

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 2, 2017

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, March 2, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Luke Odegaard, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Member Karen Morehead was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Amy Dickenson spoke on behalf of FLEA stating the teachers voted to approve QComp.

Listening Session: Member Odegaard reported that a parent attended and they discussed facilities use fees.

5. STUDENT ACHIEVEMENT:

Lino Lakes Elementary Principal Ron Burris presented a video of Lino Lakes students sharing what their school means to them.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: SEC Music Conference, FLDT invitational, toured the new clinic in the high school, sporting events, Task Force meeting, TEFFLA meetings, YMCA meetings, SEE Day at the Capitol, elementary school programs, and tomorrow night is a celebration at Vannellis for former School Board member Dan Kieger.

6. REPORTS:

YMCA Community Relations Committee Report – Jennifer Tolzmann presented YMCA information highlighting their mission, vision, program information for all ages, outreach and partnerships. She stated the Forest Lake YMCA membership has surpassed expectations.

Communications – Member Theisen reported viewing a high school promotional video, received a marketing update and got feedback on kindergarten roundup.

916 – Member Theisen reported a student from the U of M talked about teleconsultation being used at 916, received a recruitment and retention update, saw a video on recruitment for educational assistance, had staff retirements, looked at SY 2018 budget assumptions, and approved a bid for locker contract.

Equity Alliance MN – No report given due to Member Morehead's absence.

Policy – Member Olson reported the committee reviewed the Harassment and Violence Policy, Short Term Classified Substitute Policy and the Crisis Management Policy.

Staff Welfare – Member Odegaard reported Dr. Massey presented on “Ranger Hour”, received a Strategic Planning update, talked about 2017-18 staffing, and the next round of reductions.

Finance – Member Odegaard reported district revenue is slightly higher than expected and budget adjustments will be presented later tonight, reviewed the current year budget, received a legislative update, discussed planning for the capitol visits, RFP is out for health insurance and updates will be given this evening.

City of Forest Lake – Member Rapheal reported the city is putting guidelines together to evaluate whether or not to proceed in contracting law enforcement services, Park and Rec have put a pickle ball court as a top priority.

Buildings & Grounds – Member Peterson reported that the LED lighting upgrades are going well, received a MnDOT update, received an update on the high school science and gym addition and all the building projects, talked about facility use changes that will be presented to outside groups, and received a report on the SEE Day at the Capitol.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini gave a project update with ground and aerial photos, showed transportation office renderings, and the district is involved in a grant writing partnership.

Superintendent Search Update – Member Rapheal reported MSBA have completed staff/community interviews and surveys. From that information, MSBA determined those things that best represent what the board/staff/community are looking for in a superintendent and created a brochure for interested candidates to view. MSBA and the School Board meet this Saturday to receive interview training.

Superintendent’s Report: Dr. Madsen said dates are changing with the end of winter sports so she encouraged people to review calendars and continue to support athletes and students. March 28 is Rangers Have Talent and April 7 is Festival of Cultures.

The School Board has approved a legislative platform for many years and the district has become more politically active. In past years’ we have been at the legislature testifying for funding sources and this session we are working diligently to pass legislation to support our district specifically regarding the transportation shortfall we face. Dr. Madsen introduced Mr. Ross Bennett who summarized the district’s work at this legislative session. Bennett stated the district had three bills introduced at the state legislature and we have had two hearings at both the Senate and the House of Representatives. He said it was very important and helpful to have parents, teachers, board members and the superintendent attend both the SEE and MASA events. We hope to know the outcome by the end of this legislative session.

7. CONSENT AGENDA ITEMS: Member Corcoran pulled agenda item 7.4. Member Olson moved to approve agenda items 7.1, 7.2, 7.3 and 7.5. Member Peterson 2<sup>nd</sup> the motion, and all members present voted aye. The motion carried.

7.1 Approved the Minutes of February 2, 16 and 22, 2017

7.2 Approved the bills as of March 2, 2017

7.3 Approved Classified Personnel:

Retirement:

- France-Sterbentz, Betty – School Age Care Assistant Site Manager at Wyoming Elementary, effective June 8, 2017 after 26 years of service.

