



North Slope Borough School District

P.O. Box 169, Barrow, AK 99723

Memorandum of Agreement

(An MOA for more than \$10,000.00 must be approved by the School Board prior to start of contract. In a fiscal year MOA to the same contractor totaling more than \$10,000.00 must be approved by the by the School board prior to start of the contract).

Contractor: Arctic Fire & Security, LLC. MOA Control # _____

Address: PO Box 221631 Anchorage Alaska 99522
Street or POB City State Zip
(907) 229-4614 accountspayable@afs-ak.com
Area Code Phone # E-mail Address

Federal ID#: 45-2624539 Or Soc. Sec. #: _____ Alaska Business #: 960922

8/1/2020 6/1/2021 ☐ W-9 ☒ W-9 Submitted
Start Date End Date Attached Previously

Contractor Agrees To (attach page(s) if needed):

AFS Sales Quotes: 669 (\$15,475), 654 (\$9,500), 674 (\$9,500), 675 (\$5,000), 676 (\$5,000), 680 (\$9,500), 681 (\$9,500), 682, (\$9,500), 683 (\$9,500), 684 (\$9,500), & 685 (\$9,063.75). All quotes attached for review.

District Contact Person: _____ Phone #: _____ Ext _____
Email Address: _____ Fax: _____ Ext _____

District Agrees To (attach page(s) if needed):

Payment Terms:

Enter Account Code as _____ Account #: _____ Amount _____

MOA Not to Exceed: \$101,038.75 Budget Authority Approval: _____
Total: _____

A – General Information

1. All associated costs, not limited to fees and reimbursables, must be included in the MOA. All MOAs for more than \$10,000 require prior School Board approval before Contractor provides any service.
2. The account to be charged must be determined and approved by the individual with budget authority prior to submission of the MOA to the Director of Financial Services – Gregory Stone.
3. Prior to the starting date of the contracted services and/or activities, the Contractor and the NSBSD must sign the MOA. The Contractor is not to be given a notice to proceed unless all the appropriate parties have signed the MOA.
4. The Contract Person will be responsible for obtaining the contractor's signature and submitting the original MOA to the Director of Financial Services – Gregory Stone.
5. The Contract Person must approve for payment all contract invoices and receipt documentation prior to submission for payment to the Director of Financial Service – Gregory Stone.
6. When the MOA involves travel paid by the NSBSD; a Travel Requisition must accompany any invoice.
7. MOAs cannot be used for NSBSD employees.
8. Any NSBSD employee who authorizes services prior to the required approvals may be subject to disciplinary actions up to and including termination. (BP 4118 and 4218)

B – Contractor Responsibilities

1. Check the MOA for contents and completeness. If the terms are agreeable, sign the agreement and return to the individual named as the Contact Person.
2. In accordance with the payment terms set forth on page 1, the Contractor shall submit an invoice with the appropriate documentation (copies of airline tickets, hotel bills, etc.) to the Contact Person for approval of payment. This MOA Control #: must be on the invoice.
3. As a condition of performance, the Contractor must pay all federal, state, and local taxes incurred by the Contractor.
4. A W-9 must be on file with the NSBSD Business Office or submitted with this MOA. No W-9, backup withholding of Federal taxes will be withheld per the present required – presently 29%.
5. The Contractor must provide proof of any liability insurance coverage required on page 1 of this MOA.
6. To the extent allowed by law, the Contractor shall indemnify, defend, and hold the NSBSD harmless from any liability resulting from or arising out of the acts of the Contractor in the performance of this MOA.
7. This contract may be terminated by either party with a 30 day written notice.

I HEREBY ACCEPT THIS MOA AND THE CONDITIONS/PROVISIONS CONTAINED HEREIN.

Any changes in the terms of this MOA must be on an ADDENDUM FORM prior to any services being performed. The ADDENDUM FORM must be approved by all parties.

_____ Director of Financial Services	_____ Financial Service Director's Signature	_____ Date (mmddyy)
_____ Superintendent, NSBSD	_____ Superintendent's Signature	_____ Date (mmddyy)
_____ Brandon Skeel	 _____ Contractor's Signature	_____ 8/11/2020 Date (mmddyy)

Routing: ☐ Dir. Fin. Svcs. ☐ Supt. ☐ Contractor ☐ Contact Person ☐ HR Dept.



