



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, March 11, 2024, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Cabeen.

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks. Late: None. Absent: Paul Radlinski.

The President welcomed everyone and led the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Todd Latham, Assistant Superintendent Business Services; Adam Law, Assistant Superintendent for Personnel Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Andy Barrett, Superintendent.

Others present: Tim & Jessica Gross, Wyatt Gross, Roy & Colleen Ortiz, Sam Ortiz, Evan Swierczewski, Steve Swierczewski, Brady Jordan, Craig Jordan, Kevin & Shannon Madden, Caroline Madden, Minzie Choi, Hyesoo Choi, Minah Choi, Yehzie Choi, Zack Pohlman, Chris Gargiulo, Andrew Liddell. Apdiel Torres.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, February 26, 2024
2. Executive Minutes, February 26, 2024

Motion by Choi second by Ansari, to approve the above-listed minutes, item 2.1-2.2. On roll call, Ayes, five (5), Ansari, Cabeen, Choi, Forbes, Hooks. Nays, none (0). Absent, one (1), Radlinski. Abstained, one (1), Bellino.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
Boys Swimming, DECA

IHSA Boys Swimming
Sam Ortiz

Wyatt Gross

Brady Jordan

Illinois DECA
Marcella Anderson
Minzie Choi

Caroline Madden
Zack Pohlman

Cheng Shang
Evan Swierczewski

Ryan Fioresi

2. Sodexo Food Service Presentation

Chris Gargiulo, Andrew Liddell, and Apdiel Torres, of Sodexo, gave an update on what is happening around the district. Chef Torres has a passion for serving students and understands what they are looking for when choosing their next meal. He has kept some of the favorites like macaroni and cheese and Taco Tuesday's, while incorporating new things like International Week and Colombian food. In a survey done by the district, Sodexo has incorporated more vegetarian options, offered fresh vegetables and fruit selections, added Philly cheesesteaks, patty melts, and much more. Next year, they hope to add personal pan pizzas and some global entrees. There have also been more healthy choices added like, vegetable soup, protein packs, chef salads, hummus boxes, and more. New this year is the Nutrislice app, which is accessible to parents, students, and staff. On this app you can browse daily menu items, view nutrition information, and plan for dietary and allergy restrictions. Sodexo, like the district, has faced some staffing challenges. The labor force is getting older, there is competition for talent, and work-life balance. Since the beginning of the school year, revenue over last year has increased about \$600 a day. Other challenges they face are offering healthier, sustainable, and ethically sourced food options, demand for convenience items, reducing food waste, recruiting, and retaining skilled staff, supply chain disruptions, and rising food costs. Coming soon to Geneva High School is a food smoker and Jazzmins coffee that will also serve breakfast and grab and go items.

Board comments, questions, concerns: How often do you survey students & staff? (We survey them once a year. The Nutrislice app allows you to rate the food you purchase. The district has done surveys with parents and staff the last two years.) The district does go out and inspect the food at each building. We also met with the nurses to talk about those students who have allergies. You do have more grab and go options which is great for students. It would be wonderful if we could use the produce from the garden at WAS for our fresh fruit and veggie options. We have had to work around some things to get the smoker and Jazzmans for GHS. What was the thought behind the smoker? (We wanted to offer a new variety of foods.) Is it electric or wood? (It is electric.) Is it putting smoke on the food? (You infuse different flavors into the food.) How much heat is on the food? (It would be 225 degrees, low and slow.) At the elementary level, Option B seems to be where we are seeing these new options. The app is easy to use. The next phase will be more catering within the district. If we wanted to stop by and have lunch how would that work? (You can use a PushCoin account or cash.)

4. PUBLIC COMMENTS

(PRESS Policy 2:230) Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared an update from a recent email from the Illinois Association of School Boards regarding some house bills that have moved out of committee. House Bills 4652 and 5414 are related to student teachers receiving a stipend while student teaching. House Bills 5057 and 5393 both look at teachers testing to become licensed teachers.

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that we have finished Phase II of the Strategic Planning Process and are now in Phase III. We have posted all this information on our website, along with the information from Dr. Harris. We had a full day of planning after our last meeting, and it was amazing. We will bring more information at an upcoming meeting.

Dr. Barrett met with PTO leadership, formally known as the Joint PTO, to get their insights and feedback on the Strategic Planning and recent eLearning days. We have tried to have meetings with

this group when we think we have an issue that is important for our community to know about and vice versa. We will continue to collaborate with them and report back to you.

ACCESS testing for ELL students was recently completed. Coming up is the Illinois Assessment of Readiness, Illinois Science Assessment, SAT Suite of Assessments, and Illinois Physical Fitness Assessments. We are starting to hear some rumblings about SAT switching back to the ACT.

