

Browning Public Schools
Board Agenda Request
Meeting to Be Held: January 29, 2020



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: January 21, 2020

To: **Corrina Guardipee-Hall**
 Superintendent of Schools

From: Stacy Edwards
Title: Director of Finance

Subject: Destroy County's Payroll and Claims Check Stock

Description: Since we no longer have our funds with the County, Treasurer Don Wilson has asked that we destroy all unused check stock associated with Glacier County's account. This would be check stock for payroll and claims.

Financial Impact: None

Funding Source (Budget/grant, etc.): N/A

Attachment/s: Email

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

1/21/2020

Browning Public Schools Mail - Destroy Checks



Stacy Edwards <stacye@bps.k12.mt.us>

Destroy Checks

2 messages

Don Wilson <dwilson@glaciercountymt.org>
To: Stacy Edwards <stacye@bps.k12.mt.us>

Tue, Jan 21, 2020 at 1:36 PM

Stacy,

Would you kindly destroy all checks that are associated with Glacier County's accounts?

I am not sure what the protocol is to dispose of them, but would you let me know if it's going to be a while?

Thank you,

Don Wilson, Treasurer

Glacier County Treasurer's Office

512 E. Main Street

Cut Bank, MT 59427

(406) 873-3625

www.dwilson@glaciercountymt.org



Stacy Edwards <stacye@bps.k12.mt.us>
To: Don Wilson <dwilson@glaciercountymt.org>

Tue, Jan 21, 2020 at 1:40 PM

Will do.

Thanks.

[Quoted text hidden]

