

**THREE RIVERS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING  
October 21, 2020**

Three Rivers School District Board of Directors met virtually via Zoom for the regular board meeting on Wednesday, October 21, 2020.

**PRESENT**

Jennifer Johnstun, Board Chair  
Paul Kelly, Board Vice Chair  
Rich Halsted, Board Member  
Danny York, Board Member

Dave Valenzuela, Superintendent  
Casey Alderson, Director  
Stephanie Allen-Hart, Director  
Jessica Durrant, Director  
Rob Saunders, Administrator

**CALL TO ORDER**

Board Chair Johnstun called the meeting to order at 6:00 p.m. and asked Superintendent Valenzuela to lead the Pledge of Allegiance.

**AGENDA APPROVAL**

Mr. Kelly made a motion to approve the October 21, 2020 board agenda as presented. Mr. Halsted seconded the motion. A roll call vote was taken, and the motion passed unanimously (4-0).

**SAY SOMETHING POSITIVE**

Director Durrant recognized the work going into creating TVOS (Three Rivers Virtual Online school). She recognized the four teachers (Mandy Graves, Laura Saunders, Sally Clements and Tammy Griffis), along with Travis Osborne and Rob Saunders who have given countless hours, along with Regina Jordan and Allyson Kelley. They now have 300 students online and we are very thankful for them. Director Allen-Hart recognized our two district nurses, Amy Chamberlain and Kathy Mahannah. We are very thankful to have them, especially given our current situation. They are doing amazing work! Member York shared that in looking at the Enrollment Reports and Site Council minutes it's nice to see that there's still quite a bit of involvement with our kids. We are doing the best we can and reaching out to as many as we can. At a time like this, any glimmer of hope and normalcy is greatly appreciated on his end. Director Alderson recognized the relationship and the work we have been able to put in with both of our bargaining groups, the licensed and classified. We have wrapped up the Memorandum of Agreement with our licensed and they are working to get it approved on their end. We have hopefully reached an end point with the MOA's and will be able to wrap up the contract, that was started back in January, soon. Member Kelly shared that he had the pleasure of going out to Fleming and North Valley and hung out in the offices for a bit. He had a great experience interacting with the staff there. He also acknowledged all of our teachers for their hard work to meet the challenge of online teaching and learning. Addison Pate visited the schools to create a video about the distance learning teachers and what they are doing to engage with our students. Getting to talk with some of the best and brightest of our teachers was really amazing! It has been fantastic to talk with them and really figure out how they are taking lemons and turning them into lemonade. Rob Saunders talked about the mobile vans that are now outfitted with mobile Wi-Fi. The Illinois Valley administrators were really excited to implement this and utilize it for our students facing connectivity challenges. Today it was put to use and were able to get students connected to their teachers. Member Halsted recognized 'A Greater Applegate' who made a donation to Woodland Charter, Williams School, Applegate School and Madrona for COVID relief supplies. We are very appreciative of what they do and all of the other community groups as well. He also recognized the work ALL the Three Rivers staff are doing to make this work. It's an unfortunate time, not having students on board, but everybody has rallied together! We continue to try to push the limits to reach our students. Board Chair Johnstun shared that last month she saw the article in the Medford Tribune highlighting the amazing spirit of community and generosity from North Valley. Specifically talking to Tim Sam about how North Valley had been providing some relief to students at

Phoenix and what compassion and community they had shown in those actions. Thanks to Tim Sam for showing our students how to give back in the community situation like this. She also has occasionally, at home, been listening in the background while her kids, who are in high school, are participating in their distance learning classes and she's so impressed this year with how engaging the classes have been for them and how much activity and participation is being encouraged. Her kids are engaged in school this year. She recognized the teachers and shared how proud and grateful she is to them for making this experience so good for our kids. Superintendent Valenzuela agreed that our teachers are totally rockin'! He then recognized our office managers and front office folks picking up the phone that are explaining things that are difficult to explain. They are doing an amazing job! They have been amazingly positive and supportive.