Resignation:

- Allen, Robert – Custodian at Scandia Elementary, effective February 22, 2017.
- Boyle, Nora – School Age Care Program Aide at Wyoming Elementary, effective March 1, 2017.
- Hipp, James – Special Education Paraprofessional II at Forest Lake Sr. High, effective February 14, 2017.
- Morgan, Julie – School Age Care Program Aide at Wyoming Elementary, effective March 31, 2017.

Leave of Absence:

- Davalos, Irma – Cook Helper/Short Hour at Southwest Jr. High, unpaid leave of absence from February 13, 2017 through March 13, 2017.
- Hansen, Johnna – Cook Helper/Short Hour at Century Jr. High, unpaid leave of absence from January 31, 2017 through February 13, 2017.
- Larson, Karina – School Bus Driver, extend leave of absence for January 20, 2017 through February 6, 2017.
- McReynolds, Marilyn – Technology Support Specialist at Columbus/Lino Lakes Elementary, leave of absence from December 5, 2016 through June 30, 2017.
- Peltier, Jeanie – School Bus Driver, leave of absence from January 25, 2017 through March 23, 2017, may be extended.
- Prestegaard, Bruce – School Bus Driver, leave of absence from February 10, 2017 through March 3, 2017.
- Salin, Krista – Water Safety Instructor at Southwest Jr. High, extend leave of absence from February 9, 2017 through March 12, 2017.
- Stachowski, Terrance – Custodian at Southwest/STEP, leave of absence from January 30, 2017 through April 30, 2017.

7.5 American Indian Education Resolution and Parent Committee Forms

Member Corcoran recognized the retirement of Pam Mercer and thanked her for her service to the district. Member Corcoran moved, 2<sup>nd</sup> by Member Peterson to approve agenda item 7.4 All members present voted aye. The motion carried.

## 7.4 Approved Licensed Personnel:

## A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Vetter, Barbara (Babs): Unpaid LOA for approx dates: 5/24/17 -6/9/17

## B. NON-CURRICULAR ASSIGNMENT(S):

1. Bjork, Heidi: Head Robotics (SR)
2. Braton, Corrine: .5 Head/Asst Jr Class/Prom (SR)
3. Harden, Holly: Head Open Minds for 1/2 Year (SR)
4. Jordahl, Alysha: Gen Music Elem (CME)
5. Larson, Kelly: Gen Music Elem (FL)
6. LeTourneau, Ty: Asst Alpine Ski (SR)
7. Lexvold, Ian: Head Spring Play (CEN/SW)
8. Lexvold, Rachel: Asst Spring Play (CEN/SW)
9. Nicholls, Kelly: Head Super Mileage (SR)
10. Rodewald, Brittni: .5 Head/Asst Jr Class/Prom (SR) & .5 Head/Asst Girls' Track (SR)
11. Seipel, Krista: Head Girls' Lacrosse (SR)

## C. EMPLOYMENT:

1. Berg, Lisa: .5 FTE Contract from 2/22/17 - 6/9/17 & Approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
2. Bergerson, Leslie: Title I @ Forest Lake Elem for approximately 220 hours during the 2016-17 school year & Approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period

## D. AUTHORIZATION OF POSITION:

One Title I Teacher @ Forest Lake Elementary for approximately 220 hours during the 2016-17 school year (Leslie Bergerson)

## E. RETIREMENT/RESIGNATION(S):

1. Kovar, Nicole: resign effective end of 2016-17 school year
2. Mercer, Pamela: retire effective end of 2016-17 school year (14 yrs)
3. Scholl, Jan: retire effective end of 2016-17 school year (3 yrs)

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$319.35 from Red Line Club, FL, to FLHS girls' hockey for partial payment for coach bus to Cloquet; \$52.50 from Angela Sederholm, FL, to Wyoming Elementary for general education; \$35.00 from Kathleen Harrell, to Wyoming Elementary for general education; \$134.61 from Diane Peterson, to Wyoming Elementary for general education; books from Dawn Soltis, Chisago City, to FLHS valued at \$490.00; a case of Post-it notes from Bob Gorr, Stacy, to Linwood Elementary for classroom supplies valued at \$800.00; \$100.00 from American Legion Post 620, Hugo, to FL FFA for leadership development; backpacks and notebooks from Wyoming Methodist Church to Wyoming Elementary for general education valued at \$100.00. The following were donated to FLAS for