P.O. Box 221631
Anchorage, AK 99522

Sales Quote

Date	Sales Quote #
6/12/2020	654

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Christopher Barnett

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Anaktuvuk Pass School Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing 2020-21				
AFS to Provide the following to the NSBSD Anaktuvuk Pass Schools: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.				
Inclusions: Airfare, meals, and scope of work.				
Exclusions: Lodging and transportation will be provided by the NSBSD.				
This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.				
E-mail	Web Site	Total: \$9,500.00		
k.schott@afs-ak.com	www.afs-ak.com			
This is not an invoice. An invoice will be sent to you from Arctic Fire & Security's Accounting Department				



P.O. Box 221631
Anchorage, AK 99522

Sales Quote

Date	Sales Quote #
7/24/2020	669

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Reginald Santos

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
Point Hope Tikigaq School MS-NAE5510-3 & Recommissioning				
MS-NAE5510-3		1	14,355.00	14,355.00
AFS will provide the following: - Recommissioning MS-NAE5510-3		8	125.00	1,000.00
Alaska Airlines Gold Streak Cost to PHO		1	120.00	120.00
Please note that an onsite technician may be needed if the old database backup is determined to be out of sync with the master server. This extra work would then be billed as T&M as the technician will need to be onsite at Point Hope Tikigaq School. This would include: - Airfare - Per Diem -Tech labor at \$125 per hour				
E-mail	Web Site	Total: \$15,475.00		
k.schott@afs-ak.com	www.afs-ak.com			
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ARCTIC FIRE & SECURITY

P.O. Box 221631
Anchorage, AK 99522

Sales Quote

Date	Sales Quote #
8/7/2020	674

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Point Hope Tikigaq School Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020				
AFS to Provide the following to the NSBSD Point Hope Tikigaq School: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.				
Inclusions: Airfare, meals, and scope of work.				
Exclusions: Lodging and transportation will be provided by the NSBSD.				
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P.O. Box 221631
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Sales Quote

Date	Sales Quote #
8/7/2020	675

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Nuiqsut Trapper School Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020				
AFS to Provide the following to the NSBSD Nuiqsut Trapper School: -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	5,000.00	5,000.00
This estimate will be billed out as Time & Material and not to exceed \$5,000. Backup documentation will be provided when work is complete.				
Inclusions: Airfare, meals, and scope of work.				
Exclusions: Lodging and transportation will be provided by the NSBSD.				
This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.				
E-mail	Web Site	Total: \$5,000.00		
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P.O. Box 221631
Anchorage, AK 99522

Sales Quote

Date	Sales Quote #
8/7/2020	676

Customer:

North Slope Borough School District
P.O. Box 169
Barrow, AK 99723
ATTN: Mark Roseberry

Terms:

Customer P.O. No.:

Net 30

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Point Lay Kali School Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020				
AFS to Provide the following to the NSBSD Point Lay Kali School: -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	5,000.00	5,000.00
This estimate will be billed out as Time & Material and not to exceed \$5,000. Backup documentation will be provided when work is complete.				
Inclusions: Airfare, meals, and scope of work.				
Exclusions: Lodging and transportation will be provided by the NSBSD.				
This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.				
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P.O. Box 221631
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Sales Quote

Date	Sales Quote #
8/10/2020	680

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
<p>ESTIMATE</p> <p>NSBSD Barrow Hopson Middle School Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020-21</p> <p>AFS to Provide the following to the NSBSD Utqiagvik Hopson Middle School:</p> <p>-Recertify Fire Alarm System.</p> <p>-Test Kitchen Hood System.</p> <p>-Test Sprinkler System.</p> <p>-Test all Fire Extinguishers.</p> <p>This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.</p> <p>This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.</p>		1	9,500.00	9,500.00
E-mail	Web Site	Total: \$9,500.00		
k.schott@afs-ak.com	www.afs-ak.com			
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ARCTIC FIRE & SECURITY

P.O. Box 221631
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Sales Quote

Date	Sales Quote #
8/10/2020	681

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Barrow Fred Ipalook Elementary School Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020-21				
AFS to Provide the following to the NSBSD Utqiagvik Fred Ipalook Elementary School: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.				
This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.				
E-mail	Web Site	Total: \$9,500.00		
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ARCTIC FIRE & SECURITY

