron Porterfield & Jane Langlois

There were no changes last year. Current changes are the result of safer walking routes. Communication will be going out to families later this week. They will be setting up meetings with schools that are impacted with numerous students.

F. First Reading of School Board Policies – Mary VanderWeele

- **GBE** – Staff Health and Safety
- **GBNA** – Hazing/Harassment/Intimidation/Bullying/Menacing – *Delete Staff out of title.*
- **GBN/JBA** – Sexual Harassment
- **II/IIA** – Instructional Resources/Instructional Materials. *Board member, Anne Bryan, asked whether the Community input was considered and requested that she receive that information before the second reading in March.*
- **JFCEB** – Personal Communication Devices and Social Media – Students

ACTION ITEMS

A. Consent Agenda – Mary VanderWeele

LeeAnn Larsen moved to approve the Consent Agenda.

Donna Tyner seconded and the motion passed unanimously, 7 – 0.

1. Approval of Design-Build Contracting Procedure for Classroom Addition to Raleigh Hills K-8 School – (15-505)

BE IT RESOLVED that the Beaverton School Board of Directors adopts the findings of fact and grants a specific exemption from competitive bidding requirements for use of a Design-Build procurement process with a request-for-proposal technical and price competition for construction of a classroom addition to the Raleigh Hills K-8 school building and further authorizes the Superintendent or designee to execute the contract with the selected firm.

2. Personnel – (15-506)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

3. Approval of Board Meeting Minutes (15-507)

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- January 12, 2015 – Business Meeting
- February 2, 2015 – Work Session

4. Public Contracts (15-508)

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

5. Grant Report – (15-509)

BE IT RESOLVED that the Grant Report be and hereby is approved as submitted.

6. Community Partnership Team Reports (15-510)

BE IT RESOLVED that the School Board and Superintendent receive this report as an information Item.

CLOSING COMMENTS – Mary VanderWeele

Jeff thanked the School Board and everyone here tonight for their hard work on the Internal Budget Committee.

Mary VanderWeele thanked everyone as well and adjourned the meeting at 9:05 p.m.

Submitted by Mary Hawkins

Mary VanderWeele, School Board Chair