



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

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Minutes of Regular Meeting

The Board of Trustees
South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, September 19, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Table with 4 columns: Trustee, Present, Absent, Late Arrival/Departed Early. Rows include Mrs. Angelina Osteguín, Mr. Louis Ybarra Jr., Mr. Edward Mungia, Mrs. Leticia Guerra, Mrs. Connie Prado, Mr. Luis Rodriguez, and Mrs. Elda Flores.

- PLEDGE OF ALLEGIANCE
•TEXAS PLEDGE
•PRAYER
•CALL TO ACTION

All led by Laura Salazar-Reyna, Community Relations Officer.

Section end time: 6:01 PM.

CLOSED / EXECUTIVE SESSION

Section start time: 6:01 PM.

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed

*Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion concerning the Full and Final Voluntary Separation Agreement Between the Superintendent and South San ISD

Section end time: 8:04 PM.

Mrs. Prado made a motion to change the order of the day, seconded by Mrs. Guerra, and the Board of Trustees voted 3/2. Motion failed

**SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 8:04 PM.

The Superintendent recognized new district staff; Purchasing Director, Chad Doucet, and Finance & Budget Director, Tiffany Cervantes. He complimented the board on their excellent choice with respect to his successor. He congratulated Alexandro Flores, Ed. D., Named Lone Finalist, and assured him that he will have a great staff and board to work with. Dr. Saavedra thanked the board for working well with the administration in recent years. He thanked Angelina Osteguín, Board President, for having worked well with him. Dr. Saavedra noted that his biggest disappointment was the failed Tax Ratification Election (TRE). He encouraged the board and the community to support Dr. Flores in the future if a TRE is brought back, as this would bring in additional revenue for the education of our children. Dr. Saavedra provided an enrollment update. The projected enrollment drop was 500 students. It has dropped by 217 students. He anticipates that the current enrollment drop of 217 students will hold steadily until the snap shot date in October.

Section end time: 8:09 PM.

**PRESENTATIONS / REPORTS /DISCUSSION**

Section start time: 8:09 PM.

**1. Report on Outstanding Bonds and Bonding Capacity**

Item start time: 8:09 PM.

Richard Acosta, Financial Advisor at RBC Capital Mark, and Dan Martinez, Bond Counsel, were called to present and answer questions related to this item.

Item end time: 8:56 PM.

**2. Report on Goal 1 Graduates, Goal 2 Masters Level in Math and Goal 3 Masters Level in Reading**

Item start time: 8:56 PM.

Delinda Castro, Chief Academic Officer, was called to present and answer questions related to this item.

Item end time: 9:20 PM.

Section end time: 9:20 PM.

**CONSENT**

Section start time: 9:20 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

- 1. Approval of Board Meeting Minutes, Time Management Log, Staff Tracker, and Board Tracker:**
  - A. August 15, 2018 Regular Called**
  - B. August 22, 2018 Public Hearing**
  - C. August 22, 2018 Special Called**
  - D. August 27, 2018 Special Called**
- 2. Adoption of Resolution for Bexar County 4-H as an extracurricular activity for purposes of youth participation in projects, events and activities.**
- 3. Approval of September Budget Amendment**
- 4. Budget Amendment for Improvement Required campuses**
- 5. Approve Targeted Improvement Plans for District and IR Campuses**

6. Approve Board Policy AE(Local) to reflect the newly adopted Board Goals and Constraints
7. Service Delivery Agreement between Region 13 and South San Antonio ISD for the 2018-19 school year
8. Purchase of Digital Radios
9. Purchase of external and internal cameras
10. Approve Full and Final Voluntary Separation Agreement Between the Superintendent and South San ISD

Item start time 9:20 PM

### **CITIZENS TO BE HEARD**

Ben Castillo, attorney at law, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

1. *Stacey Alderete*, parent, addressed the Board regarding Consent Item 10.
2. *Silvia Martinez*, former employee, addressed the Board regarding a personnel issue.  
-*Ben Castillo*, legal counsel, asked Ms. Martinez to bring her concern to him or the Human Resource Director, Monica Lopez, as per board policy BED (Local).
3. *Raul Nuquez*, former principal, addressed the Board informing the board that he is available if they need to reach him.

Mrs. Osteguín moved to approve the consent agenda items 1, 2, 6, 7, 8, and 9 as presented, Mr. Ybarra seconded and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed

Item end time: 9:30 PM.

### **CONSENT Items pulled**

#### **Item #- 3**

Item start time: 9:30 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Mrs. Prado moved to approve consent item #3 as presented, Mr. Rodriguez seconded, and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed

Item end time: 9:34 PM.

**Item #4 – Item Withdrawn No Action Taken**

**Item #5**

Item start time 9:34 PM

Delinda Castro, Chief Academic Officer, was called to present and answer questions related to this item.

Mr. Prado moved to approve consent item #5 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 6/0. Motion passed

Item end time: 9:51 PM.

**Item # 10**

Item start time 9:51 PM

Mr. Mungia moved to table consent item #10 for a future meeting, Mrs. Guerra seconded, and the Board of Trustees voted 6/0. Motion passed

Item end time: 9:51 PM.

