

Parkrose School District 3

REC'D FEB 17

KGAB-AR-2

Adopted: April/2003

Revised: Sept. 2, 2009

FREE/REDUCED FACILITY USE REQUEST

(Use this form for one time or limited request)

Organization Making Application Parkrose Dance Team

Date of Application 2/17/10

Person Responsible Shannon Nguyen Telephone # 503 409 2697

Purpose of Use/Type of Program Fundraiser - Parkrose Dance/Boasters

Purpose and Goal of Organization (See att.)

You must meet the criteria for 'free' (see CRITERIA below) and attach the supporting information. The Facilities Coordinator will notify you of your disposition.. You will also receive a copy of this form for your records. Upon approval, you must fill out a Facility Use Application before facility use can take place.

CRITERIA

- Not to exceed 50 people
- Your group must directly serve the Parkrose community
- No admission, entry, or other fee will be charged to participants or spectators
- Attach a copy of your constitution (If Applicable)
- Attach a current list of members with addresses, (If Applicable)

Recommendation: PSD staff recommendations or comments: _____

ACTION:

Request Approved [Signature] Disapproved _____
PHSCC Building Principal/Designee PHSCC Building Principal/Designee

This request is granted 2/19/10 - 2/20/10
Date Range (Determined by PHSCC Principal)

PHSCC Building Principal Signature Date _____

Additional Conditions or Terms: (If Applicable) _____

* Request is to use Kitchen 2/19/10 from 3-9 pm
+ 2/20/10 from 6 am - 11:30 pm @ 25⁰⁰
per hour ~~cost~~^{normal} cost ~~asking~~ asking for kitchen
fee to be waived, for hours used.

February 17, 2010

RE: Free/Reduced Kitchen Labor Fees

Parkrose Board of Education:

We are writing in hopes of receiving free or reduced facility labor fees for the cafeteria staff coverage at Parkrose High School for the 12th Annual Parkrose Dance Competition on February 20th, 2010.

Over the past eleven years, the "Elite" Dance Team has hosted this Dance Team competition in February. The competition has been very successful, and has gained the great reputation of being the "best competition" during the year. Our Parkrose Dance members have benefited greatly from the funds raised during this event. Each year, we have been able to offset the cost each one of our team members pays to participate in our sport. Part of the success of our competition is a direct result of the Parkrose School Board allowing our team to use the facilities at PHS at no cost. Our team pays for custodial services, per an agreement created by Hank Frecke and the previous Facilities Coordinator, Kelly Jones.

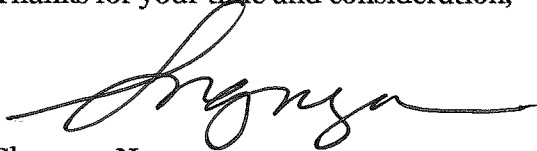
Since we began hosting our event in 1999, we have been offering general concessions as well as a Baked Potato lunch to spectators and participants. Aside from our admission sales, this serves as our general source of income. Historically, a kitchen staff member has volunteered to assist us at the event, at no cost to the team. We understand that the facility use policy for the Parkrose School District was amended this fall and that there are new guidelines and fees for use of the kitchen to all groups. We agree that it is important to have the partnership of Parkrose Food Service and would like to continue working together to make the event successful.

We would like to ask the Parkrose School Board to waive the Food Service Labor fees for the Parkrose Elite Dance Team Competition on February 20, 2010 at Parkrose High School.

We realize you are most likely receiving this information and ruling on it post-event. I have been advised to complete this as of today, based on the hours we are using the facilities.

If you need any further information, please feel free to contact me. I look forward to hearing your decision.

Thanks for your time and consideration,



Shannon Nguyen
Parkrose Dance Competition Co-Director
Head Coach Parkrose Dance Team
(503)307-7769
shannon_nguyen@parkrose.k12.or.us