### **SUPERINTENDENT'S REPORT**

- *Recognition* - Met One Instruments have brought our CTE students into their business operation. They build indoor air quality meters. This year they donated an indoor air quality to the district to assist us with monitoring our air quality indoors during the fire season. It provided us with great information in a timely manner. Thanks to Met One for their support and partnership with Three Rivers.
- *COVID Metrics* – Explained how the COVID metrics are calculated for our county and school district. For our district we are watching the case rate per 100,000. To open up our 4-12 grades we are required to have a lower than 10 per 100,000 case rate. In the case of Josephine County that number is at or below 8 cases. We also reported that our K-3 is not in jeopardy because of the metrics being higher than 30. Because TRSD was able to open with the K-3 exception, we can remain open regardless of the current metrics. The only way that we could close is if our local public Health Authority came in and determined that there was an outbreak or a situation that warranted a closure of a grade or a school. It continues to be our goal to bring everybody back.
- *Attendance and Enrollment* – He presented a graphic illustrating our current district-wide enrollment by school, broken down by onsite, distance learning and TVOS. We are continuing to work on methods to evaluate attendance and enrollment. We are currently down about 270 students, which is a much lower number than we were anticipating. Our school staffs are working hard to locate students and meet their needs to attend school.
- *All Students Belong Policy* – He introduced a new OSBA policy as a result of a new Oregon Administrative Rule adopted by the Oregon State Board of Education in September. He shared how Three Rivers School District would be supporting the unique individual challenges of our students and families. The rule requires that a school district adopt a policy that prohibits symbols of hate or things that are racially motivated. The district addressed part of that last February when the board readopted policy JFCA and JFCA-AR which prohibited the Confederate Flag, swastikas and symbols of hate on our campuses district-wide. He had very intentional plans to continue this work in a more in-depth manner – and then COVID came and we had to refocus our efforts. We now plan to reconvene and get this effort moving in the right direction by doing the following: A) Form a committee made up of a diverse collection of various stakeholders from across the district; B) Brainstorm policies, practices, trainings and events focused on diversity and anti-racism training; and C) Produce a report and present the findings to the board for implementation across the district.

### **Appointment of New Board Member for Zone I**

- Board Chair Johnstun explained that the district received one application from Jennifer Searle who is present for the meeting and explained the process.
- Mr. Halsted made a motion to appoint Jennifer Searle to the vacant Zone I board position. Mr. Kelly seconded the motion.
- Ms. Johnstun stated that Jennifer Searle was on the phone and available for questions. Her application and letters of recommendation were available in the board packet. Mr. Kelly requested that Ms. Searle introduce herself and share her reasons for seeking the board position, which she did. She shared that the board position now fits with her goals of helping and supporting her community members and then answered a couple of more questions from board members.
- A roll call vote was taken, and the motion passed unanimously to appoint Jennifer Searle to the

Zone I board position representing Cave Junction.

### **New Board Member Oath of Office**

- Board Chair Johnstun led Jennifer Searle in the Board Member Oath of Office. Ms. Searle joined the rest of the meeting as a participating board member who will be voting.

### **CONSENT AGENDA**

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – October 2020
- Athletic Coaches – October 2020
- Draft Minutes of Previous Meetings
  - June 17, 2020 – Regular Session
  - July 15, 2020 – Board Special/Regular Session
  - August 12, 2020 – Board Special Session
  - September 16, 2020 – Board Regular Session
- Grant Request (1)
- Out of State Travel Request (1)
- Mr. Kelly made a motion to approve the Consent Agenda. Mr. York seconded the motion. A roll call vote was taken, and the motion passed unanimously (5-0)

### **COMMUNITY COMMENTS**

- Superintendent Valenzuela acknowledged that the following public comments were received via email:
  - Constance Palaia – supportive of the Black Lives Matter resolution adopted by ODE and the concept of All Students Belong.
  - Keith Haley – The idea of teachers being able to work from home.
  - The following four comments are all related to a policy GCAB that the board will be discussing later around *Personal Electronic Devices and Social Media*.
    - Sean McKee, Teacher at Lorna Byrne
    - Harrison Pride, Teacher at Fleming Middle School
    - Theresa De Souza, Teacher at Hidden Valley High School
    - Loralyn Townes, Teacher at Hidden Valley High School
    - They all expressed concerns around a specific portion of that policy that talks about staff being subject to discipline when a parent makes a complaint about a social media post.
  - A PDF containing all of the email comments will be forwarded to the board members tomorrow and the comments will also be included in the final meeting minutes.

