EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
TECHNOLOGY COMMITTEE BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 20, 2019

1. Call to Order - meeting called to order at 7:30 AM.
   Those in attendance: Robin Klosterman, Brad Waldhoff, Mark Doan, Chelle Beck, Mary Dust, Julie Flack, Kirk Hammer, Rob Schottman, Cody Lewis (7:45 am), Joe Fatheree & Kevin McKenna (8:30 a.m.)

2. Recognition of Visitors – none

3. Technology Standards - Curriculum Update
   Chelle shared the process (that has started) of looking at technology curriculum in the tech classes being taught (grades 3-12). Julie shared the possibility of adjustment or change in teaching of technology applications (if needed). In the area of technology curriculum emphasis seems to have gravitated towards innovation, teamwork, and personalized learning. Potential challenge- transferring the use of what is learned in the technology classes to use in the classroom (due to limited separate technology class time). Will be looking at supporting technology skills in the regular classrooms.
   Focusing on ISTE standards through a student lens (handout). The goal is to have the technology focus to be completed 2019-2020.

4. Update on Building Plans- Mark and Kirk shared some background of interactive boards at SS (trial period, etc.). Discussion regarding the need to improve communication between the tech and user in the selection process moving forward.
   Ben Q board training occurred for staff at SS (with a few EJHS and ELC staff attending). Smart book notebook software is very important for classrooms/teachers and must be factored in when looking at future standard 'board'. FLASH software is ceasing in December 2020.
   Moving forward the Ben Q and Promethean interactive boards will be evaluated by staff and administration to bring back to the committee. A decision will be made regarding a direction on which 'board' will be the standard in the future.

5. Technology Upgrades in Summer 2020
   ----Rob/Kirk shared handout of purchasing/updating rotation. Discussion was held and EHS, SS and ELC will be evaluating needs for FY21. Information will be brought back to the committee for discussion and recommendations to move forward for next year.

6. Discussion on Protocol for New, Replacement, Broken Hardware/Software
   --Curriculum needs will have the strongest impact on selection of hardware
   --Need to look at updating protocol sheet on process to evaluate needs in buildings
   --Will need to make sure we have hardware to fill gaps due to breakdowns throughout the year

7. Other
   --Discussion (possible): expansion of 3-5 technology integrationist position to K-5 and/or full-time technology coordinator position
   --Discussion held on the transitioning to replace (not upgrade parts) of existing equipment. Brad will work with Kirk to better understand current process.
   --Discussion to look at the District having a standard for future purchases (i.e. touchscreen;

laptop, etc).

--Video streaming update from Joe/Kevin. They shared three options with presentations provided. Decision was to move forward with YouTube Live option. Costs for cabling and installation.

--Develop standards for laptops, desktop, boards future purchases

--Need to look at PD line item for technology only.

--Committee requested to have a better understand of the Technology budget, funding sources, amounts, etc. Some discussion was held.

--Staff will look into how fixed assets (such as hardware and software) are handled in the accounting system and if so, provide a report of current depreciation models for technology in the district.

--Joe/Kevin left at 10:10 a.m

8. Adjournment: 10:20 am

Date of Minutes:　　　**November 20, 2019**

Date of Approval:　　　_____

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President

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Secretary