the February 17 Classified In-Service: bagels and cream cheese valued at \$156.00 from Big Apple Bagels, FL; \$25.00 gift card from Capital Street Financial Services, St. Paul; \$50.00 Blue Planet gas card and 1 deluxe car wash from Kwik Trip combined value \$65.00 from Dan's Landscaping and Snow Removal, FL; \$50.00 gift card to Meet Market from MK Mechanical, Inc., Scandia; \$25.00 Amazon gift card from Liberty Mutual, Minnetonka; 2-\$25.00 Visa gift cards from SFM, Bloomington; \$25.00 Starbucks gift card from EFS, Chisago City; \$25.00 Visa gift card from Horace Mann-Klein Ins. and Financial Services, FL; 2-\$5.00 Starbucks ecards, 2-insulated tumblers, dozen golf balls and Callaway baseball cap from Ameriprise Financial Svcs., FL, valued at \$110.00; 2 electric toothbrushes from Delta Dental, Eagan, valued at \$100.00; 8 water bottles and two gym bags from Preferred One, Golden Valley valued at \$170.00; 240 donuts from Pan O Gold, St. Cloud valued at \$50.00; 1 case of apples from Bix Produce Company, St. Paul, valued at \$33.00; two cases of yogurt from General Mills, Apple Valley, valued at \$25.00; two cases of orange juice from Golden Valley Management, Minneapolis, valued at \$30.00; four lunch bags, eight Fairview bags w/pens, chip clips and literature from Fairview Medical Center, Wyoming, valued at \$50.00; Dalco donations from their vendors: \$50.00 Applebee's gift card from 1<sup>st</sup> Impression, 5-\$10.00 Subway gift cards, 2-\$15.00 Starbucks gift cards from J.J. Shearer, 2 Kimberly-Clark Kleenex Bundles. Staples Promotional Products – Band Wireless Speaker, 2-hardcase small toolkits, Dalco – 2 Twins and 2 Wild tickets, Pro Team – Workshop Wet/Dry vac, 4 Nike Green Tennant t-shirts, 4 Unger baseball caps, 4 Unger black t-shirts, 5 Clorox Nike Polo Shirts, 1 Nike Windpro Golf Jacket – Clorox. All members present voted aye and the motion carried.

#### OLD BUSINESS:

Member Peterson moved to Approve 2017-2018 FLAS QComp Plan. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Approve Bullying Prohibition Policy 541. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Theisen moved to Approve Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions Policy 426. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Member Peterson moved to Approve Discontinuance of: Use of “Developmentally Delayed” Disability Category Policy 534. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

Member Corcoran moved to Recommend Award Century Building 7-8. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried. (Bid tallies in official Minutes book).

Member Theisen moved to Recommend Award Transportation Building Expansion 2017. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.

Member Theisen moved to Approve Budget Adjustments. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

Member Odegaard moved to Approve Budget Reductions for 2017-2018 in the amount of \$804,000 as follows:

Eliminate printing/mailing of January and May School Connections	\$31,000
Reduce technology budget (repair/maintenance)	\$80,000
Reallocate integration funds (advisers' salaries, staff salaries and benefits, liaisons' salaries, resource materials, professional development, etc.)	\$239,000
Eliminate NWEA and replace with other assessments	\$40,000
Eliminate/restructure early entrance to kindergarten testing	\$3,000
Reduce handwriting resources	\$2,000
Eliminate staff development resources for administrators	\$4,000
Utilize career and technical education variances for reimbursement of teaching staff salaries and benefits	\$150,000
Eliminate family support budget	\$15,000
Reduce capital supply budget	\$40,000
Reduce custodial supplies and casual positions	\$200,000

The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

**NEW BUSINESS –**

First Readings: Paul and Suzanne Hanifl Foundation Performing Arts Matching Grant, Harassment and Violence Policy 425, Short Term Classified Substitutes Policy 434, and Crisis Management Policy 538. These items will be placed on the next agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2<sup>nd</sup> by Member Corcoran to adjourn. All members present voted aye and the meeting adjourned at 8:44 pm.

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Rob Rapheal

President

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Jill Olson

Clerk