

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 9, 2014, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Finance Committee Chair Bill Wilson. Late: None. Absent: Policy Committee Chair Mary Stith.

The President welcomed everyone, reminded them to sign the attendance record, and then led the Pledge of Allegiance.

District administrators present: Tom Rogers, Principal, Geneva High School; Elizabeth Janowiak, Director of Technology; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Tom Anderson, Jordan Brewner, Greg Lowe, Lisa Conrath-Bova, Bill Doeckel, Jodi D'Amico, Connie Roels, Lisa Vargo, Andrea Preston, and Jenny Benjamin.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

Comments included: I would like to thank the Board of Education for all that you do for the district. I have two children who attend Fabyan Elementary School. My family, along with about 40 other families, has concerns about the number of sections in 3<sup>rd</sup> grade for the 2014-2015 school year. When my son was in 1<sup>st</sup> grade he had 26 students in his class and it was a very difficult year for him. When he entered 2<sup>nd</sup> grade the numbers met the requirements to add an additional section which spread the students over three classrooms. It was a much better year for my son and he had a wonderful teacher. Once again, we are asking that you consider adding that third section to allow the 3<sup>rd</sup> grade class sizes to be smaller if the numbers meet the requirements.

**3. APPROVAL OF MINUTES**

- 3.1 Regular Session, May 27, 2014
- 3.2 Executive Session, May 27, 2014

Motion by McCormick, second by Lamb, to approve the above-listed minutes as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent: one (1). Motion carried unanimously.

**4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 4.1 Tradition of Excellence Awards: Geneva High School Students  
**Boys Track:** Blaine Bartel, Jason D'Amico, Timothy Roels, Samuel Urban

**Boys Tennis:** Ryan Doeckel, Nicholas Huang, John Potts

**5. SUPERINTENDENT'S REPORT**

The Superintendent reported that this time of year is busy with the close of one school year and planning for the next. All promotion ceremonies went well, and the last day with staff and students was June 5, 2014. Assistant Superintendent, Patti O'Neil reported that we will again be offering many summer institutes for all of our staff including the staff at St. Peters and that all certified and non-certified staff can participate in the summer institutes. These will take place during the months of June and August. There is something for everyone, with over 20 different sessions being offered including technology, math, assessment, social/emotional learning and much more. When the institutes are completed in August, Learning & Teaching will report back on the number of participants along with the cost to run these programs. The Assistant Superintendent of Personnel reported that the district has just finished its first wave of hiring recommendations and that the Board can anticipate more. The district along with other Kane County districts, maintain an online website through the county called "Teach in Kane" where a large diverse pool of candidates can be found. Believe it or not, not everyone knows Geneva exists. The down side to this website is that if a candidate applies in Geneva, then other districts can still access this candidate; and it works in reverse too. The hardest positions to fill currently are Technical Education, Foreign Language, Science and Special Education. Each candidate that is contacted will go through a minimum of two interviews (sometimes three) before being recommended to the Board. The whole process can take 2-3 weeks to complete.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

**6.1 School Board Conferences, Conventions and Workshops (Bylaw 0175.1)**

President Grosso explained that we briefly touched on this at the last meeting. This workshop is in July so a decision will need to be made. The Policy Committee has already reviewed this policy.

Board questions, comments, discussion: We are looking at this because we need to determine what Board members should or should not attend and if the cost will be that of the Board or the individual Board member. What changed in the Bylaw? (Nothing, just need more clarification.) I was told upon joining the Board that we supported workshops offered by IASB and that the cost of the workshop would be covered by the Board but not the costs for transportation, hotel, and meals. We have always encouraged attendance at IASB workshops. The policy is clear and the Board should give careful consideration to what is acceptable and what isn't. The policy needs better language to make it clearer for all Board members. Several years ago I thought that we had to have Board approval to attend workshops. It's not necessary for IASB workshops to need approval but I do think the Bylaw needs better language. Only one Board member is asking to attend at this time. The Policy Committee can review the language at its next meeting.

Motion by Wilson, second by Juby, to approve attendance at the IASB workshop as presented. On roll call, Ayes, five (5), McCormick, Nowak, Wilson, Juby, Lamb. Nays, one (1) Grosso. Absent, one (1). Motion carried unanimously.

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

**7.1 Textbook Adoption Proposals for 2014-2015**

The Assistant Superintendent of Learning & Teaching talked briefly on the textbook adoption proposals for the 2014-2015 school year. Personal Wellness, Grades 11-12, which is a dual credit course with Waubensee Community College, has changed their text; Spanish III/Spanish III Honors, Grades 10-12 is replacing a novel that is no longer available; AP Spanish, Grade 12 is supporting the new frameworks designed by the College Board; and Language Arts, Grade 7 is adding a new novel. All books will be on display at the central office for 30 days. We will be looking for approval of these adoptions at the July meeting.

Board questions, comments, discussion: There are lots of novels that are public domain that could be downloaded, have we looked at this option? (The concern with this option is that whether the district would have to provide the digital tool to download to.)

**8. INFORMATION**

- 8.1 Suspension Report
- 8.2 City of Geneva Plan Commission Hearing Regarding Annexation/Special Use, Expansion of Resurrection Cemetery

**9. CONSENT AGENDA**

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

New Hires Certified Staff

- Dauber, Kristina, HES/WAS, Psychologist, 1.0 FTE, effective 8/18/14
- Mundahl, Nicole, GMSN, Psychologist, 1.0 FTE, effective 8/18/14
- Newcomb, Ericka, HSS/FS, Psychologist, 1.0 FTE, effective 8/18/14
- Slechta, Matthew, GHS, Biology, 1.0 FTE, effective 8/18/14
- Surjan, Katherine, GMSS, Language Arts, 1.0 FTE, effective 8/18/14
- Towler, Kelly, WES, Grade 2, 1.0 FTE, effective 8/18/14
- Wallace, Erin, WES, Grade 4, 1.0 FTE, effective 8/18/14

Reappointments Certified Staff

- Freedlund, Lynn, GMS, Foreign Language-French, .40 FTE
- Holstein, Kimberly, WES, Social Worker, .75 FTE
- Jorgenson, Tracy, FS, Special Education, .80 FTE
- Weeks, Carla, GMS, Home Economics, .40 FTE

Leave of Absence Certified

- Wright, Jenna, FS, Special Education, 1.0 FTE

Retirement Certified

- Beal, Nancy, GHS, Psychologist, 1.0 FTE, effective 6/5/14
- Cohen, Rhonda, GMSS, Special Education, 1.0 FTE, effective 6/5/14

Resignations Support Staff

- Bricker, Karen, GMSS, Special Education Assistant, 9 month, effective 6/5/14
- Collins, Anne, WES, Administrative Assistant, 10 month, effective 6/13/14
- Johnson, Samantha, FS, Special Education Assistant, 9 month, 6/5/14

GHS Summer School

- Godlewski, Dan, Current Employee, Special Education Facilitator
- Cole, Brittany, Current Employee, Instructional Assistant
- Bermes, Matt, Current Employee, Instructional Assistant

- 9.2 Resolution Ascertaining Prevailing Wages in Geneva CUSD 304
- 9.3 Resolution Authorizing Intervention in Proceedings before State of Illinois Property Tax Appeal Board
- 9.4 Gifts, Grants, Bequests - \$8,454.44, HSS PTO
- 9.5 Bid Summary/Award, \$44,788.02, Advanced Disposal, Batavia, IL, Waste and Recycle Services
- 9.6 Bid Summary/Award, \$9,780, Chem-Wise, Aurora, IL, Pest Control Services
- 9.7 Bid Summary/Award, \$769,300, Spare Wheels, St. Charles, IL, 2014-2015/2015-2016 Special Ed Transportation; \$60,200, Spare Wheels, 2014-2015/2015-2016 Vocational Tech Transportation (estimated yearly costs)
- 9.8 Request for Purchase, \$53,495.99, John Deere Skid Steer
- 9.9 Pay Request, \$64,797, Pay Request #1, FINAL, Vortex Flooring, CESC
- 9.10 Technology Purchase, \$82,400, Pentegra Systems, installation of 25 security cameras and server/network components at Boiler House, Friendship Station, GMSN, GMSS, FES, HSS, HES, WES, WAS
- 9.11 2014-2015 Mid-Valley Special Education Cooperative Classroom Use Agreement: Geneva High School, Geneva Middle School South, Fabyan, Harrison, Mill Creek, Western

Motion by Wilson, second by Juby, to approve Consent Agenda Items 9.1 – 9.11, as presented. On

roll call, Ayes, six (6), McCormick, Nowak, Wilson, Juby, Lamb, Grosso. Nays, none (0). Absent, one (1). Motion carried unanimously.

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board*

None.

**12. NOTICES / ANNOUNCEMENTS**

None.

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED [5 ILCS 120/2(c)(5)]; AND COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]**

At 7:40 p.m., motion by Nowak, second by Juby, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Nowak, Wilson, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, one (1). Motion carried unanimously.

At 7:46 p.m., following a break to relocate to the Williamsburg conference room, the Board moved into executive session.

At 9:26 p.m., motion by Wilson, second by McCormick, and with unanimous consent the Board returned to open session and relocated to the Williamsburg cafeteria.

At 9:27 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 9:27 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

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PRESIDENT

SECRETARY \_\_\_\_\_

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RECORDING  
SECRETARY