

# **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT**

## **April 2016**

### **Facilities Management – Maintenance and Operations - General**

In the past month the maintenance crews have completed 398 work orders, and are currently working on 407 open work orders.

Facilities maintenance trade crews are currently scheduled to be at East High School after which they will work at Lincoln Park MS followed by Ordean East MS.

Re-commissioning is continuing at Lakewood, Stowe, Homecroft and Lowell elementary school as mentioned last month, and will be completed once warm weather arrives and the dehumidification process and functionality can be tested and evaluated.

With recent changes to optimize our equipment with PerMar Security, we have turned off 26 hard phone lines for a savings of \$678.99 per month. These changes will also reduce our monthly premium with PerMar \$418.00 per month. These changes represent an annual saving to the District of \$13,163.88.

### **Capital Construction:**

Ongoing - Facilities is working with design professionals, as well as time and material contractors to facilitate the completion of the School Board approved projects related to the remaining LRFPP fund balance.

The project for Classroom Security Locksets is done with the exception of HOCHS, which is being done at this time, with an expected finish date of May 13.

Installation of the EHS event management security doors will be starting in mid-May.

Installation of the new elevator at MacArthur has passed final inspection by the state and is complete. This elevator will provide a new accessible route to the playground and Valley Youth Center.

HOCHS new main 3<sup>rd</sup> Street visitor entrance construction should be complete with access control finished and programmed by May 20.

EHS Concessions Building Team Room is complete and in use. This facility will provide the visiting team room with toilets and showers similar to PSS.

OEMS Auditorium Sound and Lighting Renovation project is complete. This project provides state of the art LED lighting fixtures with color and dimming capability.

We have had our pre-construction meeting for a June start of the Lowell office remodel project. This project will allow visitors to enter the main office from a secure vestibule similar to other schools.

The new Denfeld Auto Shop fence for secure storage of donated vehicles was installed to allow the program to comply with specific NATES and AYES regulations.

A Ground Breaking Ceremony was held May 2, and Johnson-Wilson Constructors has begun excavation work for the new Design Center at Denfeld High School.

Bids were received for HOCHS 3<sup>rd</sup> Street visitor parking lot, and this project was not awarded due to bids coming in higher than expected. This project has had further design work to hopefully reduce cost, and new bids will be received on May 10.

Bids will be received for the Unity Gym Ceiling remodel on May 5, to begin June 6 and to be completed by late August. This will replace the ceiling, lights, install a compliant preaction sprinkler system, and abate existing asbestos.

### **Facilities Management – Operations - General**

Cleaning efforts are ongoing at all sites.

We are continuing to consider applicants for the Supervisor of Operations vacant position.

### **Health, Safety & Environmental Management**

- Environmental/Health/Safety
  - Playground inspections were completed for all the playgrounds. Typical chain wear, bushing wear, and a couple of bolts were missing. Overall the playgrounds were in good condition.
  - Scheduled lead paint renovator training for our painters to be able to work with lead based paint.
  - The required AHERA 3-year asbestos inspection RFP was sent out to various contractors.
  - Updated PM's for the contractor to include the man lifts on their annual inspections as required by law. They will conduct the first inspections after school is out.
  
- Emergency Response
  - During severe weather week several tornado safe areas were reviewed to determine the best places and routes for staging during a tornado.
  - Meeting with Kathy Hughes before she retires to go through her safety related tasks since her role will not be replaced. Some tasks will have to be absorbed by facilities/safety and others by the nursing staff.
  - A radio refurbish program was set up for the schools to turn in their radios, have them checked, and then determine if they want them fixed before the next school year.
  
- Workers' Compensation Activities
  - An ergonomic review for a repetitive motion injury was completed by RAS and recommendations are being implemented to reduce the risks associated with the injury.
  - Continue to work with Liberty Mutual to transfer files and information regarding an employee's settlement conference related to a 1999 injury and several 2015 injuries.
  - OSHA Recordables- 2 recordable incidents: Teacher assisting student - hurt back and Facilities - muscle strain.
  - Incidents Reported: 17 injuries reported.

### **Risk Management**

There have been no significant reportable incidents or claims relating to insurance policies for general liability, property, auto, and school leader's legal liability.