

## MEMORANDUM

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**TO:** NWABSD Board of Education  
Members

**DATE:** April 30, 2024

**NUMBER:** 24-119

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Proposed  
Revisions to BP 3311  
Bids; Second Reading

**STRATEGIC PLAN/BOARD GOAL:**

Track 1: Operational Improvements  
*Initiative: Optimize Business Practices*

**ABSTRACT:**

Board policy revisions require Board approval.

**ISSUE:**

At issue is to approve the second reading of the proposed revisions to BP 3311 Bids.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The Superintendent/designee presents drafts or suggestions for board policy revisions when the law changes or specific needs occur. Policy revisions shall normally be given two readings prior to adoption by the Board.

This is the second reading of the proposed revisions to BP 3311 Bids within the Business and Non-Instructional Operations series.

This update includes a list of items that are exempt from normal purchasing procedures. Items on this list may be removed (and be subject to normal purchasing procedures) at a Board's discretion.

The Board Policy Committee reviewed the proposed changes and recommends approval.

**ALTERNATIVES:**

1. Approve the second reading of the proposed revisions to BP 3311 Bids as presented;
2. Do not approve the second reading of the proposed revisions to BP 3311 as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The administration recommends the Board approve the second reading of the proposed revisions to BP 3311 Bids as presented.