



Prospect Heights School District 23

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Date: February 26, 2020

To: Amy McPartlin

Re: Proposed Summer Custodial Worker Needs

For summer 2020, I am proposing hiring ten (10) custodial summer workers.

We will be budgeting for a total of 10 weeks (49 total days). Annually we budget **\$39,000.00** for Summer Workers in 20.5.0000/2542.101.0000. Many of the labor hours are not filled over the course of the summer due to family vacations and sports camps.

The approximate summer worker start date is June 8, 2020.

The proposed budget is as follows:

10 workers x \$10.00/hr x 8 hrs/day x 49 days = \$39,200

I would like to publicly post the summer worker job description as soon as possible in order to have the ten (10) workers secured by the middle of May.

Brian Rominski
Director of Buildings & Grounds