

## Kiana Advisory School Council

### Meeting Minutes

January 7, 2026

1. Call to Order: Victoria Morris – Vice Chair call the meeting to order at 12:06 pm
2. Roll Call: Delores Barr (called in late), Victoria Morris, Teresa Stalker, Eileen Schaeffer
3. Moment of Silence / Pledge of Allegiance: Moment of Silence observed, Pledge of allegiance said in English.
4. Introduction of Staff and Guests: Naomi “Munnick” Chappel, Jeanne Gerhardt-Cyrus
5. Approval of Agenda: Eileen made a motion to approve the agenda as presented. Seconded Teresa Stalker. Motion approved.
6. Canvas of 10/7/25 Election
  - a. Certificate of Election review
  - b. Oath of Office for Advisory School Council Member for Naomi “Munnick” Chappel
  - c. Organization of Council: Chair: Victoria Morris, Vice Chair: Naomi “Munnick” Chappel, Secretary: Teresa Stalker, Members: Delores Barr and Eileen Schaeffer.
7. Adjournment: 12:26 pm
8. Call to Order: 12:27 pm
9. Approval of Agenda: Naomi “Munnick” Chappel made a motion to approve agenda as presented. Seconded by Eileen Schaeffer. Motion approved
10. Approval of October 15, 2025, meeting minutes. Eileen Schaeffer made a motion to approve October 15, 2025, meeting minutes. Seconded by Teresa Stalker. Motion approved
11. Public Comments: none
12. Reports from Committees: a. Jeanne Gerhardt-Cyrus School Board member: Board meeting January 19-21<sup>st</sup> and Policy meeting January 16<sup>th</sup>. OPT in Youth: Inukuk is the Director of OPT in Youth. OPT in Youth opens after school. Club 15 – 1<sup>st</sup> Wednesday following the next month. Request to use sewing room. Asking for ASC Board letter of support for OPT in Youth.  
b. Delores Barr Northwest Arctic Borough: Special Budget meeting January 26 and regular meeting January 27, 2026.
13. Principal’s Report: A. Student Activities & Funds update: none.  
B. Student Attendance & Enrollment: 91 students enrolled, 77% attendance

C. Upcoming Events: A. Make-up Saturday School 11/15 & 12/6 making up for 10/28 & 10/29. We have 2 new teachers Arlene shadowing Victoria Morris and Josiah shadowing Denita Sommers.

D. Community Thanksgiving Lunch: good turn out a lot more people than last year.

E. Wrestling: 12/13 Northern Conference Tournament- Barrow came in 5<sup>th</sup> and 3<sup>rd</sup>

F. Basketball: Coaches Marvin Barr boys practice 6pm & Jenny Westlake girls practice 4 pm

G. School equipment failures: 1. Guage on Fuel tank 2. Shop plumbing & fuel line valves out of order.

H. Open Gym hours: Some people ask if the gym can open Wednesday and Sunday nights. Would be nice to get a timeframe from the Church, Ministry in Council. Issues with children being at the gym after curfew hours with parents/guardian. Review guidelines with the person opening the gym and if any stipulations will be brought up in the next meeting.

14. Board Policy Review: Policy Manual- Concepts and Roles of Advisory School Council

15. Items for Advisory School Consideration: Old business – Facility Use Permit Ratifications: 1. Eileen Schaeffer made a motion to approve Team Hollywood. Seconded by Naomi Chappel 2. KTC Christmas Activities: Naomi made a motion to approve Christmas Activities. Seconded by Eileen Schaeffer. Motion approved. Eesa Smith Toddler Gym Saturday & Sundays 4-6pm. Teresa Stalker made a motion to approve Eesa Smith Toddler Gym. Seconded by Eileen Schaeffer. Motion approved.

New Business: Kiana Policy Letter approval. Naomi Chappel made a motion to approve Policy letter. Seconded by Teresa Stalker. Motion approved. Alternative Meeting times was discussed & to keep it at 12 noon.

16. Items for next meeting agenda: 1. F/u gym use agreement  
2. Inupiaq activity funds update.

17. Public Comments: none

18. ASC Member comments: Naomi Chappel: Attendance forms for expecting absent Council members. Meeting packet ahead of time. Freeze dried equipment, a project can be an incentive. Inupiaq days: can set snares near by the school, usually animals. Announce activities over the VHF. I would like to walk through the school sometime.

19. Time and Place of next meeting: February 4, 2026, at 12:00 noon.

20. Adjournment: 1:49 pm