### **REPORTS – NO ACTION**

- **Division 22 Standards for Public Elementary and Secondary Schools 2019-2020**
  - Superintendent Valenzuela reported that in the past the Division 22 discussion happened in January, but ODE has changed the timeline to verify that the assurances are in place before half the school year is gone.
  - Mr. Valenzuela reported that he, along with the District Leadership Team, reviewed all of the Division 22 Standards and they have found that the district is in full compliance with all of the Division 22 Standards that were listed for the 2019-2020 school year by the State of Oregon.
- **Board Policies – First Reading**
  - GBN/JBA – *Sexual Harassment*
  - GBN/JBA – AR(1) – *Sexual Harassment Complaint Procedure*
  - GBN/JBA – AR(2) – *Federal Law (Title IX) Sexual Harassment Complaint Procedure*
  - GCAB – *Personal Electronic Devices and Social Media – Staff*
  - JFCF – *Hazing, Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence or*

- *Domestic Violence – Student*
- JFCF-AR - *Hazing, Harassment, Intimidation, Bullying, Cyberbullying and Teen Dating Violence Reporting Procedures - Student*
- Director Alderson reported that most of these updates are policies around sexual harassment and the complaint process as it relates to Senate Bill 155. The other policy, GCAB, is an update and there are some areas in which he has received feedback where staff have expressed concern. He asked for the Board’s feedback as well. As Director of Human Resources, he does share some concerns with the way that it is written around the outside of workplace and the ramifications on that.
- Superintendent Valenzuela suggested that prior to the second read in November, they would like to send board members an amended policy that would remove a portion of the last full paragraph that addresses staff actions on social media websites, public websites and blogs while on or off duty – through where it describes what a disruption is – would be stricken from the policy and then resubmitted for a second read.
- **Board Policies – First Reading**
  - JHH – *Student Suicide Prevention*
  - JHCC – *Communicable Diseases – Students*
  - JHCC-AR – *Communicable Diseases – Students*
  - GBEB – *Communicable Diseases – Staff*
  - GBEB-AR – *Communicable Diseases – Staff*
  - Director Allen-Hart reported that the suicide prevention policy is new to the district and definitely an important one to add. We have some new requirements and direction from the state which are included. Director Durrant added that the district has a great team, led by Erica Butler, our counselors and several others that have worked really hard working with local professionals who are experts in this area. The district suicide plan will come before the board at the next board meeting in November.
  - Director Allen-Hart added the remainder of the policies and AR’s listed revolve around some update needed due to COVID, for staff and for students. The updates are straight from OSBA.

## **ACTION ITEMS**

- **Student Success Act – Student Investment Account Grant Agreement**
  - Director Durrant reported that they worked in the spring and back on March 11<sup>th</sup> the School Board approved the Student Investment Account application, which was then submitted the following day. We are very pleased to report that the state reviewed over 40 pages and came back with just one question. This is a testament to the team that helped create the information in the application. They responded to the one question from them and got they replied back with “This is fantastic.” They then moved into the next phase, which is now before the board, called the *Grant Agreement*. This document needs to be approved by the board. It has been on our public website for two weeks and people have been able to make public comment through this board process if they have any comments on the grant agreement. All of that is in compliance with the requirements from the Department of Education for this grant. The district has worked really closely with Woodland Charter, who is part of our application process, and all of their targeted areas fall under the umbrellas of ours as well. We will start that process all over again with our community engagement and reaching out to our community, our stakeholders, our students and our staff for what’s great about Three Rivers and what do we want to continue, and how could we adjust to make this an even better district?
  - Mr. Kelly made a motion to approve the Student Investment Account Grant Agreement. Mr. Halsted seconded the motion. There was some discussion. A roll call vote was taken, and the motion passed unanimously (5-0).

**Suggested Future Agenda Items** – Mr. York asked for a report on PERS. Mr. Valenzuela said we can have that report at November’s meeting.

**FUTURE MEETING DATES**

- Board Regular Session, Wednesday, November 18, 2020 at 6:00 p.m. - VIRTUAL

**ADJOURNMENT**

Board Chair Johnstun adjourned the meeting at 7:10 p.m.

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Jennifer Johnstun  
Chairperson of the Board

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Dave Valenzuela  
Superintendent-Clerk

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