

## **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of software from Flair Data Systems, Journey Education Marketing and SHI Government Solutions for the District.

## **BACKGROUND**

This contract is utilized to purchase various types of software throughout the District. Purchases include maintenance renewals for software such as NetOp Vision, Faronics Deep Freeze, and annual licenses for Visual Body Human Anatomy Atlas. New software licenses and installation purchases include Freshworks and Tableau data visualization software.

Reference number (REF) 2486 was issued to track the volume of spend for software. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Flair Data, SHI, and Journey Ed have contracts through multiple cooperative contracts to provide software for the District and are compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. Flair Data Systems, DIR-SDD-1788, Journey Education Marketing, Inc., TCPN contract number R150703. SHI Government Solutions, various contracts through the DIR, E&I and TIPS purchasing cooperatives, (DIR-TSO-3480, DIR-TSO-3984, E&I #CNR01356 and TIPS #170306).

## **IMPACT OF THIS ACTION**

The purchases of Freshworks help desk platform for Campus Technology Services at \$52,030 and the Tableau data visualization software for Institutional Research at \$49,566 were unexpected expenditures under this contract for this fiscal year, thus the need for approval of the additional funds. This contract for software provides departments throughout the District an opportunity to purchase software on various topics at competitive prices. Purchasing maintenance and licensing of software will keep software up to date, as well as, provide the departments the rights needed to continue to using existing products.

## **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board approved the original contract in August 2019 for a total amount of \$135,000. This purchasing request is for spend authorization for an additional \$65,000 which is budgeted in the various Department's FY 20 operating budgets and subsequent year's budgets subject to Board approval. FY 19 annual spend amount was \$118,308. Current FY 20 spend is \$134,036.

## **MONITORING AND REPORTING TIMELINE**

The term of contract is September 1, 2019 through August 31, 2020.

## **RESOURCE PERSONNEL**

Mike Dickson

Chief Innovation Officer

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