

1809 Hovey Ave, Normal, II. 61761 😯

### STUDENT SERVICES

### STUDENT HANDBOOK UPDATE

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## **Operational Objectives**

- A single handbook ensures all students, parents, and staff across the district receive the same information and follow the same rules and expectations.
- A single handbook is easier to maintain, update, and communicate.
- Intentional alignment to the Model Student Handbook published by PRESS (Policy Reference Education Subscription Service.)

 A single handbook reinforces a shared culture and values across all schools in the district, promoting unity and coherence.

O1

Consistency and clarity

Efficency

District Identity



## **Project Strategy**



#### **Create a more visually appealing handbook**

- Use a clean modern layout
- Strategically incorporate color
- Use high-quality images and illustrations (Diversity in imagery to ensure students see themselves represented)



#### Offer the handbook in multiple formats

- Digital flipbooks allow for a more interactive reading experience.
- Digital flipbooks allows for technology enhances such as embedding videos or animations
- Digital flipbooks allows the district to collect useful data and metrics (The number of reads, average reading time, downloads, etc.)

# **Next Steps**



