



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: Leigh Ann Collins

DATE: April 18, 2022

FROM: Carol Derkowski

DIV or UNIT: Allied Health/ Dental Hygiene

SUBJ: PPA request for: Pam Dobbs

Title of PPA activity: Site Supervisor for Regional Student Board Exam (CRD)

Dates (or semesters) of activity: May 19-21, 2022

A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Site Coordinator for regional dental hygiene clinical exam. WCJC is the host school for up to 20 candidates from WCJC, Lone Star College and HCC. Duties include organizing supplies, equipment and clinic for each of the exam sessions. Sterilization of reusable equipment between sessions. Assisting candidates with equipment, break down and set up of units, and assisting dentist providing local anesthesia. Supervises student clinical assistances as required by CRDTS. Account will be reimbursed by exam fee.

B. **Cost**

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)	32 hours	\$ 35.00	\$ 1,120.00
TOTAL		\$ 35.00	\$ 1,120.00

Budget Number : 1110.14182.6092.102

C. **Approvals**

Supervisor: Carol Derkowski Digitally signed by Carol Derkowski
Date: 2022.04.18 13:08:14 -05'00' /DSS

VP: JLU

President: Ray McCreath

Date: _____

Date: 4-22-22

Date: 4-22-22

RECEIVED
Dean of Vocational Instruction
Date: 4-19-22 Initials: JLU
2022