P.O. Box 221631
Anchorage, AK 99522

Sales Quote

Date	Sales Quote #
8/10/2020	682

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Barrow CO2 Annex Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020-21				
AFS to Provide the following to the NSBSD Utqiagvik CO2 Annex: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.				
This sales quote is hereby accepted when a purchase order is issued, thus allowing Arctic Fire & Security authorization to proceed with the work mentioned in this sales quote.				
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Sales Quote

Date	Sales Quote #
8/10/2020	683

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Utqiagvik 12 Plex, 8-plex, Kiita Facility, M&O Facility, Bus Barn, and Central Office Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020-21				
AFS to Provide the following to the NSBSD Utqiagvik 12 Plex, 8-plex, Kiita Facility, M&O Facility, Bus Barn, and Central Office: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
This estimate will be billed out as Time & Material and not to exceed \$9,500. Backup documentation will be provided when work is complete.				
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Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
ESTIMATE				
NSBSD Utqiagvik High School Fire Alarm, Kitchen Hood, Fire Extinguisher, and Sprinkler System Testing - 2020-21				
AFS to Provide the following to the NSBSD Utqiagvik High School: -Recertify Fire Alarm System. -Test Kitchen Hood System. -Test Sprinkler System. -Test all Fire Extinguishers.		1	9,500.00	9,500.00
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Date	Sales Quote #
8/11/2020	685

Customer:
North Slope Borough School District P.O. Box 169 Barrow, AK 99723 ATTN: Mark Roseberry

Terms:	Customer P.O. No.:
Net 30	

Description		Qty	Rate	Total
NSBSD Genetec SMA Renewal for Sept. 1, 2020 - Aug. 31, 2021				
Genetec SMA Renewal for NSBSD-BRW-MAO / GSC-140919-476007 per month with start date Oct. 31, 2020 -- Aug. 31, 2021 GSC-1SCFED (Federation Licences): 4 connections (Federation Licences) GSC-Om-P-1C(Camera Connections): 120 connections GSC-1MobileU (Mobile Connections): 1 connection GSC-1U (Workstations): 6 connections		1	5,276.25	5,276.25
Genetec SMA Renewal for NSBSD-AKP / GSC-160209-981343 per month with start date Sept. 1, 2020 - Aug. 31, 2021 GSC-Om-P-1C (Camera Connections): 26 camera connections GSC-1MobileU (Mobile Connections): 1 connection GSC-1U (Workstations): 5 connections		1	562.50	562.50
Genetec SMA Renewal for NSBSD-PHO / GSC-160219-946836 per month with start date Sept. 1, 2020 - Aug. 31, 2021 GSC-Om-P-1C (Camera Connections): 49 camera connections GSC-1MobileU (Mobile Connections): 1 connection GSC-1U (Workstations): 5 connections		1	1,837.50	1,837.50
Genetec SMA Renewal for NSBSD-KAK / GSC-160223-341562 per month with start date Sept. 1, 2020 - Aug. 31, 2021 GSC-Om-P-1C (Camera Connections): 10 camera connections GSC-1MobileU (Mobile Connections): 1 connection GSC-1U (Workstations): 5 connections		1	375.00	375.00
Genetec SMA Renewal for NSBSD-ATQ / GSC-161019-681833 per month with start date Sept. 1, 2020 - Aug. 31, 2021 GSC-Om-P-1C (Camera Connections): 27 camera connections GSC-1MobileU (Mobile Connections): 1 connection GSC-1U (Workstations): 5 connections Genetec™ Advantage Coverage: 5 months		1	1,012.50	1,012.50
E-mail	Web Site	Total:		
k.schott@afs-ak.com	www.afs-ak.com			
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Sales Quote

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8/11/2020	685

Customer:

North Slope Borough School District
P.O. Box 169
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ATTN: Mark Roseberry

Terms:

Customer P.O. No.:

Net 30

Description		Qty	Rate	Total
<p>*Systems covered under an active SMA allow access to receive current service releases, hotfixes, minor and major release upgrades, and Genetec's technical support at no additional charge.</p> <p>Exclusions: Labor to perform software upgrades or service releases. All work not mentioned in this sales quote will be billed out as Time and Material.*</p>				
E-mail	Web Site	Total: \$9,063.75		
k.schott@afs-ak.com	www.afs-ak.com			
Page 2 This is not an invoice. An invoice will be sent to you from Arctic Fire & Security's Accounting Department				