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INVOICE #FY24-01

August 2, 2023

BILL TO:
Crosslake Community School
PO Box 1020
Crosslake, MN 56442

Authorizer Fee FY24

**Based on Minnesota Department of Education
FY23-24 ADM and EL Estimates dated 5/17/2023**

Projected Enrollment, FY24	455
Projected Enrollment PU (Pupil Units), FY24	509.20
Fee calculation: PU x .015 x \$7,138.00 =	\$54,520.04
FY24 Minimum Fee	\$7,138.00
FY24 Maximum Fee	\$28,550.00
Total Fee for FY24:	\$28,550.00
Amount Paid:	\$0.00
Amount Due (1st Half FY24):	\$14,275.00
TOTAL AMOUNT DUE:	\$14,275.00

Payment is due on or before September 29, 2023.

**Please send payment to:
Osprey Wilds ELC
Attn: Jolene Palme
PO Box 530, Sandstone, MN 55072**



OSPREY WILDS – CHARTER SCHOOL DIVISION

1730 New Brighton Blvd, Suite 104, PMB 196 • Minneapolis, MN 55413 • (612) 331-4181

The authorizing mission of Osprey Wilds is to ensure quality academic and environmental literacy outcomes for Minnesota students through effective charter school authorizing.

August 2, 2023

Board of Directors
c/o Jared Griffin, Board Chair
Crosslake Community School
PO Box 1020
Crosslake, MN 56442

Dear Board of Directors of Crosslake Community School,

Enclosed you will find the initial FY24 authorizer fee invoice for Crosslake Community School. Authorizer fees are set by law in MN §124E.10 Subd. 3(c). Your school's fee is based on student enrollment data gathered from MDE, which is based on enrollment projections uploaded to SERVS by your school. Please see the attached invoice for that information in detail.

If you believe that the enrollment projections we used to calculate your FY24 fee are inaccurate, please contact Jolene Palme as soon as possible. *You must also contact MDE to update your projections.* Per guidance from MDE, **we will only update the invoice based on data from the Minnesota Funding Reports**, which your school should update periodically to reflect accurate and up-to-date information.

Your school's FY24 authorizer fee is determined by the following formula, which is defined by statute:

$FY24 \text{ pupil units} \times 0.015 \times \$7,138 \text{ (basic formula allowance)} = FY24 \text{ Authorizer Fee}^*$

**Note: If the number of pupil units is less than 66.7, the authorizer fee will be the minimum (\$7,138). If the number of pupil units is greater than 266.7, the authorizer fee will be the maximum (\$28,550).*

We provide flexibility in paying authorizer fees: 50% of the fee is due by September 15, 2023. The remaining 50%, or any portion of the fee unpaid, is due by February 15, 2024. After this date, any additional changes to FY24 fees (including adjustments due to final enrollment data) will be made during the FY25 fee cycle. In addition, any appropriate FY23 fee adjustments will be reflected on the invoice for the second half of your FY24 fee.

Authorizer fees are used by Osprey Wilds ELC to conduct oversight of all schools authorized by Osprey Wilds per our commissioner-approved authorizing plan and to fulfill all other expectations of a Minnesota charter school authorizer. We continue to be very pleased to authorize Crosslake Community School.

Sincerely,

Erin E. Anderson
Director of Charter School Authorizing
Osprey Wilds Environmental Learning Center

Jolene Palme
Finance Manager
Osprey Wilds Environmental Learning Center