Section end time: 9:51 PM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 9:51 PM.

1. Discussion and action to approve Board led community meetings plan

Item start time: 9:51 PM.

Angelina Osteguin, Board President, was called to present and answer questions related to this item.

Mr. Mungia moved to approve the item as presented, Mrs. Osteguin seconded, and the Board of Trustees voted 7/0 to approve. Motion passed

Item end time: 9:55 PM.

Section end time: 9:55 PM.

**CITIZENS TO BE HEARD**

Section start time: 9:55 PM.

Ben Castillo, attorney at law, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

4. *Gilbert Rodriguez*, parent, addressed the Board regarding his concern that the board and administration are being reactive instead of proactive, as well as increasing community involvement.
5. *Tom Cummins*, AFT President, addressed the Board regarding the flyer he distributed and the bond information discussed.
6. *Deborah Hernandez*, community member, addressed the Board regarding a recording submitted to the board, and teacher's concerns.

Section end time: 10:09 PM.

#### **ADJOURNMENT**

Mr. Mungia moved to adjourn the meeting, Mr. Osteguin seconded, and the Board of Trustees voted unanimously to close the meeting at 10:09 PM.

#### **ATTEST**

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Angelina Osteguin, Board President

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Elda L. Flores, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: September 19, 2018

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Total section time: 1 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:01 PM	8:04 PM	123 Min.	N/A
Total section time: 123 Min.				
Superintendent’s Remarks–14 Minutes	8:04 PM	8:09 PM	5 Min.	Other
Total section time: 5 Min.				
Presentations/Reports – 14 Minutes				
Item #1	8:09 PM	8:56 PM	47 Min.	Other
Item #2	8:56 PM	9:20 PM	24 Min.	Vision - Student Outcome Goal Monitoring
Total section time: 71 Min.				
Consent – 14 Minutes				
Consent Items # 1, 2, 6, 7, 8, and 9	9:20 PM	9:30 PM	10 Min.	Other
Pulled Consent Items # 3	9:30 PM	9:34 PM	4 Min.	Other
Pulled Consent Items #4	9:34 PM	9:34 PM	0 Min.	Other
Pulled Consent Items #5	9:34 PM	9:51 PM	17 Min.	Other
Pulled Consent Items #10	9:51 PM	9:51 PM	0 Min.	Other
Percentage of Consent Item Pulled 40% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Total section time: 31 Min.				
Discussion Possible Action – 14 Minutes				
DPA Item #1	9:51 PM	9:55 PM	4 Min.	Other
Total section time: 4 Min.				
Citizens to be Heard	9:55 PM	10:09 PM	14 Min.	Other
Total section time: 14 Min.				
Adjournment	10:09 PM	10:09 PM	0 Min.	Other

Total Meeting Time: 249 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	24 Min.	19%	Presentation/Report #2
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	102 Min.	81%	
<b>Total Vision-focused Minutes</b>				
		24	19%	
<b>Total Minutes</b>				
		126	100%	123 Closed Session Minutes not included

Total Meeting 3 hours and 9 minutes = 249 minutes  
 249 - 123 closed session = 126 Total Tracker Minutes



## September 19, 2018 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Abelardo Saavedra	4	5.25	2	\$115.04	\$1,294.20
Senior Staff Members					
Delinda Castro	15	4.25	2	\$74.47	\$1,582.49
Lorraine De Leon	15	4.25	2	\$54.98	\$1,168.33
Eugene Tovar	5	4.25		\$42.04	\$388.87
Chriselda Bazaldua	1	4.25	2	\$49.01	\$355.32
Amy Shields	1	4.25	2	\$49.43	\$358.37
Cynthia Bills	1	4.25	2	\$47.82	\$346.70
Rosanna Mercado				\$50.84	\$0.00
Gary Long	10	4.25		\$39.66	\$565.16
Julie Silva		4.25		\$46.26	\$196.61
Scott Laleman	5	4.25		\$48.42	\$447.89
Robert Zamora		4.25		\$47.31	\$201.07
Denise Orosco	20	0	0	\$47.82	\$956.40
Juan Zamora	1	4.25		\$74.91	\$393.28
Monica Lopez		4.25		\$49.80	\$211.65
Veronica Ramos		4.25		\$47.98	\$203.92
Jesse Berlanga	2	4.25		\$42.07	\$262.94
Laurie Salazar	1	4.25	2	\$43.72	\$316.97
Scott Stephens		4.25		\$50.33	\$213.90

Other Staff					
Michelle Martinez	8	5.25	4	\$29.78	\$513.71
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr		4.25		\$27.32	\$116.11
Cristina Moreno				\$28.79	\$0.00
Johnny Diaz	4	4.25		\$55.48	\$457.71
Joseph Carranza	4	4.25		\$49.55	\$408.79
Yvonne Hernandez	4	4.25		\$52.78	\$435.44
Christina Cortez	4	4.25		\$44.80	\$369.60
Jimmy Gomora-Leon		4.25		\$18.59	\$79.01
	105	104	18	\$1,391.32	\$11,844.39