

## Branding Guide



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MERIDIAN SCHOOL DISTRICT #223

## Introduction

The goal of this branding guide is to create consistency within graphic elements, color, and fonts used to represent the district. Logos are utilized in newsletters, social media posts, facility decals, banners, gym floors, fields, and more. When decisions need to be made to print products in-house or with outside vendors, it's important that each employee of the district is able to send correct files and describe the exact colors needed to accurately represent MCUSD 223.

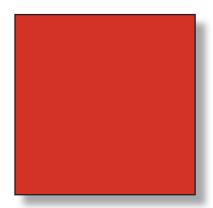
Below are the two core logos of the district. The Meridian district logo features a red wing of the cardinal integrated into the large letter M. This is the logo that should represent official district business. The cardinal logo is central to each school's identity. In order to maintain consistency, the the red and yellow colors are defined and the orientation of the cardinal itself is consistent across the district. The red chosen for the cardinal logo is also the red used in the district "M" logo.

District employees will be able to utilize the branding guide and shared files to create documents and relay correct information to outside vendors to match colors, type face, and file needed to best represent our logos. All fonts chosen are available for use in Google applications so employees can choose fonts for district presentation that match and feel cohesive.



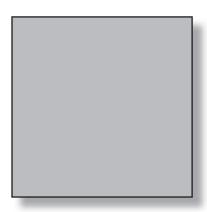
## **District 223 Colors**

Color selection is one of the most important parts of consistent identity. District logos use red, yellow, black, white, and shades of gray. Pantone® references the Pantone Matching System (PMS), a printing industry standard for color matching. CMYK values are a close reference, but are not intended to be an exact match for color matching purposes.



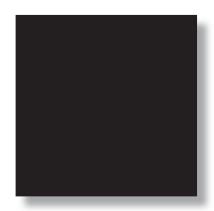
#### Red

Pantone® 179C CMYK: 0C - 20M - 100Y - 0K Hexadecimal - #DB3628



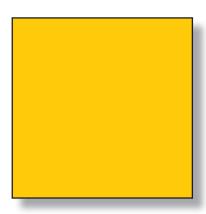
#### **Gray**

Pantone® Black: 10-40% CMYK: 10K - 40K Hexadecimal - #000000



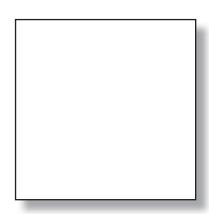
#### **Black**

Pantone® Black CMYK: 0C - 0M - 0Y - 100K Hexadecimal - #000000



**Yellow** Used for beak and feet of the flying cardinal.

Pantone<sup>®</sup> 116C CMYK: 0C - 20M - 100 Y - 0K Hexadecimal - #FFCB05



#### White

Hexadecimal - #FFFFFF

## **Typeface**

In addition to color, font selection is extremely important to stay consistent and understand situations for each font type. The fonts chosen are universal to the majority of computers and also available in Google applications. There was a slight change to the Meridian logo to utilize Roboto typeface. The style guide below breaks down two fonts to be used in body copy and two fonts to be used in headline type for district communication.

#### **Times New Roman**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

Quis ipsum fugite dit acea cusam, nonseque dollaci untiorepti officta quaturi con conecae. Ceperios dolorer ferit, te volupta tibu

#### **Adobe Garamond or EB Garamond**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

Quis ipsum fugite dit acea cusam, nonseque dollaci untiorepti officta quaturi con conecae. Ceperios dolorer ferit, te volupta tibuObis ut millauda parum

#### **Roboto (District Logo Font)**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

#### **Helvetica or Helvetica Neue**

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

#### **Body Copy Choices**

Paragraphs of text should utilize Serif fonts such as Times New Roman and Adobe Garamond. Google applications offer EB Garamond as a choice.

#### **Headline Choices**

Sans serif fonts such as Roboto and Helvetica are companions to body text. These sans serif fonts work well for headline and subhead text. They can also be utilized for smaller portions of body text.

## Logos

The Meridian "Wing M" should be utilized for official district releases and branding. The classic Cardinal logo is still heavily utilized within the district for school communication, facility branding, athletics, clubs, and activities. If a black and white logo is needed, the examples below should be utilized. Both logos use the same red, which is Pantone 179C.

