Geneva Community Unit School District 304

Office of Human Resources
Personnel Report

November 24, 2014

TO: Dr. Kent Mutchler

FROM: Craig T. Collins

RE: November 24, 2014 Personnel Report

DATE: November 20, 2014

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

None

VI. Family and Medical Leave

None

VII. Retirement

Name	Effective Date	School	Subject/Grade	FTE
Venstrom, Suzan	1/16/15	GMSS	Family & Consumer Science	1.0

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
11/11/14	Gaerlan, Emily	GHS	Special Education Assistant 7 hrs	9 month
11/18/14	Pearson, Brenda	WES	Reading Tutor 3 hrs	9 month

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

None

V. Retirement

None

ADMINISTRATORS

I. New Hires

None

II. Resignations

None

III. Reappointments

Name	Eff Date	School	Subject/Grade
Barrett, Andrew	7/1/15	CO	From Director of Learning and Teaching to Assistant Superintendent of Learning and Teaching

IV. Retirement

Start Date	Retirement Date	Name	School	Position
7/14/1986	6/30/15	Collins, Craig	CO	Assistant Superintendent - Human Resources
8/25/97	6/30/15	Janowiak, Elizabeth	CO	Director of Technology
8/1/06	6/30/15	O'Neil, Patricia	CO	Assistant Superintendent- Learning and Teaching