



## **Office of the Superintendent**

*Cultivating the Brilliance in Each Student*

**Dr. Alan Addley, Interim Superintendent**

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### **Middletown Board of Education Budget Committee Meeting Minutes February 23, 2026**

Present: Dr. Alan Addley, Interim Superintendent  
Jenn Cannata, Assistant Superintendent  
Natalie Forbes, Chief Financial Officer  
Randall Mel, Director of Food Services  
Sheila Daniels, Chairperson of the Board  
Harold Panciera, Chair Budget Committee  
Dean Krupa, Board member  
Chris Cardella, Board member  
Deb Kleckowski, Board member  
Geoff Belair, Community member  
Mike Skott, IT

The meeting was called to order at 5:05 p.m.

1- The minutes of the meeting that was held on January 26 were approved. The motion was made by Dean Krupa and seconded by Chris Cardella.

2- Natalie Forbes reported on the financials for the last two weeks, and the transfers that occurred. The areas of need were: extra money for plowing snow, out of town Special Education transportation, and security upgrades. In addition, food / snacks for snow removal staff, the training of an AP Physics teacher, additional need for a new program for Guidance at the high school, and additional money to publish Silent Sounds magazine were the reasons for some transfers. The discussion about how to spend the unexpended balance was tabled until the next meeting as a final decision has not been reached. ( this item was taken out of order by mistake )

3- Dr. Addley went over the Budget Timeline dates that are set. The budget will be sent to the Board on March 6. He will present to the Board at the March 10 meeting. He will meet with two members of the Common Council by February 27. The date for the meeting with the entire Council will be set between the dates of March 11 - 24.

He reviewed the priorities he uses when putting the budget together:

- 1- Provide fiscal responsibility
- 2- Fulfill mandatory obligations
- 3- Sustain core educational programs
- 4- Support student behavioral needs

4- Randall Mel reported on the source of funding for the food services program, how that money is being spent, and the responsibilities of his staff. Among the areas covered in a slide presentation were the following:

- 1- Oversight of administrative staff responsibilities
- 2- Scope of work and core mission
- 3- Explanation: All Students Eat for Free source of funding and eligibility requirements
- 4- Reimbursements rates
- 5- Revenue streams
- 6- Dealing with a growth of almost %100 since 2022
- 7- Strict monitoring carried by the Feds and state personnel.

5- Questions for the Finance Director and Superintendent:

- a- Elevator maintenance
- b- Legal costs
- c- Contracted services due to staff shortages
- d- Snow removal costs
- e- Parochial school costs for the district
- f- Discussion the Legacy Grant, the Legacy program, and the 2% Grant

6- No suggestions were given for future agenda topics

7- Motion for dismissal: given by Chris Cardella, and seconded by Harold Panciera