

Browning Public Schools
Board Agenda Request
Meeting to Be Held: May 11, 2021



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: May 3, 2021

To: **Corrina Guardipee-Hall**
 Superintendent

From: Jennifer Wagner
Title: Browning High School Principal

Subject: Proposal for Upward Bound 2020 Summer Program at BHS 2021

Description: Upward Bound summer program is asking permission to hold the UB summer program here at BHS this summer.

Financial Impact: N/A

Funding Source (Budget/grant, etc.): N/A

Attachment(s): Proposal attached

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Hello Corrina,

I hope this email finds you well! I am writing to inquire about the possibility of Browning High School Hosting Upward Bound this summer? In the interest of keeping to strict covid safety guidelines, we will not be having a residential camp this year, and we would like to serve our students in their local communities instead. I have spoken about this matter with Mrs. Wagner, and she suggested I send a proposal for your consideration and school board approval. The details/needs of our camp this summer are as follows:

Format

- 3-week day camp, Monday - Friday
- Hybrid classes - college aged mentors in the classroom supervising students, teachers zoomed in on classroom screen
- Students have the option to participate virtually from home on a UB provided laptop, if they are not comfortable coming to campus

Dates

- Monday, July 12 - Saturday, July 31
- Classes will be held Monday - Thursday each week
- Fridays will be reserved for outdoor field trips
- Friday, July 30, students will leave (with their mentor staff) for an overnight camping trip

Staffing

- We will hire 5 mentors who will supervise the students during class, meal times, daily activities, and weekly field trips
- All in-person staff will be fully vaccinated prior to the start of the camp
- We will hire state certified teachers to lead students in their UB coursework. To minimize the number of people the students are exposed to, teachers will join their classrooms virtually via zoom. Mentor staff will help facilitate classroom management and classroom activities for the virtual teachers

Classroom Space

- Monday - Thursday (8:00am - 4:00pm) - 2 classrooms that can each fit a maximum of 15 students and 3 adults, socially distanced
- Tuesdays & Thursdays only (8:00am - 4:00pm) - 2 additional classrooms that can each fit a maximum of 8 students and 2 adults, socially distanced
- Classrooms would need the ability to broadcast the teacher at the front of the room via Zoom (we can provide our own projectors and screens if necessary!)
- Fridays - we would meet on campus at 8:00am to eat breakfast and go over any logistics for the day, then we would leave for our field trip by 8:30 or 9:00am
- One of the classrooms could very easily be the new Upward Bound space! I'm not sure how many students can fit in there socially distanced, but I think it could at least be used as one of the smaller Tuesday/Thursday spaces

Safety Precautions

- All staff and students will be provided with masks and required to wear them at all times, with the exception of meal times
- Strict social distancing guidelines (6 feet apart in all directions) will be enforced whenever possible
- Hand sanitizer and disinfectant will be provided for all classrooms and activities
- Students or staff who are feeling ill or exhibiting any covid-like symptoms will be asked to stay home
- Any student or staff member who is not following the safety guidelines will be removed from the program
- I am assuming we will need to submit an official covid safety plan through the tribe, and I will be looking into who exactly I submit that to and in what format. Would the district need a copy of that plan as well?

Meals

- We would like to provide our students with breakfast (8:00am - 8:30am), lunch (11:00am - 12:00pm), and a to-go dinner Monday-Friday
- If possible, it would be great if our students could be part of the summer food service program that already runs in the community. If you have any insight on how to make this happen, or know who I should contact to ask, I would love to hear your thoughts. We do have a budget to pay for student meals, and we would be happy to reimburse the district! If this is a possibility, would it also be possible to feed our staff this way as well?
- We could either have the students eat in their assigned classrooms, or in the cafetorium - whatever is most convenient for the school!
- We want to provide meals for both our in-person and virtual participants. We are not sure yet if the virtual participants could still access SFSP meals, or if we would do weekly grocery drop offs.

Transportation

- We do not want lack of transportation to be a barrier to participation for any of our students. If possible, we would like to contract a school district bus driver for the three weeks to pick the students up in the morning, bring them home at the end of the day, and provide transportation for our Friday field trips. Like with meals, we do have a budget to pay for student transportation!

I realize this is a lot of information and you likely have questions, which I am more than happy to answer! I can be reached easily via email or my work cell: 406-298-5642. I appreciate your consideration of this request and BPS' continued support of and partnership with Upward Bound! I look forward to hearing from you soon.

Thank you,

Alysa Arrowtop | She/Her
DIRECTOR | TRIO UPWARD BOUND