

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, August 27, 2024, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg, Goerwitz, Robicheau
Board Members Absent: Mohs
Staff Members Present: Korolewski, McGuire, Qual, Smith, Washa,

1) **Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order and Approve the Agenda: Robicheau
Second: Goerwitz

AYE: All
NAY: None

The meeting was opened at 4:02 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Goerwitz
Second: Robicheau

AYE: All
NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on 07/23/2024*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

Bauer, Mackenzie - EA at STEP - Effective 08/23/2024

Burkhart, Kaila - EA Mentor - Effective 08/16/2023

Durham, Olivia - Behavior Interventionist at ALEX - Effective 08/16/2024

Ferris, Ava - EA Mentor - Effective 08/16/2024

Fonseca, Sherri - EA at ALEX - Effective 08/16/2024

Gardner, Stevie - EA at SUN - Effective 08/16/2024

Hausen, Hayli - EA Mentor - Effective 08/16/2024
Horness, Michelle - EA at ALEX - Effective 08/16/2024
Ozmun, Christine - EA at STEP - Effective 08/23/2024
Peterson, Andrew - EA at ALEX - Effective 08/27/2024
Schmitz, Emma - EA at STEP - Effective 08/23/2024
Teske, Laura - EA at ALEX - Effective 08/27/2024
Vold, Amber - EA at SUN - Effective 08/16/2024
Volovsek, Rebecca - EA at STEP - Effective 08/23/2024
Wigen, Marie - EA Mentor - Effective 08/16/2024

(2) Transfers:

Enzenauer, Theresa - From Maintenance Specialist to Maintenance and Grounds Supervisor - Effective 07/01/2024

(3) Resignations, Retirements, and Terminations:

Gamon, Wendy - EA at SUN - Effective 08/06/2024
Grubish, Margie - EA at ALEX - Effective 07/14/2024
Monroe, Amaya - EA at ALEX - Effective 08/13/2024

(4) Leaves of Absence:

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

Staff is busy getting ready for students. Open House is this Thursday. Professional Development is currently underway. The majority of PD is dedicated to the READ Act. Safetycare training and other required trainings are also taking place before school begins. A short-call sub program for para educators is being implemented this year as a way of providing more subs. All of our new para educators are undergoing Highly Qualified certification. CVSEC has 95 students currently enrolled with 6 students still on the referral list. Construction will almost be completed by the first day of school. Contingency plans are in place and McGuire expects everything to be completed by the second week of school once inspections take place.

5) **Old Business:**

A) *Approve 2024-2025 CVSEC Student Handbook: Action*

Motion to Approve 2024-2025 CVSEC Student Handbook: Amberg
Second: Goerwitz

AYE: All
NAY: None

B) Approve CVSEC Board Policy 724 Records Retention Schedule: Action

Motion to Approve CVSEC Board Policy 724 Records Retention Schedule: Amberg
Second: Robicheau

AYE: All
NAY: None

C) Approve 2024-2025 CVSEC Employee Handbook: Action

Motion to Approve 2024-2025 CVSEC Employee Handbook: Goerwitz
Second: Amberg

AYE: All
NAY: None

6) **New Business:**

A) Approve 2024-2025 E-Learning Plan: Action

Motion to Approve 2024-2025 E-Learning Plan: Amberg
Second: Robicheau

AYE: All
NAY: None

B) Annual Review CVSEC Board Policy 806 - Crisis Management Policy - First Reading

McGuire reviewed any changes to the Policy.

C) Annual Review CVSEC Board Policy 506: Student Discipline - First Reading

McGuire reviewed any changes to the Policy.

D) Annual Review CVSEC Board Policy 722 - Public Data Requests - First Reading

McGuire reviewed any changes to the Policy.

E) Approve MOA Licensed Staff 8.2024 Option for 25 Pay Periods: Action

Motion to Approve MOA Licensed Staff 8.2024 Option for 25 Pay Periods: Robicheau
Second: Goerwitz

AYE: All
NAY: None

F) *Approve Licensed Staff MOA for The READ Act Schedule C: Action*

Motion to Approve Licensed Staff MOA for The READ Act Schedule C: Amberg
Second: Goerwitz

AYE: All
NAY: None

7) **Other:** There was no Other Business.

8) **Comments: Board/Director:** There were no comments.

9) **Next Meeting Date:** September 24, 2024, at 4:00 PM
200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Amberg
Second: Goerwitz

AYE: ALL
NAY: NONE

The meeting adjourned at 4:32 PM.

APPROVED BY: _____ DATE: 09/24/2024

Amy Goerwitz, Board Secretary