



November 6, 2024

Dr. David Russo, Superintendent of Schools
Lincolnwood School District 74
6950 North East Prairie Road
Lincolnwood, Illinois 60712
drusso@sd74.org

Re: Lincolnwood School District 74 - Site Safety Assessment

Dear Dr. Russo,

Thank you for taking the time to speak with me last week. I appreciate you sharing your concerns related to the site safety of School District 74's (SD74) campus. Your commitment to ensuring the safety of your school campus is to be commended. Please see below Foresight Integrated Solutions' proposal for a Site Assessment Survey (SAS).

The purpose of a SAS is to obtain an increased understanding of risk and vulnerabilities that are associated with buildings, grounds and safety processes. Foresight Integrated Solutions will identify security assets already in place and gaps that may exist. Information discovered from the SAS will be used to improve SD74's overall safety posture with better defined safety protocols.

Our findings will be actionable, relevant to SD74's context with the goal of increasing the overall security benefits of your physical security. We will help establish SD74 expectations and better equip your staff with safety training. We will work with you to determine the measures needed across your campus to not only detect, but deter and mitigate/eliminate threat(s).

Foresight Integrated Solutions's SAS, also known as a security audit, examines the safety and security including but not limited to:

- Reunification after an emergency
- Panic buttons
- School buses
- Emergency notification to staff/students/guests
 - Communications
- Camera systems

- Guest management
- Traffic during drop off/pick up
- Accessibility and emergency preparedness of the buildings, grounds, and staff preparedness (training and knowledge of emergencies)

Our SAS will include staff interviews, review of any policies and procedures related to school safety/security, training, exercises and drills (last two years).

Site assessments are vehicles for the continual collection of information, and they can be conducted while walking throughout the campus and facilities. Foresight Integrated Solutions will work with your staff, along with the Lincolnwood Police, Fire and Public Works Departments to complete these assessments.

Foresight Integrated Solutions will also consider the following strategies:

1. **Leadership Commitment** - Assessing effective buy-in and strategic direction
2. **Risk and Threat Identification** - Gauging capabilities in identifying and prioritizing risks
3. **Business Continuity Planning** - Evaluating continuity plans
4. **Crisis Management and Incident Response** - Assessing protocols including communication internally and externally (first responders)
5. **Organizational and Operational Resilience** - Analyzing operational stability
6. **Training and Awareness** - Analyzing preparedness through training initiatives
7. **Testing and Exercising** - Ensuring resilience through regular drills and scenario planning
8. **Continuous Improvement** - Focusing on improvement

Total cost: \$8,000

Foresight Integrated Solutions will present an electronic report (PDF) within 30 days of completing this project. That report will include findings along with reasonable recommendations that SD74 can implement to increase the safety of their students, staff and the public.

On behalf of Foresight Integrated Solutions, thank you for the opportunity to provide this valuable service to you. Please do not hesitate to contact me with any questions or concerns regarding this proposal.

Best regards,



Larry Martin, Principal