

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:15 p.m. on Monday, December 12, 2011, at Coultrap, 1113 Peyton, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 6:18 p.m. by Committee Chair Stith.
Committee members present: Matt Henry, Mike McCormick, Mary Stith.

Others present: Dawn George, Assistant Superintendent Student Services; Donna Oberg, Assistant Superintendent Business Services; Kent Mutchler, Superintendent.

2. APPROVAL OF MINUTES - November 14, 2011 Meeting

Motion by McCormick, second by Stith, to approve the minutes, as presented. Ayes, two (2). Nays, none (0). Abstained, one (1), Henry. Motion carried unanimously.

3. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

3.1 Policy 2412, Home Hospital Services Non-Disabled Students changed
to Home Hospital Services General Education Students, REVISED

3.2 Policy 2412.1 Home Hospital Services Disabled Students, NEW

These policies clarified identification of general education students. Updates reflected shorter and intermittent student absences in helping them succeed educationally.

Motion by McCormick, second by Henry, to move these two policies the full board for first reading. Ayes, three (3). Nays, none (0). Motion carried unanimously.

3.3 Policy 6152.01, Waiver of School Fees, REVISED

This policy was revised to reflect updates in recent legislation and wording; i.e., proof of income, condensing language, and adding notification to parents. The policy also reflects additions in athletics/activities, and procedures for the resolution of disputes.

Discussion: what if students can't afford textbooks (we would supply textbooks on a case-by-case basis, as needed); concern about non-English speaking parents (we have an online translation service to help complete necessary forms); what guidelines are these based on (State Free and Reduced guidelines).

A few typographical errors were noted for correction.

Motion by Henry, second by McCormick, to forward this policy to the full board for first reading. Ayes, three (3). Nays, none (0). Motion carried unanimously.

3.4 Policy 7420.01, Radon Testing, NEW

This is a new policy developed to be in compliance with new state legislation regarding to radon testing and reporting. This is another unfunded mandate.

Motion by McCormick, second by Henry, to forward this policy to the full board for first reading. Ayes, three (3). Nays, none (0). Motion carried unanimously.

3.5 Bylaw 0142.7, Orientation, REVISED

Revisions reflect NEOLA updates for compliance with recent legislation requiring school board member training.

Motion by McCormick, second by Henry, to forward this policy to the full board for first reading. Ayes, three (3). Nays, none (0). Motion carried unanimously.

3.6 Policy 9150, School Visitors, REVISED

This policy was revised to reflect consistency between school visitors and the role of school board members visiting schools through their notification to the superintendent. Changes reflect procedures outlined for board members in working with the superintendent and the principal for school visits to the building.

Motion by McCormick, second by Henry, to forward this policy to the full board for a first reading. Ayes, three (3). Nays, none (0). Motion carried unanimously.

4. OUTSTANDING POLICY CLEANUP & REVIEW

The Assistant Superintendent Business Services reported that she would be bringing revisions to policies in the 6000 Series that she hopes the Policy Committee will review and enact.

5. ADJOURNMENT

At 6:36 p.m., motion by McCormick, second by Henry, and with unanimous consent, the meeting was adjourned.

APPROVED

(Date)

COMMITTEE
CHAIRPERSON

(Mary Stith)

RECORDING
SECRETARY

(Dr. Kent Mutchler)