

PURCHASE RECOMMENDATION FORM

Requesting Board Approval of Purchases over \$50,000

DESCRIPTION of item or service to be purchased:	Subscription of MusicFirst for all secondary music programs (band, choir, orchestra)
REQUESTOR: (Campus/Department)	Curriculum and Instruction & Fine Arts
What is the PURPOSE of this purchase?	Subscription for MusicFirst to provide online curriculum and assessment materials for all secondary music programs (band, choir, orchestra). This purchase also includes in person and online training.
State which Temple ISD-authorized PURCHASING COOPERATIVE, VENDOR, INTERLOCAL AGREEMENT, and/or CONTRACT you will use for this purchase:	The Interlocal Purchase System (TIPS) Contrac: 210101
Justificaiton for SOLE SOURCE purchase (if applicable): (Must fill out Sole Source Form and provide Sole Source Letter from the vendor.)	Yes - Letter Attached
Name of VENDOR(s):	MusicFirst LLC
Maximum COST:	\$55,000
Method used to ensure best value:	Sole Source
DEADLINE for purchase:	7/1/2025
Funding source(s):	199 General Fund
Other information:	

revised: JAN 2023