

COURTS & PUBLIC SAFETY COMMITTEE  
MEETING MINUTES  
Monday, January 13, 2025 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Lucille Bray, Chair  
Dan Ludlow  
Bill LaHaie  
John Kozlowski

Others Present: Jesse Osmer, County Administrator  
Janelle Mott, Juvenile Officer  
Kim Elkie, EM/911 Director  
Sheriff Erik Smith  
Rob Edmonds, Fire Chief

CALL MEETING TO ORDER

Chair Lucille Bray called the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

MOTION TO ADOPT AGENDA

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to adopt the agenda as presented. Motion carried.

PUBLIC COMMENT: None.

INFORMATION ITEM: Juvenile Officer Janelle Mott presented the Child Care Fund Monthly Report for November and December of 2024.

Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the Child Care Monthly Report for November/December as presented. Motion carried.

INFORMATION ITEM: Fire Chief Rob Edmonds presented the 2024 reimbursement requests for drug box/drug kit restocking fees and disposable EMS supplies. Per the Ambulance Service Agreement, the drug box restock fee allows reimbursement up to \$12,500 and disposable EMS supplies up to \$22,500 annually. The City of Alpena has incurred \$12,753.64 in drug box/drug kit restocking fees and \$34,872.99 in EMS supply expenses. The City Clerk will contact the County Treasurer to provide the proper documentation.

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to approve the reimbursement requests as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Kozlowski, and Bray. NAYS: None. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of the reimbursement request from the City of Alpena in the amount of \$12,500 for drug box/drug kit restocking and an additional \$22,500 for reimbursement of disposable EMS supplies per the Ambulance Service Agreement as presented.**

INFORMATION ITEM: Emergency Management and E/911 Services Director Kim Elkie gave the Committee the Emergency Management and E/911 monthly update:

- There were 9,488 calls taken and 26,903 incidents processed in 2024.
- The department remains fully staffed with 10 full-time and 1 part-time employees.
- There were 410 text conversations in 2024 in which 110 were started on the user end.
- Emergency Management obtained 5 new laptops for the EOC through a Region 7 Homeland Security Grant for communications. Last year the grant purchased a color printer, large screen TV and other miscellaneous items for the EOC.
- A training exercise will be scheduled with Lake State Railroad for local community partners.
- Encouragement to follow their social media sites as they are doing monthly updates.
- The surcharge will go on the ballot next year and they want to make sure the community has information and knows what that money is used for.

INFORMATION ITEM: Sheriff Erik Smith presented an overview for the year 2024 regarding the Sheriff's Office Drug/Alcohol/Tether Program run by Deputy Mike Lash. Since the program began last April just shy of \$17,000 was brought in.

INFORMATION ITEM: County Administrator Jesse Osmer presented a letter of resignation from Denise Burke regarding the attorney contract for legal representation. Denise would like to end the contract at the end of January. If the board approves posting the position, applications would be accepted through Friday, January 24<sup>th</sup>. A Special Personnel Committee meeting could be held on January 27<sup>th</sup> for interviews with the Full Board voting on January 28<sup>th</sup> choosing an applicant to begin February 1, 2025. The contract would be fulfilled as is and run through 2026.

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to approve posting the attorney for legal representation vacancy with the proposed timeline as presented. Motion carried.

INFORMATION ITEM: Administrator Osmer presented the 2025 Distribution of First Responder Calls for approval.

Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to approve the 2025 Distribution of First Responder Calls as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Kozlowski, and Bray. NAYS: None. Motion carried.

**ACTION ITEM #2: The Committee recommends approval to authorize the Treasurer to disperse the quarterly First Responder Call payments from First Responder Calls line item #210-651-803.001 and appropriate on a quarterly basis in 2025 as presented:**

<b>City of Alpena</b>	<b>\$ 50,000.00</b>
<b>Charter Township of Alpena</b>	<b>\$ 39,000.00</b>
<b>Green Township</b>	<b>\$ 6,000.00</b>
<b>Hubbard Lake Township</b>	<b>\$ 3,000.00</b>
<b>Long Rapids Township</b>	<b>\$ 4,000.00</b>
<b>Maple Ridge Township</b>	<b>\$ 3,000.00</b>
<b>Sanborn Township</b>	<b>\$ 6,000.00</b>
<b>Wilson Township</b>	<b>\$ 6,000.00</b>
<b>Total Amount</b>	<b>\$117,000.00</b>

INFORMATION ITEM: Chair Bray presented the Ambulance Fund Monthly Reports to receive and file. Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the monthly Ambulance Fund Reports as presented. Motion carried.

INFORMATION ITEM: Chair Bray presented the Medical Examiners Monthly Reports to receive and file. Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the monthly Medical Examiners Reports as presented. Motion carried.

INFORMATION ITEM: Chair Bray presented the Veterans Affairs Monthly Report to receive and file. Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the monthly Veterans Affairs Report as presented. Motion carried.

**\*Next Meeting: Monday, February 10, 2025, at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to adjourn. The meeting adjourned at 4:45 p.m.

---

Lucille Bray, Chair  
Courts & Public Safety Committee

kvm