## **Full Color**



### **Black & White**



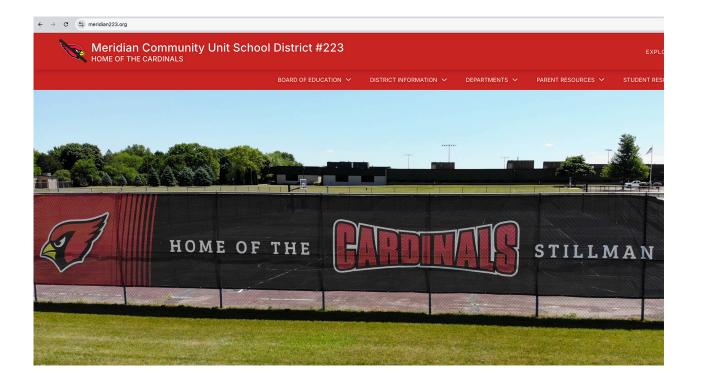




## **Cardinal Logo Consistency**

Any future use of the Cardinal Head logo should face to the left and utilize the cardinal red and yellow listed in this brand guide. Inconsistencies within district digital platforms should be up to date with color scheme and orientation. All future printed or facility branding should also utilize the new colors and face the cardinal beak to the left.





## **Logo Color Change Options**

The Cardinal head logo will often need to appear on top of colors other than white. Additionally, when printed on shirts, they often need to be converted to 2 color logos. Below are recommended options to place the logo on a different color background.



2 Color Logo on Black w/ White



2 Color Logo on Red



2 Color Logo on light colors



Images - Blur background and Meridian text to white



Images - Blur background and use white outline logo

## **Acceptable Logo Variations**

Athletics and clubs may utilize these other graphical elements created for district branding, assuming colors are consistent with the district brand. Athletics also utilize the "SV" logo.





## **Logo Integrity**

It is important that each logo is represented with proper purpose. If the logo needs to be printed in one color, do not use the full color version of the logo, use the specific black and white versions. The logos should not be distorted, effects added, colors inverted, or angles changed.





Do not move the text within the logo



Do not add effects to the logo



Do not rotate the logo





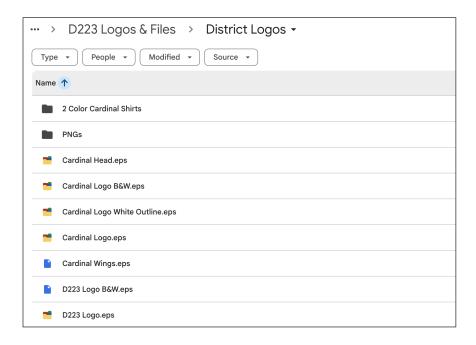


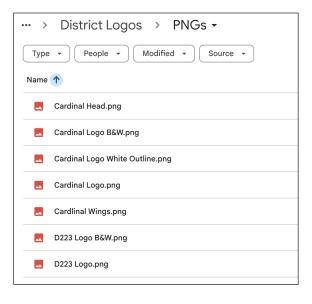


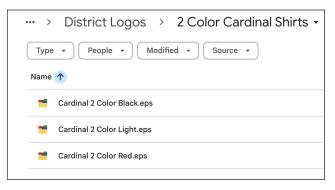
Do not change the colors of the logo

## **D223 Logos & Files Shared Folder**

All files in this brand guide are available as a shared Google Drive Folder accessible by all district staff. If a staff member needs a file to add to a poster, Google document, or communication home, utilize the PNG folder. If a file is being sent by a coach or advisor to a professional print service, send the EPS files. All EPS files include the color information needed by printers to best represent the logos and are scaleable.

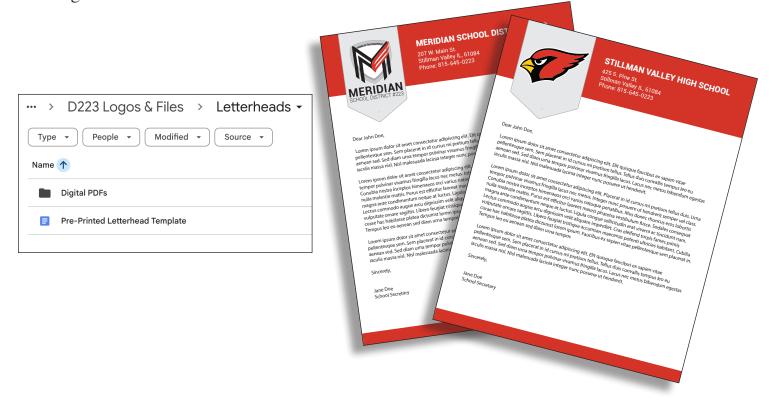






## **Building Letterheads**

In addition to a logos folder, there is a folder dedicated to new building letterheads with updated color logos and modern design. Each building will be supplied with full color bleed prints, which can be used with the Google Document labeled "Pre-Printed Letterhead Template". Simply make a copy of the file and type in the margin area and print with the templates from the office. In the event a digital version only is needed, fillable PDF files are available for each building as well.



#### **Business Cards**

Cardinal Ink, which is the in-house print shop located at SVHS, will also start taking orders to print business cards for district employees. This will once again help create a unified look for the district. Look for the Google Form in the shared D223 Logos & Files shared folder to make a request. The business card request form will also be located at Cardinalink.org.





# MERIDIAN SCHOOL DISTRICT #223