

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a contract to purchase physics equipment from Pasco Scientific for the science department.

### **BACKGROUND**

Equipment for the physics department will be added to the Wylie Campus. Pasco currently provides the supplies and equipment used in lab exercises across all-natural science disciplines. Items purchased from Pasco provide hands-on physics education tools and technology, including wireless sensors (pH, CO<sub>2</sub>, conductivity) spectrometers, multimeters, optics systems, ripple generators, and tanks, as well as smaller equipment and replacement parts.

Reference (REF) Number 3905, has been issued to track the volume of spend for Physics Equipment procured on behalf of the science department.

Pasco has a contract through the BuyBoard cooperative purchasing program to provide digital radio communication products, Contract Number 573-18, and is compliant with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

### **IMPACT OF THIS ACTION**

Pasco has been the primary supplier of physics lab equipment at Collin for many years. They provide an excellent product and customer service. The PASCO computer interface has been standardized in the physics labs throughout the District to conduct experiments. Pasco is the only vendor able to supply the interface and the sensors that work with their interface.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$160,000 for one year, which is budgeted in various departments' FY20 operating budget, 2017 CIP FF&E budget, and subsequent year's budgets subject to Board approval.

### **MONITORING AND REPORTING TIMELINE**

The term of the contract is December 1, 2019, through November 30, 2020.

### **RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

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