

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

January 6, 2016

The Board of Directors of Education Service Center, Region 20 convened in a special Board meeting at 2:01 p.m. on Wednesday, January 6, 2016 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter presided and the following members were in attendance:

Mr. Charles Carlson, Vice-Chair
Ms. Kay Franklin, Secretary
Mr. Tom Winn, Member
Ms. Irene Rodríguez-Dubberly, Member
Ms. Beverly Meyer, Member
Mr. Daniel Amador, Charter Representative

Also present was:

Ann Brownlee, Component Director, Human Resource Services
Jamie Dunevant, Executive Assistant

CENTER POLICY UPDATE - LOCAL

A motion was made by Ms. Franklin to approve the following resolution. The motion was seconded by Mr. Carlson which was then carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed the Local policy additions/revisions and has approved the additions/revisions of the Local policies for inclusion in the Center Policy Manual.

**EXECUTIVE DIRECTOR SEARCH
SELECTION PROCESS**

A motion was made by Mr. Winn to approve the following resolution. The motion was seconded by Ms. Rodríguez-Dubberly which was then carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Executive Director Search Recruitment Timeline.

**EXECUTIVE DIRECTOR SEARCH
SCREENING COMMITTEE**

A motion was made by Ms. Franklin to approve the following resolution. The motion was seconded by Ms. Meyer which was then carried unanimously.

BE IT RESOLVED, That the Board of Directors has designated the Regional Advisory Committee (RAC), 2015-2016 Executive Committee, as the Executive Director Search Screening Committee to assist with the selection process.

EXECUTIVE DIRECTOR JOB DESCRIPTION

A motion was made by Mr. Winn to approve the following resolution. The motion was seconded by Mr. Carlson which was then carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed and approved the revisions to the Executive Director Job Description.

EXECUTIVE SESSION - EXECUTIVE DIRECTOR TRANSITION

The Board of Directors did not hold an Executive Session.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:05 p.m.

Approved: Board Chairman

Attested: Board Secretary