POLICY TITLE: School Age, Entrance, Placement and Transfer - Procedure

Minidoka County Joint School District # 331

The Board of Trustees of Minidoka County Joint School District No. 331 shall permit the transfer of students between buildings in this district.

Provisions:

The following provisions are to be delineated:

- 1. The principal or designee will contact the school the student is transferring to, to give necessary information for proper placement in the new school.
- 2. The cumulative folder and other records will be sent to the student's new building.
- 3. When student transfers the school shall send an estimate of all grades the student is receiving.
- 4. If a student dropped by transfer should fail to enter the receiving building or some other building in district the previous school will reenter the student. All records will remain in the building.
- 5. When students are transferred between schools in district, principals will not refund any fees paid by the student but will report to the principal of the building student is transferring to the amount paid by the student.



LEGAL REFERENCE: Idaho Code 33-1404

ADOPTED: Original Adoption Date Unknown

RATIFIED: September 18, 2006

AMENDED/REVISED: