



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: February 17, 2026

TITLE: Approval of Out of State Travel

BACKGROUND:

STAFF


Elizabeth Jacome, Jason Weaver, and Jennifer Flagg request permission to attend HMH's Insights for Leaders Summit on March 9-13, 2026 in Boston, Massachusetts. Approximate cost of travel using Title II funds is \$475. The remainder of travel expenses are being paid by HMH. Five school days will be missed, and no substitutes are required.

BUDGET CODE KEY		
140.26.100.2579.6582.510.0000	Title II	Training Non-Instructional, Employee Travel, Office of Learning and Instruction

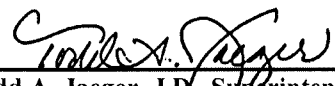
RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:


Matthew Munger
Associate Superintendent for Secondary Education

Date: February 16, 2026


Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Elizabeth Jacome Jason Weaver SCHOOL: _____
Jennifer Flagg Department (opt.): _____
 _____ DATE(S): March 9-13, 2026

ACTIVITY/EVENT: HMH's Insights for Leaders Summit
 LOCATION: The Westin Boston Seaport District, Boston, MA

ABSENCE: # Days 5 Sub Required: Yes No # of School Days 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>Paid by HMH</u>
Transportation	<u>\$475.00</u> Mode <u>air</u> <u>Paid by HMH</u> <u>Uber/Parking</u> <u>140.26.100.2579.6582.510.0000</u>
Meals	<u>Paid by HMH</u>
Lodging	<u>Paid by HMH</u>
Substitutes	_____
TOTAL	<u>\$475.00</u>

(Note: Tax credit contributions are District funds and require a budget code.)

The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Sending district leaders to the Insights for Leaders' Summit advances the Amphitheater College & Career Readiness Framework (CCRF) by providing actionable tools for data-driven instructional planning and system optimization. Leaders will gain proven models for Multi-Tiered Systems of Support (MTSS) and specialized frameworks to engage diverse learners, directly supporting CCRF pillars like Personalized Learning and Breaking Down Barriers. Ultimately, this investment ensures district leadership is equipped to align practices with the shared vision of preparing every student for success in college, career, and life.

Outcomes and academic benefits to students and staff:

- Enhanced Instructional Planning: Leaders will learn to utilize customized data visualization tools to build teacher capacity and refine instructional planning, ensuring staff can make the precise, data-driven decisions necessary to directly accelerate student growth.
- Personalized Student Support: By acquiring proven MTSS models and specialized frameworks for diverse learners, staff will be better equipped to provide the personalized academic support students need to overcome learning barriers and master a rigorous curriculum.
- Optimized Learning Outcomes: Collaboration with experts from Harvard's Data Wise will help leaders optimize district systems, ensuring that instructional practices are aligned with the goal of preparing every student for college and career readiness.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | | |
|---------------------------------|--------------------------------------------|---|-------------------|
| <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship | X | Collaboration |
| X Communication | <input type="checkbox"/> Creative Thinking | X | Critical Thinking |
| X Problem-Solving | X Scholarship | | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Mary Thatcher 2/13/26
Signature Date

Gabriel Jacome 2/13/26
Principal/Supervisor Date

Josi Call 2/13/26
Associate Superintendent/Superintendent Date

rev. 6/1/2022