Generative Artificial Intelligence (AI) is a rapidly evolving area. We are looking at this and trying to wrap our heads around it. This is changing quickly, which means we will need to adapt a lot. Learning & Teaching, along with Technology, have been meeting with some key stakeholder groups to discuss and collaborate. They are working to develop a preliminary guidance document for staff (early adopters) on guiding principles, responsible use, considerations, and safety. There is more conversation ahead. You should try some of these tools. It may make us rethink some of our goals.

Board comments, questions, concerns: This will probably require more writing in class. (Yes, it will.)

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. 2023-24 Designation of Auditor (Policy 4:80)

The Board President shared that the district is required to conduct an annual audit performed by an independent certified public accountant designated by the board. The administration is recommending approval of the Designation of Auditor that will allow the Treasurer to sign the one-year agreement.

Motion by Cabeen second by Hooks, to designate Wipfli of Aurora, IL, as the FY 2023-24 auditor, and authorize the District Treasurer to sign an agreement in the amount of \$41,750, as above-listed, item 7.1. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

9. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)
4. Out-of-State Trip Request

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)
2. Request to Purchase: \$514,590, Heartland Business Systems, for student devices and warranties
3. Annual Resolution for Joint Agreement as Part of the FVCC (Policy 6:185)
4. IHSA Membership Renewal
5. Gifts, Grants, Bequests: \$600, Kane Excellence in Education Partnership, KCT Credit Union & Kane County ROE, for the MCS Library Media Center (Policy 8:80)
6. Gifts, Grants, Bequests: \$10,150, Anonymous Donor, for Project Lead the Way at GHS (Policy 8:80)
7. Pay Request #2: \$132,200.09, Abbey Paving & Sealcoating CO, Inc., for 2022-23 resurfacing & drainage improvements at CESC & Boiler House (Policy 4:60)
8. Pay Request #7: \$217,744.02, Johnson Controls, Inc., for 2023-24 DDC upgrades at GHS (Policy 4:60)
9. Pay Request #8: \$77,591.34, Johnson Controls, Inc., for base contract for 2023-24 DDC upgrades at GHS (Policy 4:60)
10. Pay Request #5: \$68,266.73, C. Acitelli Heating & Piping Contractors, Inc., for 2023-24 boiler replacement at WAS (Policy 4:60)
11. Pay Request #3: \$85,591.80, Northwest Contractors, Inc., for 2023-24 district-wide Health Life

Safety repairs (Policy 4:60)

12. Bid Summary: \$71,978.17, Midland Paper Company, for FY25 Paper Bid (Policy 4:60)
13. Bid Summary: \$857,760, Central States Bus, for six 72-passenger propane buses (\$837,300) and six 5-year warranty plans (\$20,460) (Policy 4:60)
14. 2024-25 Finance Committee Meeting Calendar (Policy 2:150)

Motion by Forbes second by Hooks, to approve the above-listed, items 10.1-10.14. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks. Nays, none (0). Absent, one (1), Radlinski. Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The GHS band traveled to New Orleans where they played in the French Quarter. This was a terrific opportunity for the students, and they did an amazing job. Geneva Middle School South put on their production of the musical Alladin, Jr. and it was amazing! Thank you to anyone that helped with this production. The Class Size Committee met last week, and we looked at the numbers across the district and it created some challenges. There is not one number that fits everyone at the elementary level. One board member attended a DuPage County division workshop where they discussed legislative updates. One house bill was regarding seatbelt safety. The keynote speaker talked about SEL and how to make it part of the curriculum. On Leap Day a board member participated in the Leap into Reading event at Western Avenue School, where they read a book to one of the third-grade classes. The Kishwaukee Division meeting was two weeks ago, and we got to hear about Artificial Intelligence and what is coming. The person leading the session works at IMSA and writes curriculum. They use it and make tweaks that you cannot detect. The Health Insurance Committee met recently. As we listened to the presenter and others at the round table, they were reminding each other about little benefits that come with it. It was a lot to look at all the options there are for those that will get this insurance. The Heartland PTO meeting is coming up this week. Congrats to the students who were recognized tonight. It is awesome to see how well our DECA students did in their competition and how well they behaved. Mindy Choi did a fantastic job of leading all the sessions as president. Board members attended the GEA get together at Aurelio's where they were able to talk with teachers. The Freshman Achievement Breakfast is the breakfast I enjoy the most each year. It is great to see the students who are recognized for their achievement and parents get to attend. Dr. Law took a group of administrators to the annual job fair at Illinois State University. They have a top-notch program and were impressed with the students they met with. There were even some Geneva graduates.

12. NOTICES / ANNOUNCEMENTS

13. **EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(5)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 8:21 p.m., motion by Forbes, second by Choi, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body; litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

At 8:46 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:46 p.m., motion by Ansari second by Choi and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING SECRETARY