

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Special Work Session and Special Meeting from August 13, 2025
Date:	September 17, 2025
Division/Department:	President's Office
RECOMMENDATION:	Approval of the Minutes for August 13, 2025



**BOARD OF EDUCATION MEETING
MINUTES
August 13, 2025**

**VIRTUAL MEETING
Clackamas Community College
19600 Molalla Ave,
Oregon City, OR 97045**

SPECIAL WORK SESSION

Chair Jo Crenshaw called the Special Work Session of the Clackamas Community College Board of Education to order at 6:04 p.m. on August 13, 2025. Chair Crenshaw noted that Director Wade Hathhorn would not be in attendance and welcomed back President Tim Cook back. The Board congratulated him on raising \$150,000 to bring awareness to community college students' basic needs throughout the state. President Cook expressed appreciation for the board's support.

I. BOARD POLICY REVIEW AND COUGAR PAUSE INTRODUCTION

Chair Crenshaw asked Casey Layton, CCC's Chief Culture and Impact Officer, Kattie Riggs, Executive Assistant to the President, and Christina Francisco-Evans, Leadership, Education, and Advocacy for Progress (LEAP) Coordinator to present the item.

The team reminded the board about the purpose of the Cougar Paws tool, which is a strategic equity resource for planning, decision-making, and conscious reflection. They explained that the board was provided with both a flat, basic visual and a more detailed visual of the tool, which will be available as a flip chart and placemat at all future board meetings.

Board Member Jane Reid, who had missed the previous meeting, asked for clarification on how to apply the tool.

Kattie Riggs explained that the tool is a resource that the college has already started using for decision-making, such as for budget work. There is no mandatory training, but the Cougar Pause is a resource available to all staff, students, and the Board.

It was proposed that the board could use a smaller, "mini tool" version of the Cougar Pause to review board policies, as using the full tool for each policy would be too time-consuming.

The discussion highlighted that some existing board policies lack explicit considerations for trauma-informed practices and may be inconsistent with the college's evolving values. The mini-tool would help the board identify and address these issues.

Board members offered their reflections on the tool, noting that it seemed approachable and encouraged appreciative inquiry and continuous improvement.

Chair Jo Crenshaw adjourned the Work Session at 7:06 p.m.

SPECIAL MEETING

I. CALL TO ORDER

Chair Jo Crenshaw called the Special Meeting of the Clackamas Community College Board of Education to order at 7:06 p.m. on August 13, 2025.

II. ROLL CALL

PRESENT:

5 – Board Members Josephine “Jo” Crenshaw, Jane Reid, Irene Konev, Rob Wheeler, and Ryan Ingersoll

ABSENT:

2 – Board Member Kathy Hyzy and Wade Hathhorn

COLLEGE

REPRESENTATIVES:

5 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Campus Services Dean Ron Prince, and Board Recorder Kattie Riggs

III. NEW BUSINESS – ACTION

1. Resolution No. R25/26-07, Contracting with Clima-Tech Corporation for Pneumatic Controls Conversion at Barlow, Old Section of Wacheno Welcome Center, McLoughlin Bookstore, Pauling A, and Randall

Jeff Shaffer, Vice President of Finance and Operations, shared that the Bond projects are coming fast and the Bond Project team is working to get the Board a timeline type schedule of what they will likely see coming forward with contracting and requests.

Ron Prince, Dean of College Services, provided background on why this was a sole source contract and how it aligns with the bond regarding energy efficiencies and deferred maintenance. Ron presented on the proposed upgrade to the HVAC controls at the Harmony Campus. He noted that the electronic controls would be more reliable and offer more opportunities for fine-tuning than the older pneumatic controls.

In response to a question from Board Member Ryan Ingersoll, Ron Prince clarified that the college has been working with the contractor, Clima-Tech, for nearly four years. He also explained that he saves the college money by taking on the role of the general contractor himself.

R25/26-07 Motion made by Rob Wheeler, seconded by Jane Reid, approving Resolution No. R25/26-07, contracting with Clima-Tech Corporation for Pneumatic Controls Conversion at Barlow, Old Section of Wacheno Welcome Center, McLoughlin Bookstore, Pauling A, and Randall. The motion carried by the following vote:

Aye: 5 – Board Members Jo Crenshaw, Jane Reid, Ryan Ingersoll, Irene Konev, and Rob Wheeler

IV. ADJOURNMENT

Chair Crenshaw adjourned the meeting at 7:32 p.m.

Date

Kattie Riggs, Recorder

Jo Crenshaw, Board Chair

Tim Cook, President