

**Facilities Committee Meeting
Unit Office Board Room
September 6, 2012
5:00 p.m.**

Meeting was called to order at 5:00 p.m. by Chairman, Bill Beyers.

Members Present:	Beyers, McLeod, Foor, Dively
Members Absent:	N/A
Superintendent Present:	Yes
Facilities Director Present:	Yes
Visitors:	N/A

Minutes of June 14, 2012 meeting were approved and signed on a motion by McLeod and seconded by Foor.

- **Jefferson Roof Claim**

- The Jefferson roof work has been completed. As already reported, the warranty company covered the materials for the repairs, which was approximately \$16,000. The insurance company is to then pay Advanced Wayne Cain directly for the remainder, approximately \$29,700. Lori spoke with Vanessa at Bushue Human Resources today (Friday, August 31st) and Vanessa is waiting on a return call from the insurance company claims adjuster. She said she would follow up next week to try and have more detail prior to our facilities committee meeting

- **JH/HS Parking Lot Resurfacing**

- Work has been completed for the south High School lot and the bus exchange area.

- **ISBE Maintenance Grant**

- The brick work at Lincoln is 99.9% completed. There is a little work left to do around the chimney, but TC Masonry wanted to get moving on the Washington work before school started, so he pulled off the Lincoln work to get the Washington work done. The duct work in the auditorium has also been completed, and the fuel switches have been moved at the Jr. High and Jefferson. Dick Dailey has to run the electrical for the fuel switches and then that work will be complete.

- **Health/Life Safety Inspection**

- The fire marshal and regional superintendent will be conducting the annual health/life safety inspection on September 25th. Updates will follow after that review.

- **Miscellaneous**

- Building Operator Certification – Lori's last BOC class is Wednesday, September 5th. The certification is something that has to be maintained through district projects, reports, and other BOC offerings. This maintenance of the BOC will not be a district time or cost issue.
- Radio Narrow banding Mandates – The required FCC update to the radios, both in the buildings and buses, has been completed. Larry Craig changed out all the building radios, and Steve Mashburn installed all the bus radios. The district is now in full compliance for the 1-1-13 deadline.
- High School Hallway retiling – During this next school year, we will be looking at getting estimates to repair the main hallway cracked tile. Different leads/contacts were discussed in helping to determine what needs to be done.
- Winter Maintenance of HVAC/Boilers - Xcell Mechanical will be performing the winter maintenance of the heating equipment this fall.
- High School Sound System – The sound system continues to have issues with sound quality. We have had the technician down several times, and he says that the final repairs are scheduled to be made Tuesday, September 4th. It was recommended to get a sheet from the tech with recommended settings so that everyone using the system will know the proper control settings.
- Al Stupek approached Dr. Lett regarding a Panther Statue that his graduating class would like to donate to be placed at the entrance to the football field. The committee is open to the request, but has asked for more detailed pictures of the statue itself and the exact placement. Dr. Lett will follow up with Al Stupek.
- Dr. Lett reminded the committee of the PBIS Kick-Off Cook Out scheduled tonight (September 6th) at 6 p.m. at Kitchell Park.

The next meeting date is scheduled for Thursday, November 8, 2012 at 5:00 p.m.

A motion was made by McLeod, and seconded by Foor to adjourn at 5:38 p.m.

Member

Member